

**Oracle FLEXCUBE Direct Banking  
Release 12.0.0  
Retail Transfer and Payments User Manual**



**Part No. E52305-01**

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## 1. Transaction Host Integration Matrix

### Legends

<b>NH</b>	No Host Interface Required.
★	Host Interface to be developed separately.
✓	Pre integrated Host interface available.
✕	Pre integrated Host interface not available.

Transaction Name	FLEXCUBE UBS	Third Party Host System
Beneficiary Maintenance	✓	NH
Beneficiary Template	NH	NH
Beneficiary Maintenance- Internal Transfer	✓	NH
Beneficiary Maintenance - Domestic Transfer	✓	NH
Beneficiary Maintenance – Domestic Drafts	✓	NH
Beneficiary Maintenance- International Transfer	✓	NH

## Transaction Host Integration Matrix

Transaction Name	FLEXCUBE UBS	Third Party Host System
Beneficiary Maintenance – International Draft	✓	NH
Beneficiary Maintenance – SEPA CREDIT Transfer	NH	NH
Beneficiary Maintenance – SEPA Card Payment	NH	NH
Beneficiary Maintenance – UK Payments	NH	NH
Own Account Transfer	✓	★
Internal Transfer	✓	★
Multiple Internal Transfer	✓	★
Domestic Funds Transfer	✓	★
International Account Transfer	✓	★
International Drafts	✓	★
Domestic Drafts	✓	★
SEPA Credit Transfer	✓	★
SEPA Card Payments	×	★
UK Payments	×	★
View Standing Instruction	×	★
Standing Instruction Cancellation	×	★
Usage of Deals in Cross Currency Transactions	✓	★
Pending Transfers	✓	★
View Limits Utilization	NH	NH
Change User Limits	NH	NH
Inward Remittance Inquiry	×	★
Outward Remittance Inquiry	×	★
Domestic Collection Inquiry	×	★
FCY Collection Inquiry	×	★

## Transaction Host Integration Matrix

Transaction Name	FLEXCUBE UBS	Third Party Host System
View Drafts Details	✓	★
Move Money In	✓	★
Move Money Out	✓	★
Linked Account	✗	★
Savings Plan	✓	★
Templates Look up	NH	NH
Additional Options (Save as Drafts\Template, Save and Submit, View Limits)	NH	NH

## 2. Beneficiary Maintenance

A Business user having access to Beneficiary Maintenance can maintain Beneficiary. You can also specify if the Beneficiary template created is available to other users of the same primary customer id by specifying the template access level as public

If the Template is created with template access level as Private, it is available only to the User who has created it.

The search criteria allow searching the beneficiary templates created earlier. Beneficiary Maintenance is supported for following Transactions

- Internal Transfer
- Domestic Transfer
- International Transfer
- Domestic Drafts
- International Draft
- SEPA Credit Transfers
- SEPA Credit Card Transfers
- UK Payments

## 2.1. Beneficiary Maintenance

Navigate through the menus to **Payments > Beneficiary Maintenance**.

### Beneficiary Maintenance

Note: You can create new beneficiaries template for various transaction types, by selecting any transaction type and clicking the Create Beneficiary Template button. Refer section Beneficiary Maintenance – Internal Transfer onwards for beneficiary creation.

### Field Description

Field Name	Description
<b>Transaction Type</b>	[Mandatory, Drop-Down] Select the transaction type, for which template is to be searched, from the drop-down list.
<b>Beneficiary ID</b>	[Optional, Alphanumeric, 35] Type the beneficiary ID
<b>Beneficiary Name</b>	[Optional, Alphanumeric, 35] Type the beneficiary name.
<b>Beneficiary Account No</b>	[Optional, Alphanumeric, 35] Type the beneficiary account number.
<b>Beneficiary Email</b>	[Optional, Alphanumeric, 35] Type the beneficiary email id.
<b>Beneficiary Bank Name</b>	[Optional, Alphanumeric, 35] Type the beneficiary bank name.

Field Name	Description
<b>Visibility</b>	[Mandatory, Drop-Down]  Select the beneficiary access level from the drop-down list. The options are : <ul style="list-style-type: none"> <li>Public</li> <li>Private</li> </ul>

1. Click the **Search** button. The system displays **Beneficiary Maintenance** screen with exiting templates that can be viewed, deleted, or modified.

### Beneficiary Maintenance

Beneficiary Search 31-03-2011 13:00:00

---

Transaction Type\* : Internal Account Transfer





Beneficiary Id :  Beneficiary Name :   
Beneficiary Account No. :  Beneficiary Email :   
Beneficiary Bank Name :  Visibility : All

Back Search

Records 1 to 10 of 11 << < > >> Page 1 of 2 >> >>>

<input type="checkbox"/>	Beneficiary Id	Beneficiary Name	Beneficiary Account Number	Beneficiary Branch	Beneficiary Email
<input type="checkbox"/>	111000222	Ayush123	QT100177401	QT1	
<input type="checkbox"/>	888999	Dell Tree	QT100177401	QT1	
<input type="checkbox"/>	88888	Dell Two	QT100177401	QT1	
<input type="checkbox"/>	22233355	Dell One	QT100177401	QT1	
<input type="checkbox"/>	255255	INTAMEY	QT100177402	QT1	
<input type="checkbox"/>	GlobalRest	Global Bene - Restricted	QT100178202	QT1	
<input type="checkbox"/>	globalbene	globalbene	QT100192310	QT1	
<input type="checkbox"/>	GinterGEN	GinterGEN	QT100192313	QT1	
<input type="checkbox"/>	G1MODgener	G1MODgener	QT100192313	QT1	
<input type="checkbox"/>	202010	DELLOE	QT200177401	QT2	

Delete Modify

2. Click >> or << to navigate to the next or previous page in the list, respectively.
3. Click <<< or >>> to navigate to the first or last page in the list, respectively.
4. Click the Download  button to download the complete statement. The system displays the **Beneficiary Maintenance** download screen dialog screen.
5. Click the **reorder** button  to reorder the columns or select the columns that appear in the list.
6. Click the **Print** button  to print the data.
7. Click on **Edit** button  column to edit the number of columns.




## Beneficiary Maintenance - Download

## Field Description

Field Name	Description
<b>Download Type</b>	[Mandatory, Drop-Down] Select the report type from the drop-down list. The options are: <ul style="list-style-type: none"> <li>• Page Layout</li> </ul>
<b>File Format</b>	[Conditional, Drop-Down] Select the appropriate type of file format from the drop-down list. The options are <ul style="list-style-type: none"> <li>• PDF</li> <li>• XLS</li> <li>• HTML</li> <li>• RTF</li> </ul>

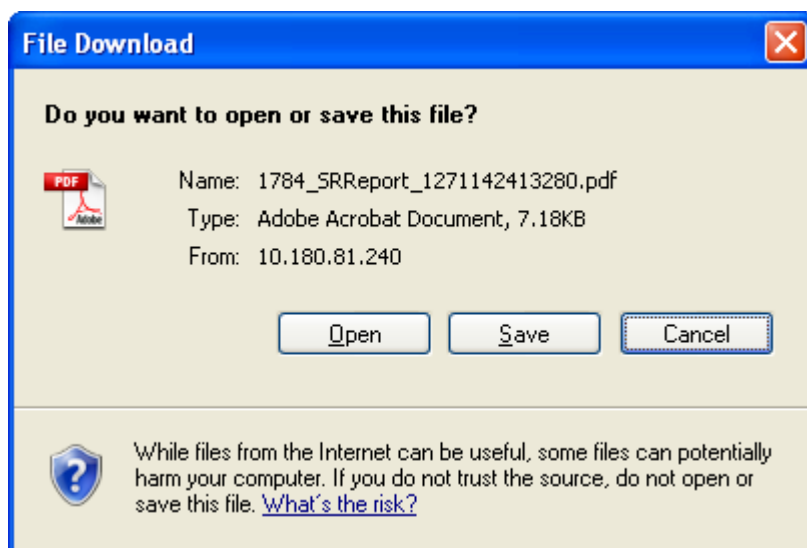
8. Select the download type and file format from the drop-down list.

9. Click the  button to **exclude** the option from downloading.

10. Click the  button to **included** the option for downloading. All the fields are, by default, included.

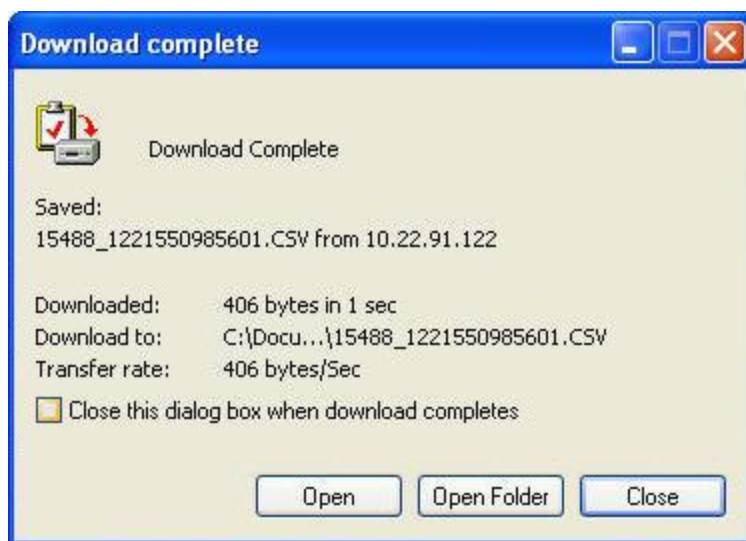
11. Click the **Download** button. The system displays the **File Download** message box.  
OR  
Click the **Close** button to close the downloading.

## File Download



12. Click the **Save** button to save the file on your file system. The system displays the Save As dialog box.
13. Enter the name for the file and the location and click the **Save** button. Once the download is complete, the system displays the **Download complete** message box.

## Download Complete



14. Click the **Open** button to open the file.  
OR  
Click the **Open Folder** button to open the folder in which the file is saved  
OR  
Click the **Close** button to close the **Download complete** dialog box and to view the file later.
15. Select beneficiary ID by selecting the respective checkbox from the **Beneficiary Maintenance** search screen.

16. Click the **Modify** button to modify the selected beneficiary template. The system displays **Modify Beneficiary** screen.

## Modify Beneficiary

**Modify Beneficiary** 31-03-2011 13:00:00 GMT +0530

---

Transaction Type: Internal Account Transfer

Beneficiary Id\*: DT123  
 Beneficiary Name\*: Dave Tolken  
 Beneficiary Bank Branch\*: QT1-LONDON  
 Beneficiary Account No.\*: QT100177401  
 Beneficiary Email:  
 Visibility: Public

**Back** **Modify**

1. Enter the details to modify the beneficiary template.
2. Click the **Modify** button to modify the selected beneficiary template. The system displays **Modify Beneficiary - Verify** screen.  
 OR  
 Click the **Back** button to navigate to the previous screen.

## Modify Beneficiary - Verify

**Modify Beneficiary - Verify** 31-03-2011 13:00:00 GMT +0530

---


Transaction Type: Internal Account Transfer

Beneficiary Id: DT123  
 Beneficiary Name: Dave James Tolken  
 Beneficiary Bank Branch: QT1-LONDON  
 Beneficiary Account No.: QT100177401  
 Beneficiary Email:  
 Visibility: Public

**Change** **Confirm**

3. Click the **Confirm** button. The system displays **Modify Beneficiary - Confirm** screen.  
 OR  
 Click the **Change** button to change the details.

## Modify Beneficiary – Confirm

 Beneficiary modified successfully.  
 Transaction submitted for Internal Transfer Bene having reference 163214927329069 has been Auto Authorized .

**Modify Beneficiary - Confirm** 31-03-2011 13:00:00 GMT +0530

---

Transaction Type: Internal Account Transfer

Beneficiary Id: DT123  
 Beneficiary Name: Dave James Tolken  
 Beneficiary Bank Branch: QT1-LONDON  
 Beneficiary Account No.: QT100177401  
 Beneficiary Email:  
 Visibility: Public

**OK**

4. Click the **OK** button. The system displays initial **Beneficiary Maintenance** screen.

### Deleting a Beneficiary


1. Click the **Delete** button in the **Beneficiary Maintenance** screen with the search result. The system displays the **Beneficiary Maintenance – Delete Beneficiary – Verify** screen.

### Beneficiary Maintenance – Delete Beneficiary – Verify

Beneficiary Maintenance - Delete Beneficiary - Verify				
09-08-2010 02:06:56 GMT -1000				
Beneficiary Id	Beneficiary Name	Beneficiary Account Number	Beneficiary Bank Code	Beneficiary Bank Name
1111	ben1111	1111	BCITITM1	BANCA INTESA SPA
				<input type="button" value="Back"/> <input type="button" value="Confirm"/>

2. Click the **Confirm** button. The system displays the **Beneficiary Maintenance – Delete Beneficiary – Confirm** screen.  
OR  
Click the **Back** button to navigate to the previous screen.

### Beneficiary Maintenance – Delete Beneficiary – Confirm

 Transaction submitted for Bene Maintenance Delete having reference 161172279140110 has been Initiated				
Beneficiary Maintenance - Delete Beneficiary - Confirm				
09-08-2010 02:06:56 GMT -1000				
Beneficiary Id	Beneficiary Name	Beneficiary Account Number	Beneficiary Bank Code	Beneficiary Bank Name
1111	ben1111	1111	BCITITM1	BANCA INTESA SPA
				<input type="button" value="OK"/>

3. Click the **OK** button. The system displays initial **Beneficiary Maintenance** screen.

## 2.2. Beneficiary Maintenance - Internal Account Transfer

### To maintain a beneficiary for internal account transfer

1. Select the **Internal Account Transfers** option from the **Transaction Type** drop-down list from the **Beneficiary Maintenance** screen.
2. Click the **Create Beneficiary Template** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.

### Beneficiary Maintenance - Internal Account Transfer Add Beneficiary

Add Beneficiary

09-08-2010 02:08:48 GMT -1000

Transaction Type: Internal Account Transfer

Beneficiary Id\*:

Beneficiary Name\*:

Beneficiary Bank Branch\*: 010 (BANK FUTURA-PC BRANCH)

Beneficiary Account No.\*:

Beneficiary Email:

Visibility\*: Public

Back

Add

### Field Description

Field Name	Description
<b>Transaction Type</b>	[Display] This field displays the type of transaction.
<b>Beneficiary Id</b>	[Mandatory, Alphanumeric, 15] Type the beneficiary ID
<b>Beneficiary Name</b>	[Mandatory, Alphanumeric, 25] Type the beneficiary name
<b>Beneficiary Bank Branch</b>	[Mandatory, Drop down] Select the bank's branch in which account is held.
<b>Beneficiary Account No</b>	[Mandatory, Numeric, 20] Type the beneficiary account number.
<b>Beneficiary Email</b>	[Optional, Alphanumeric, 255] Type the beneficiary email address.
<b>Visibility</b>	[Mandatory, Drop-Down] Select the Beneficiary Access level from the drop-down list. The options are : <ul style="list-style-type: none"> <li>• Public</li> <li>• Private</li> </ul>

## Beneficiary Maintenance - Internal Account Transfer

3. Enter the relevant information.
4. Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.  
OR  
Click the **Add** button. The system displays the **Beneficiary Maintenance - Add Beneficiary - Verify** screen.

### Beneficiary Maintenance - Add Beneficiary-Internal Account Transfer- Verify

**Add Beneficiary - Verify** 09-08-2010 02:10:00 GMT -1000

Transaction Type: Internal Account Transfer

Beneficiary Id: 111  
Beneficiary Name: ben111  
Beneficiary Bank Branch\*: 333 (BANK FUTURA -QT-333)  
Beneficiary Account No.: 00000005910  
Beneficiary Email:  
Visibility: Public

Change Confirm

5. Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.  
OR  
Click the **Confirm** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Confirm** screen with the status message.

### Beneficiary Maintenance - Add Beneficiary-Internal Account Transfer- Confirm

Transaction submitted for Internal Transfer Bene having reference 966677277140152 has been Initiated

**Add Beneficiary - Confirm** 09-08-2010 02:10:00 GMT -1000

Transaction Type: Internal Account Transfer

Beneficiary Id: 111  
Beneficiary Name: ben111  
Beneficiary Bank Branch\*: 333 (BANK FUTURA -QT-333)  
Beneficiary Account No.: 00000005910  
Beneficiary Email:  
Visibility: Public

OK

6. Click the **OK** button. The system displays the **Beneficiary Maintenance** screen.

## 2.3. Beneficiary Maintenance - Domestic Account Transfer

### To maintain a beneficiary for-domestic transfer

1. Select the **Domestic Account Transfer** option from the **Transaction Type** drop-down list from the **Beneficiary Maintenance** screen.
2. Click the **Create Beneficiary Template** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.

### Beneficiary Maintenance – Domestic Account Transfer-Add Beneficiary

**Add Beneficiary**
09-08-2010 02:13:45 GMT -1000

Transaction Type: Domestic Account Transfer

Beneficiary Id\*:   
Beneficiary Name\*:   
Account Type\*: Pay Over the Counter   
Beneficiary Address:   
  
City\*\*:   
Beneficiary Email:

**Enter Beneficiary Bank Details**  
Beneficiary Account Number\*\*:   
National Clearing Code Type\*: CHAPS Network   
National Clearing Codes:    
Bank Name:   
Bank Address:   
  
Beneficiary Bank City:   
Visibility\*: Public

\* Indicates mandatory fields.\*\* Indicates mandatory if particular option is enabled.

### Field Description

Field Name	Description
<b>Transaction Type</b>	[Display] This field displays the type of transaction.
<b>Beneficiary Id</b>	[Mandatory, Alphanumeric, 15] Type the beneficiary ID
<b>Beneficiary Name</b>	[Mandatory, Alphanumeric, 25] Type the beneficiary name



## Beneficiary Maintenance - Domestic Account Transfer

Field Name	Description
<b>Account Type</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the account type.</p> <p>The option are</p> <ul style="list-style-type: none"> <li>• Enter Account No</li> <li>• Pay Over Counter</li> </ul>
<b>Beneficiary Address</b>	<p>[Conditional, Alphanumeric, 35, 2 Lines]</p> <p>Select the beneficiary address.</p> <p>This field is enabled if the <b>Pay Over Counter</b> option is selected from the <b>Account Type</b> drop-down list.</p>
<b>City</b>	<p>[Conditional, Alphanumeric, 35]</p> <p>Type the name of the city.</p> <p>This field is enabled if the <b>Pay Over Counter</b> option is selected from the <b>Account Type</b> drop-down list.</p>
<b>Beneficiary Email</b>	<p>[Optional, Alphanumeric, 255]</p> <p>Type the beneficiary email address.</p>
<b>Beneficiary Account Number</b>	<p>[Mandatory, Alphanumeric, 20]</p> <p>Type the beneficiary account number.</p>
<b>National Clearing Code Type</b>	<p>[Optional, Drop-Down]</p> <p>Select the national clearing code type from the drop-down list.</p>
<b>National Clearing Codes</b>	<p>[Optional, Search, Lookup]</p> <p>Click the Look Up icon to search the beneficiary bank/branch code.</p>
<b>Bank Name</b>	<p>[Display]</p> <p>This field displays the selected bank name</p>
<b>Bank Address</b>	<p>[Display]</p> <p>This field displays the selected beneficiary bank/branch address</p>
<b>Beneficiary Bank City</b>	<p>[Display]</p> <p>This field displays the selected beneficiary bank/branch city</p>
<b>Visibility</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the Beneficiary Access level from the drop-down list.</p> <p>The options are :</p> <ul style="list-style-type: none"> <li>• Public</li> <li>• Private</li> </ul>

3. Enter the relevant details.

## Beneficiary Maintenance - Domestic Account Transfer

4. Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.  
OR  
Click the **Add** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Verify** screen.

### Beneficiary Maintenance - Add Beneficiary - Domestic Account Transfer - Verify

**Add Beneficiary - Verify** 09-08-2010 02:14:33 GMT -1000

Transaction Type: Domestic Account Transfer

Beneficiary Id: 333  
Beneficiary Name: ben333  
Account Type: Pay Over the Counter  
Beneficiary Address: 102 A1 Apts  
  
City: Mumbai  
Beneficiary Email: ben333@yahoo.com

**Enter Beneficiary Bank Details**  
Beneficiary Account Number:  
National Clearing Code Type: CHAPS Network  
National Clearing Codes: AMANGB0MS1  
Bank Name: KER11 MANTAS BR ITR2  
Bank Address: NOTTINGHAM  
WORKSHIRE  
Beneficiary Bank City: LONDON  
Visibility: Public

Change Confirm

5. Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.  
OR  
Click the **Confirm** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Confirm** screen with the status message.

### Beneficiary Maintenance - Add Beneficiary-Domestic Account Transfer- Confirm

✓ Transaction submitted for Domestic Transfer Bene having reference 644593444140231 has been Initiated

**Add Beneficiary - Confirm** 09-08-2010 02:14:33 GMT -1000

Transaction Type: Domestic Account Transfer

Beneficiary Id: 333  
Beneficiary Name: ben333  
Account Type: Pay Over the Counter  
Beneficiary Address: 102 A1 Apts  
  
City: Mumbai  
Beneficiary Email: ben333@yahoo.com

**Enter Beneficiary Bank Details**  
Beneficiary Account Number:  
National Clearing Code Type: CHAPS Network  
National Clearing Codes: AMANGB0MS1  
Bank Name: KER11 MANTAS BR ITR2  
Bank Address: NOTTINGHAM  
WORKSHIRE  
Beneficiary Bank City: LONDON  
Visibility: Public

OK

6. Click the **OK** button. The system displays the **Beneficiary Maintenance** screen.

## 2.4. Beneficiary Maintenance - International Account Transfer

To maintain a beneficiary for-international account transfer

1. Select transaction type as **International Account Transfer**
2. Click the **Create Beneficiary Template** button. The system displays **Beneficiary Maintenance - Add Beneficiary** screen.

### Beneficiary Maintenance - International Account Transfer- Add Beneficiary

Add Beneficiary

09-08-2010 02:16:39 GMT -1000

Transaction Type: International Account Transfer

Beneficiary Id\*:

Beneficiary Name\*:

Destination Account\*: Pay Over the Counter

Beneficiary Address:

City\*\*:

Beneficiary Country\*\*: UNITED STATES

Beneficiary Email:

Enter Beneficiary Bank Details

☒ Swift
☐ National Clearing Codes
☐ Bank Details

Beneficiary Account Number\*\*:

SWIFT Code:

Bank Name:

Bank Address:

Visibility\*: Public

National Clearing Code Type: BANK IDENTIFIER CODE FROM SWIFT

National Clearing Codes:

City:

Country:

Back Add

\* Indicates mandatory fields,\*\* Indicates mandatory if particular option is enabled.

### Field Description

Field Name	Description
<b>Transaction Type</b>	[Display] This field displays the type of transaction.
<b>Beneficiary Id</b>	[Mandatory, Alphanumeric, 15] Type the beneficiary Id.
<b>Beneficiary Name</b>	[Mandatory, Alphanumeric, 25] Type the beneficiary name
<b>Destination Account</b>	[Mandatory, Drop-Down] Select the destination account type. The options are <ul style="list-style-type: none"> <li>• Pay Over Counter</li> <li>• Account Number</li> </ul>

## Beneficiary Maintenance - International Account Transfer

Field Name	Description
<b>Beneficiary Address</b>	[Optional, Alphanumeric, 35 x 2] Type the beneficiary address.
<b>City</b>	[Optional, Alphanumeric, 35] Type the beneficiary city.
<b>Beneficiary Country</b>	[Mandatory, Drop-Down] Select the beneficiary country name from the drop-down list.
<b>Beneficiary Email</b>	[Optional, Alphanumeric, 255] Type the beneficiary email address.
<b>Beneficiary Bank Details</b>	
<b>Transfer option</b>	[Optional, Radio Button] Select the radio button through which the transfer is to be made. The options are <ul style="list-style-type: none"> <li>• Swift</li> <li>• National Clearing Code</li> <li>• Bank Details</li> </ul>
<b>Beneficiary Account Number</b>	[Mandatory, Numeric, 20] Type the beneficiary account number.
<b>SWIFT Code</b>	[Optional, Search, Lookup] Click the Look Up icon to search the SWIFT ID.
<b>National Clearing Code Type</b>	[Mandatory, Drop Down] Select the national clearing code type from the drop-down list.
<b>National Clearing Codes</b>	[Optional, Search, Lookup] Click the Look Up icon to search the beneficiary bank/branch code.
<b>Bank Name</b>	[Display] This field displays the selected bank name.
<b>Bank Address</b>	[Display] This field displays the selected beneficiary bank/branch address.
<b>City</b>	[Display] This field displays the selected city.
<b>Country</b>	[Display] This field displays the selected bank country

## Beneficiary Maintenance - International Account Transfer

Field Name	Description
<b>Visibility</b>	[Mandatory, Drop-Down] Select the beneficiary access level from the drop-down list. The options are : <ul style="list-style-type: none"><li>• Public</li><li>• Private</li></ul>

3. Enter the relevant information.
4. Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.  
OR  
Click the **Add** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Verify** screen.

### Beneficiary Maintenance - Add Beneficiary- International Account Transfer - Verify

Add Beneficiary - Verify09-08-2010 02:17:21 GMT -1000

Transaction Type: International Account Transfer

Beneficiary Id: 444  
Beneficiary Name: ben444  
Destination Account: Pay Over the Counter  
Beneficiary Address: 102 A1 Apts  
  
City: New York  
Beneficiary Country: UNITED STATES  
Beneficiary Email: ben444@yahoo.com

Enter Beneficiary Bank Details

Swift

Beneficiary Account Number:  
SWIFT Code: BCITITM1  
Bank Name: BANCA INTESA SPA  
Bank Address: 116, VIA TERRASANTA PALERMO

National Clearing Code Type: BANK IDENTIFIER CODE FROM SWIFT  
National Clearing Codes:  
City: PALERMO  
Country: ITALY

Visibility: Public


Change

Confirm

5. Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.  
OR  
Click the **Confirm** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Confirm** screen with the status message.

### Beneficiary Maintenance - Add Beneficiary- International Account Transfer - Confirm

## Beneficiary Maintenance - International Account Transfer

 Transaction submitted for International Transfer Bene having reference 487950143140263 has been Initiated

**Add Beneficiary - Confirm**09-08-2010 02:17:21 GMT -1000

Transaction Type: International Account Transfer

Beneficiary Id: 444  
Beneficiary Name: ben444  
Destination Account: Pay Over the Counter  
Beneficiary Address: 102 A1 Apts  
  
City: New York  
Beneficiary Country: US  
Beneficiary Email: ben444@yahoo.com

**Enter Beneficiary Bank Details**

Swift	National Clearing Code Type: BANK IDENTIFIER CODE FROM SWIFT
Beneficiary Account Number:	National Clearing Codes:
SWIFT Code: BCITITM1	City: PALERMO
Bank Name: BANCA INTESA SPA	Country: ITALY
Bank Address: 116, VIA TERRASANTA PALERMO	
Visibility: Public	

OK

- Click the **OK** button. The system displays the **Beneficiary Maintenance** screen.

## 2.5. Beneficiary Maintenance - Domestic Drafts

### To maintain a beneficiary for-domestic drafts

1. Select the **Demand Draft – Pay Order Request** option from the **Transaction Type** drop-down list from the **Beneficiary Maintenance** screen.
2. Click the **Create Beneficiary Template** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.

### Beneficiary Maintenance – Demand Draft Pay Order Request - Add Beneficiary

### Field Description

Field Name	Description
<b>Transaction Type</b>	[Display] This field displays the demand draft request as a transaction type.
<b>Beneficiary ID</b>	[Optional, Alphanumeric, 35] Type the beneficiary ID
<b>Beneficiary Name</b>	[Optional, Alphanumeric, 35] Type the beneficiary name.
<b>Beneficiary Address</b>	[Optional, Alphanumeric, 35 x 2] Type the beneficiary address.
<b>City</b>	[Optional, Alphanumeric, 35] Type the beneficiary city name.
<b>Country</b>	[Mandatory, Drop-Down] Type the beneficiary country name.

Field Name	Description
<b>Zip/Postal Code</b>	[Optional, Alphanumeric, 255] Type the beneficiary's postal code.
<b>Phone</b>	[Optional, Alphanumeric, 35] Type the beneficiary's phone number.
<b>Beneficiary Email</b>	[Optional, Alphanumeric, 35] Type the beneficiary email id.
<b>Mode of Delivery</b>	[Mandatory, Radio button] Select the mode of delivery options by selecting the respective radio button. Options are: <ul style="list-style-type: none"> <li>• Branch</li> </ul> <div style="border: 1px solid black; background-color: #e6f2ff; padding: 5px; margin: 5px 0;"> <p>Note: If you select branch radio button then also select city and branch from the dropdowns shown. If you select courier or post radio button then those two dropdowns will be disabled.</p> </div> <ul style="list-style-type: none"> <li>• Post /Courier</li> </ul>
<b>Draft Delivery Option</b>	[Conditional, Drop-Down] Select the draft delivery option from the drop-down list.
<b>Visibility</b>	[Mandatory, Drop-Down] Select the Visibility from the drop-down list. Options are: <ul style="list-style-type: none"> <li>• Public</li> <li>• Private.</li> </ul>

- Enter the relevant information.
- Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.  
OR  
Click the **Add** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Verify** screen.

**Beneficiary Maintenance - Add Beneficiary- Demand Draft Request - Verify**



## Beneficiary Maintenance - Domestic Drafts

Add Beneficiary

31-03-2011 13:00:00 GMT +0530

Transaction Type: Demand Draft-Pay Order Request

Beneficiary Id\*: TA005  
Beneficiary Name\*: Harry James Potter  
Beneficiary Address: IFLEXPARK  
BAGHMANE  
BANGALORE  
City: BANGALORE  
Country UNITED KINGDOM  
Zip/Postal Code  
Phone  
Beneficiary Email:

Mode of Delivery

Mode Branch  
City: BANGALORE  
Branch: Bank Futura-E06 BRANCH

Visibility\*: Public

Change

Confirm

- Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.  
OR  
Click the **Confirm** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Confirm** screen with the status message.

### Beneficiary Maintenance - Add Beneficiary- Demand Draft Request - Confirm

✓

Beneficiary created successfully.  
Transaction submitted for Demand Draft Request Bene having reference 900684589330312 has been Auto Authorized .

Add Beneficiary

31-03-2011 13:00:00 GMT +0530

Transaction Type: Demand Draft-Pay Order Request

Beneficiary Id\*: TA005  
Beneficiary Name\*: Harry James Potter  
Beneficiary Address: IFLEXPARK  
BAGHMANE  
BANGALORE  
City: BANGALORE  
Country UNITED KINGDOM  
Zip/Postal Code  
Phone  
Beneficiary Email:

Mode of Delivery

Mode Branch  
City: BANGALORE  
Branch: Bank Futura-E06 BRANCH

Visibility\*: Public

OK

Click the **OK** button. The system displays the **Beneficiary Maintenance** screen.

## 2.6. Beneficiary Maintenance - International Draft

To maintain a **Beneficiary for-international draft**

1. Select transaction type as **International Draft**.
2. Click the **Create Beneficiary Template** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.

### Beneficiary Maintenance – International Draft - Add Beneficiary

Add Beneficiary
09-08-2010 02:19:24 GMT -1000

Transaction Type: International Draft

Beneficiary Id\*:   
Beneficiary Name\*:   
Beneficiary Address:   
  
  
City:   
Country:   
Zip/Postal Code:   
Beneficiary Email:

Mode of Delivery

Branch\* ☒
Select City 
Select Branch

Courier\* ☐

Post\* ☐

Visibility\*: Public

Back Add

### Field Description

Field Name	Description
<b>Transaction Type</b>	[Display] This field displays the type of transaction.
<b>Beneficiary Id</b>	[Mandatory, Alphanumeric, 30] Type the beneficiary ID
<b>Beneficiary Name</b>	[Mandatory, Alphanumeric, 80] Type the beneficiary name.
<b>Beneficiary Address</b>	[Display] This field displays the selected beneficiary bank/branch address.
<b>City</b>	[Optional, Alphanumeric, 35] Type the beneficiary's city name.
<b>Country</b>	[Optional Drop Down] Select the country from the drop-down list.

Field Name	Description
<b>Zip/Postal Code</b>	[Optional, Numeric, 10] Type the zip/postal code.
<b>Beneficiary Email</b>	[Optional, Alphanumeric, 35] Type the beneficiary email address.
<b>Mode of Delivery</b>	[Mandatory, Radio button] Select the mode of delivery options by selecting the respective radio button. Options are: <ul style="list-style-type: none"> <li>• Branch</li> </ul> <div style="border: 1px solid black; background-color: #e6f2ff; padding: 5px; margin: 5px 0;"> <p>Note: If you select branch radio button then also select city and branch from the dropdowns shown. If you select courier or post radio button then those two dropdowns will be disabled.</p> </div> <ul style="list-style-type: none"> <li>• Courier</li> <li>• Post</li> </ul>
<b>Visibility</b>	[Mandatory, Drop-Down] Select the Beneficiary Access level from the drop-down list. The options are : <ul style="list-style-type: none"> <li>• Public</li> <li>• Private</li> </ul>

- Enter the relevant information.
- Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.  
OR  
Click the **Add** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Verify** screen.

### Beneficiary Maintenance - Add Beneficiary- International Draft - Verify

**Add Beneficiary - Verify**

09-08-2010 02:20:12 GMT -1000

---

Transaction Type: International Draft

Beneficiary Id: 555  
Beneficiary Name: ben555  
Beneficiary Address: 102 A1 Apts

City: New York  
Country: USA  
Zip/Postal Code 124352  
Beneficiary Email: ben555@yahoo.com

**Mode of Delivery**

Mode Courier


Visibility: Public

Change

Confirm

5. Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.  
OR  
Click the **Confirm** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Confirm** screen with the status message.

### Beneficiary Maintenance - Add Beneficiary- International Draft - Confirm

 Transaction submitted for International Draft Bene having reference 134523687140315 has been Initiated

**Add Beneficiary - Confirm** 09-08-2010 02:20:12 GMT -1000

Transaction Type: International Draft

Beneficiary Id: 555  
Beneficiary Name: ben555  
Beneficiary Address: 102 A1 Apts  
  
City: New York  
Country: USA  
Zip/Postal Code 124352  
Beneficiary Email: ben555@yahoo.com

**Mode of Delivery**  
Mode Courier

Visibility: Public

OK

6. Click the **OK** button. The system displays the **Beneficiary Maintenance** screen.

## 2.7. Beneficiary Maintenance – SEPA CREDIT Transfer

### To maintain a beneficiary for-SEPA Credit transfer

1. Select the **SEPA Credit Transfer** option from the **Transaction Type** drop-down list from the **Beneficiary Maintenance** screen.
2. Click the **Create Beneficiary Template** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.

### Beneficiary Maintenance – SEPA CREDIT Transfer -Add Beneficiary

### Field Description

Field Name	Description
<b>Transaction Type</b>	[Display] This field displays the type of transaction.
<b>Beneficiary Id</b>	[Mandatory, Alphanumeric, 30] Type the beneficiary ID.
<b>Name</b>	[Mandatory, Alphanumeric, 80] Type the beneficiary name.
<b>Beneficiary Account (IBAN)</b>	[Mandatory, Alphanumeric, 50] Type the beneficiary IBAN number.
<b>Beneficiary Email</b>	[Optional, Alphanumeric, 35] Type the beneficiary email address.
<b>Visibility</b>	[Mandatory, Drop-Down] Select the Beneficiary Access level from the drop-down list. The options are : <ul style="list-style-type: none"> <li>• Public</li> <li>• Private</li> </ul>

Field Name	Description
<b>Beneficiary Bank Details</b>	
<b>Beneficiary Bank Code (BIC)*</b>	[Search, Lookup] Click the search button to select the beneficiary bank code.

- Enter the relevant information.
- Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.  
OR  
Click the **Add** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Verify** screen.

## Beneficiary Maintenance - Add Beneficiary- SEPA CREDIT Transfer - Verify

Add Beneficiary - Verify

09-08-2010 19:35:41 GMT -1000

---

Transaction Type: SEPA Credit Transfer

Beneficiary Id\*: 666  
Beneficiary Name\*: ben666  
Beneficiary Account (IBAN)\*: AW125432  
Beneficiary Email: ben666@yahoo.com  
Beneficiary Bank Code (BIC)\*: BCITITM1  
Visibility\*: Public

Change

Confirm

- Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.  
OR  
Click the **Confirm** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Confirm** screen with the status message.

## Beneficiary Maintenance - Add Beneficiary- SEPA CREDIT Transfer - Confirm

Transaction submitted for Sepa Credit Transfer Bene having reference 166247336141913 has been Initiated

09-08-2010 19:35:41 GMT -1000

---

Transaction Type: SEPA Credit Transfer

Beneficiary Id\*: 666  
Beneficiary Name\*: ben666  
Beneficiary Account (IBAN)\*: AW125432  
Beneficiary Email: ben666@yahoo.com  
Beneficiary Bank Code (BIC)\*: BCITITM1  
Visibility: Public

OK

- Click the **OK** button. The system displays **Beneficiary Maintenance** screen.

## 2.8. Beneficiary Maintenance – SEPA Card Payment

### To maintain a beneficiary for-SEPA card payment

1. Select the **SEPA CARD PAYMENT** option from the **Transaction Type** drop-down list from the **Beneficiary Maintenance** screen.
2. Click the **Create Beneficiary Template** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.

### Beneficiary Maintenance - Add Beneficiary – SEPA CARD PAYMENT

Add Beneficiary

24-08-2010 17:12:41 GMT +0530

Transaction Type: SEPA Card Payment

Beneficiary Details

Beneficiary Id\*:

Name\*:

Beneficiary Account (IBAN)\*:

Beneficiary Email:

Visibility\*:

Beneficiary Bank Details

Beneficiary Bank Code (BIC)\*:

Back

Add

### Field Description

Field Name	Description
<b>Transaction Type</b>	[Display] This field displays the type of transaction.
<b>Beneficiary Id</b>	[Mandatory, Alphanumeric, 30] Type the beneficiary ID
<b>Name</b>	[Mandatory, Alphanumeric, 80] Type the beneficiary name.
<b>Beneficiary Account (IBAN)</b>	[Mandatory, Alphanumeric, 50] Type the beneficiary IBAN number.
<b>Beneficiary Email</b>	[Optional, Alphanumeric, 35] Type the beneficiary email address.

Field Name	Description
<b>Visibility</b>	[Mandatory, Drop-Down] Select the Beneficiary Access level from the drop-down list. The options are : <ul style="list-style-type: none"> <li>• Public</li> <li>• Private</li> </ul>
<b>Beneficiary Bank Details</b>	
<b>Beneficiary Bank Code (BIC)*</b>	[Search, Lookup] Click the <b>Search</b> button to select the beneficiary bank code.

- Enter the relevant information.
- Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.  
OR  
Click the **Add** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Verify** screen.

### Beneficiary Maintenance - Add Beneficiary - SEPA Card Payment- Verify

**Add Beneficiary - Verify**
24-08-2010 17:13:42 GMT +0530

---

Transaction Type: SEPA Card Payment

Beneficiary Id\*: 1212  
Name\*: sepa  
Beneficiary Account (IBAN)\*: AW124365  
Beneficiary Email: SEPA@yahoo.com  
Beneficiary Bank Code (BIC)\*: BCITITM1  
Visibility\*: Public

Change
Confirm

- Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.  
OR  
Click the **Confirm** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Confirm** screen with the status message.

### Beneficiary Maintenance - Add Beneficiary- SEPA Card Payment - Confirm

✔ Beneficiary created successfully.  
Transaction submitted for Sepa Card Payment Bene having reference 162119407180544 has been Auto Authorized .

**Add Beneficiary - Confirm**
24-08-2010 17:13:42 GMT +0530

---

Transaction Type: SEPA Card Payment

Beneficiary Id\*: 1212  
Name\*: sepa  
Beneficiary Account (IBAN)\*: AW124365  
Beneficiary Email: SEPA@yahoo.com  
Beneficiary Bank Code (BIC)\*: BCITITM1  
Visibility\*: Public

OK



## Beneficiary Maintenance – SEPA Card Payment

6. Click the **OK** button. The system displays the **Beneficiary Maintenance** screen.

## 2.9. Beneficiary Maintenance – UK Payments

### To maintain a beneficiary for-UK payments

1. Select the **UK Payments** option from the **Transaction Type** drop-down list from the **Beneficiary Maintenance** screen.
2. Click the **Create Beneficiary Template** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.

### Beneficiary Maintenance – UK payment - Add Beneficiary

**Add Beneficiary** 09-08-2010 19:39:46 GMT -1000

---

Transaction Type: UK Payments

Type of Payment: ☐ Non - Urgent ☐ Urgent ☒ Faster UK Payments

Beneficiary Id\*:

Beneficiary Name\*:

Beneficiary Email:

**Enter Beneficiary Bank Details**

☒ Bank Sort Code ☐ Bank Details

Beneficiary Account No.:

Bank Sort Code:

Bank Name\*:

Bank Address:

City:

Visibility\*: Public

### Field Description

Field Name	Description
<b>Transaction Type</b>	[Display] This field displays the type of transaction.
<b>Type of Payments</b>	[Mandatory, Radio Button] Select the type of payment. The options are as: <ul style="list-style-type: none"> <li>• Non - Urgent</li> <li>• Urgent</li> <li>• Faster UK Payments</li> </ul>
<b>Beneficiary Id</b>	[Mandatory, Alphanumeric, 30] Type the beneficiary ID
<b>Beneficiary Name</b>	[Mandatory, Alphanumeric, 80] Type the beneficiary name.

Field Name	Description
<b>Beneficiary Email</b>	[Optional, Alphanumeric, 35] Type the beneficiary email address.
<b>Enter Beneficiary Bank Details</b>	
<b>Bank Sort Code</b>	[Conditional, Radio Button] Select button to select the bank code.
<b>Bank Details</b>	[Mandatory, Radio Button] Select the type of payment. The options are as: <ul style="list-style-type: none"> <li>• Non - Urgent</li> <li>• Urgent</li> <li>• Faster UK Payments</li> </ul>
<b>Beneficiary Account No</b>	[Mandatory, Alphanumeric, 50] Type the beneficiary account number.
<b>Bank Sort Code</b>	[Conditional, Search Button] Click the search button to select the bank code. This field is enabled if the <b>Bank Sort Code</b> is selected.
<b>Bank Name</b>	[Conditional, Alphanumeric, 40]. Type the bank name. This field is enabled if the <b>Bank Details</b> is selected.
<b>Bank Address</b>	[Conditional, Alphanumeric, 40] Type the bank address. This field is enabled if the <b>Bank Details</b> is selected..
<b>City</b>	[Display] This field displays the city.
<b>Visibility</b>	[Mandatory, Drop-Down] Select the beneficiary access level from the drop-down list. The options are : <ul style="list-style-type: none"> <li>• Public</li> <li>• Private</li> </ul>

- Enter the relevant information.
- Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.  
OR  
Click the **Add** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Verify** screen.

## Beneficiary Maintenance - Add Beneficiary-UK Payments- Verify

**Add Beneficiary - Verify**
09-08-2010 19:40:45 GMT -1000

Transaction Type: UK Payments

Payment Type: Faster UK Payments

Beneficiary Id: 888  
Beneficiary Name: ben888  
Beneficiary Email: ben888@yahoo.com


**Enter Beneficiary Bank Details**

Beneficiary Account No.: 00000005910  
Bank Sort Code: BCITITM1  
Bank Name: BANCA INTESA SPA  
Bank Address: 116, VIA TERRASANTA PALERMO  
  
City: PALERMO  
Visibility: Public

Change Confirm

- Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.  
OR  
Click the **Confirm** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Confirm** screen with the status message.

## Beneficiary Maintenance - Add Beneficiary- UK Payments - Confirm


Transaction submitted for UK Payments Bene having reference 185148926142137 has been Initiated

**Add Beneficiary - Confirm**
09-08-2010 19:40:45 GMT -1000

Transaction Type: UK Payments

Payment Type: Faster UK Payments

Beneficiary Id: 888  
Beneficiary Name: ben888  
Beneficiary Email: ben888@yahoo.com

**Enter Beneficiary Bank Details**

Beneficiary Account No.: 00000005910  
Bank Sort Code: BCITITM1  
Bank Name: BANCA INTESA SPA  
Bank Address: 116, VIA TERRASANTA PALERMO  
  
City: PALERMO  
Visibility: Public

OK

- Click the **OK** button. The system displays the **Beneficiary Maintenance** screen.

### 3. Own Account Transfer

Using the **Own Account Transfer** option, you can initiate funds transfer between any of your accounts, i.e. the accounts that are under the customer IDs mapped to you. Such transfer can be done either by making a new payment transaction or by using the existing beneficiary details (i.e. templates) to make the payment. The payment can be processed immediately, or on a specific future date, or you can set recurring instructions with the bank.

Navigate through the menus to **Payments > Within Bank > Own Account Transfer**. The system displays the **Own Account Transfer** screen.

#### **Own Account Transfer**

**Own Account Transfer**
09-12-2011 13:26:34 GMT +0530

**Payment To**

☐ Existing Template

☒ Make New Payment

User Reference :

Source Account\*: 

000000002 00000000206 Bank Futura

▼

● 454,123.00 USD

**Beneficiary Details**

Destination Account\*: 

000000002 00000000229 Bank Futura

▼

● 454,123.00 USD

**Payment Details**

Transfer Amount\*: 

☐ Pay now
 

☐ Pay later

☒ Setup Standing Instruction

Deal Details  
☐ Prebooked  
☐ Online  
☐ Bank  
 Total

GO

**SI Details**

SI Execution Frequency\*: 

Select

▼

First Execution Date\*:

Expiry Date\*:

**Other Details**

Narrative: 

Template Access Type: 

Select


▼

View Limits
Save as Template
Save as Draft
Initiate
Save and Submit

\* Indicates mandatory fields. \*\* Indicates mandatory if particular option is enabled.

## Field Description

Field Name	Description
<b>Existing Template</b>	[Mandatory, Drop-Down] Select <b>Existing Template</b> radio button to select the existing Payment template for funds transfer.
<b>Make New Payment</b>	[Optional, Radio Button] Select <b>Make New Payment</b> option button to make a new funds transfer entry.  The transfer can be done either by using <b>Existing Payment Template</b> or <b>Make New Payment</b> .
<b>User Reference</b>	[Optional, Alphanumeric, 40] Type the user reference number that you want to use to identify this transaction.
<b>Source Account</b>	[Mandatory, Drop-Down] Select the source account number from the drop-down list. Click the <span style="color: red; font-weight: bold;">●</span> button. The system will automatically fetch and display the available balance for the selected source account.

Field Name	Description
<b>Destination Account</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the destination account number from the drop-down list. Click the  button. The system will automatically fetch and display the available balance for the selected destination account.</p>
<b>Transfer Amount</b>	<p>[Mandatory, Numeric, 15]</p> <p>Type the amount to be transferred.</p>
<b>Pay now</b>	<p>[Optional, Radio Button]</p> <p>Select the <b>Pay now</b> radio button to process the funds transfer immediately.</p> <p>The transfer can be done in any of the three modes: <b>Pay now</b>, <b>Pay later</b> or <b>Setup Standing Instruction</b>.</p>
<b>Pay later</b>	<p>[Optional, Radio Button]</p> <p>Select the <b>Pay later</b> radio button to make the funds transfer on a future date.</p>
<b>Setup Standing Instruction</b>	<p>[Optional, Radio Button]</p> <p>Select <b>Setup Standing Instruction</b> to set standing instructions for funds transfer for a period. The system auto transfers the fund on the specified date and frequency.</p>
<b>SI Execution Frequency</b>	<p>[Conditional, Pick List]</p> <p>Select the standing instruction execution frequency for the funds transfer from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Daily</li> <li>• Weekly</li> <li>• Fortnightly</li> <li>• Monthly</li> <li>• Bi-Monthly</li> <li>• Quarterly</li> <li>• Half -Yearly</li> <li>• Yearly</li> </ul> <p>This field is displayed if you select the <b>Setup Standing Instruction</b> option.</p>
<b>First Execution Date</b>	<p>[Conditional, Pick List]</p> <p>Select the execution date for the first standing instruction from the Calendar pick list.</p> <p>This field is displayed if you select the <b>Setup Standing Instruction</b> option.</p>

Field Name	Description
<b>Expiry Date</b>	[Conditional, Pick List] Select the standing instruction Expiry date from the Calendar pick list. This field is displayed if you select the <b>Setup Standing Instruction</b> option.
<b>Narrative</b>	[Optional, Alphanumeric, 35] Type the narrative.
<b>Template Access Type</b>	[Optional, Drop-Down] Select template access type from the drop-down list. For Retail Users, template access type will be private.

1. Click the **Initiate** button. The system displays the **Own Account Transfer - Verify** screen.


### Own Account Transfer - Verify

Own Account Transfer - Verify		09-12-2011 13:28:51 GMT +0530
User Reference : Source Account: 00000000206 000 000000002		
<b>Beneficiary Details</b>		
Destination Account: 00000000229 000 000000002		
<b>Payment Details</b>		
Transfer Amount: 112.00 USD Pay now : 14-11-2011		
<b>Other Details</b>		
Narrative: Own Account Payment Template Access Type:		
		<input type="button" value="Change"/> <input type="button" value="Confirm"/>

2. Click the **Confirm** button. The system displays the **Own Account Transfer - Confirm** screen with the status message.  
OR  
Click the **Change** button to navigate to the previous screen.



## Own Account Transfer - Confirm

 Your request has been completed successfully.  
Transaction submitted for Own Account Transfer having reference 425778064074904 has been Auto Authorized .

**Own Account Transfer - Confirm**09-12-2011 13:28:51 GMT +0530

Host Reference Number: OAT1033650017492

User Reference :  
Source Account: 00000000206 000 000000002

**Beneficiary Details**  
Destination Account: 00000000229 000 000000002

**Payment Details**  
Transfer Amount: 112.00 USD  
Pay now : 14-11-2011

**Other Details**  
Narrative: Own Account Payment  
Template Access Type:

OK

- Click the **OK** button. The system displays the **Own Account Transfer** screen.
- Refer **Additional Options** sections for options like Save as Draft/Templates, Save and Submit, View Limits.

## 4. Internal Transfer

Using the **Internal Transfer** option, you can transfer funds within the bank, i.e. you can transfer funds to any accounts of the same bank. You can also create and save payment templates to be used later for funds transfer. Such transfer can be done either by making a new payment transaction or using the existing beneficiary details (i.e. templates) to make the payment. The payment can be processed immediately or on a specific future date, or you can set recurring instructions with the bank.

Navigate through the menus to **Payments > Within Bank > Internal Account Transfer**. The system displays the **Internal Account Transfer** screen

[Internal Transfer](#)

**Internal Transfer**
09-12-2011 13:02:12 GMT +0530

**Payment To**

Existing Template ☐
Make New Payment ☒

User Reference :
Source Account\*: 000000002 00000000206 Bank Futura 454,123.00 USD

**Beneficiary Details**

Beneficiary Account\*:
Beneficiary Branch\*: Select
Beneficiary Email:

**Payment Details**

Transfer Amount\*:
Transfer Currency\*: Select
Pay now
Pay later
Setup Standing Instruction ☒

Deal Details
Prebooked
Online
Bank
Total
GO

**SI Details**

SI Execution Frequency\*: Select
First Execution Date\*:
Expiry Date\*:


**Other Details**

Narrative:
Template Access Type: Select

View Limits Save as Template Save as Draft Initiate Save and Submit

\* Indicates mandatory fields,\*\* Indicates mandatory if particular option is enabled,--- The actual Debit Amount for Future Dated Cross Currency Transfers may differ based on the prevailing exchange rate on the value date.

## Field Description

Field Name	Description
<b>Existing Template</b>	[Optional, Drop-Down] Select <b>Existing Template</b> radio button option button to select the existing Payment template for funds transfer.
<b>Make New Payment</b>	[Optional, Radio Button] Select the <b>Make New Payment</b> radio button to make a new funds transfer entry. The transfer can be done either by using <b>Existing Payment Template</b> or <b>Make New Payment</b> .
<b>User Reference</b>	[Optional, Alphanumeric, 40] Type the user reference number that you want to use to identify this transaction.
<b>Source Account</b>	[Mandatory, Drop-Down] Select the source account number for the internal transfer from the drop-down list. Click the  button. The system will automatically fetch and display

Field Name	Description
	the available balance for the selected source account.
<b>Beneficiary Account</b>	<p>[Mandatory, Lookup]</p> <p>Click the Lookup button to select any beneficiary. Account of that selected beneficiary will get displayed here.</p>
<b>Beneficiary Branch</b>	<p>[Display]</p> <p>Beneficiary branch will get automatically populated here after the selection of Beneficiary Account.</p>
<b>Beneficiary Email</b>	<p>[Display]</p> <p>Beneficiary email will get automatically populated here after the selection of Beneficiary Account.</p>
<b>Transfer Amount</b>	<p>[Mandatory, Numeric, 15]</p> <p>Type the transfer amount for the internal transfer.</p>
<b>Transfer Currency</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the transfer currency for the internal transfer from the drop-down list.</p>
<b>Pay now</b>	<p>[Optional, Radio Button]</p> <p>Select <b>Pay now</b> to process the internal transfer immediately.</p> <p>The transfer can be done in any of the three modes: <b>Pay now</b>, <b>Pay later</b> or <b>Setup Standing Instruction</b>.</p>
<b>Pay later</b>	<p>[Optional, Radio Button]</p> <p>Select <b>Pay later</b> to make the internal transfer on a future date.</p> <p>The transfer can be done in any of the three modes: <b>Pay now</b>, <b>Pay later</b> or <b>Setup Standing Instruction</b>.</p>
<b>Setup Standing Instruction</b>	<p>[Optional, Radio Button]</p> <p>Select <b>Setup Standing Instruction</b> to set standing instructions for the internal transfer for a period. The system auto transfers the fund on the specified date and frequency.</p> <p>The transfer can be done in any of the three modes: <b>Pay now</b>, <b>Pay later</b> or <b>Setup Standing Instruction</b>.</p>
<b>SI Execution Frequency</b>	<p>[Conditional, Drop-Down]</p> <p>Select the standing instruction execution frequency for the internal transfer from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Daily</li> <li>• Weekly</li> <li>• Fortnightly</li> <li>• Monthly</li> </ul>

Field Name	Description
	<ul style="list-style-type: none"> <li>• Bi-Monthly</li> <li>• Quarterly</li> <li>• Half -Yearly</li> <li>• Yearly</li> </ul> <p>This field is displayed if you select the <b>Setup Standing Instruction</b> option.</p>
<b>First Execution Date</b>	<p>[Conditional, Pick Lis]</p> <p>Select the execution date for the first standing instruction from the Calendar pick list.</p> <p>This field is displayed if you select the <b>Setup Standing Instruction</b> option.</p>
<b>Expiry Date</b>	<p>[Conditional, Pick List]</p> <p>Select the standing instruction Expiry Date from the Calendar pick list.</p> <p>This field is displayed if you select the <b>Setup Standing Instruction</b> option.</p>
<b>Narrative</b>	<p>[Optional, Alphanumeric, 35]</p> <p>Type the narrative.</p>
<b>Template Access Type</b>	<p>[Optional, Drop-Down]</p> <p>Select template access type from the drop-down list.</p> <p>Options are:</p> <ul style="list-style-type: none"> <li>• Public</li> <li>• Private</li> </ul>


1. Click the **Initiate** button. The system displays the **Internal Transfer - Verify** screen.

## Internal Transfer - Verify

Internal Transfer - Verify		09-12-2011 13:04:57 GMT +0530
User Reference : Source Account: 00000000206 000 000000002		
<b>Beneficiary Details</b> Beneficiary Account: 1000000133 Beneficiary Branch: 000 (Bank Futura) Beneficiary Email: SDFS@SEF.COM		
<b>Payment Details</b> Transfer Amount: 112.00 USD Transfer Currency: US DOLLAR Pay now : 14-11-2011		
<b>Other Details</b> Narrative: Internal Payment Template Access Type:		
		<input type="button" value="Change"/> <input type="button" value="Confirm"/>
-- The actual Debit Amount for Future Dated Cross Currency Transfers may differ based on the prevailing exchange rate on the value date.		

- Click the **Confirm** button. Depending on the type of verify screen, the system displays the **Internal Transfer - Confirm** screen with the status message.  
OR  
Click the **Cancel** button to cancel the funds transfer.

## Internal Transfer Confirm

 Your request has been completed successfully. Transaction submitted for Internal Account Transfer having reference 335993162074859 has been Auto Authorized .		
Internal Transfer - Confirm		09-12-2011 13:04:57 GMT +0530
Host Reference Number: ITG103365001754		
User Reference : Source Account: 00000000206 000 000000002		
<b>Beneficiary Details</b> Beneficiary Account: 1000000133 Beneficiary Branch: 000 (Bank Futura) Beneficiary Email: SDFS@SEF.COM		
<b>Payment Details</b> Transfer Amount: 112.00 USD Transfer Currency: US DOLLAR Pay now : 14-11-2011		
<b>Other Details</b> Narrative: Internal Payment Template Access Type:		
		<input type="button" value="OK"/>
-- The actual Debit Amount for Future Dated Cross Currency Transfers may differ based on the prevailing exchange rate on the value date.		

- Click the **OK** button. The system displays **Internal Transfer** screen.
- Refer **Additional Options** sections for options like Save as Draft/Templates, Save and Submit, View Limits.

## 5. Multiple Internal Transfer

This option allows you to initiate multiple internal transfers. You can transfer money from one account to as many as five different accounts. In addition you can transfer money from different accounts to a single or multiple accounts as per the instructions.

Navigate through the menus to **Payments > Within Bank > Multiple Internal Transfer**. The system displays the **Multiple Internal Transfer** screen

### **Multiple Internal Transfers- Debit Single Account**

**Multiple Internal Transfer**
31-03-2011 13:00:00 GMT +0530

---

Debit Single Account ☒
Debit Multiple Account ☐

User Reference :

Source Account:\*
QT2001774 QT100177402 QT1-LONDON 
1,195,248.82 USD

Destination Branch:\*
Select

Payment Instruction	Destination Account	Destination Branch	Transfer Amount	Transfer Currency	
Payment Instruction No 1	QT100177909	QT1-QT1-LONDON	1	US DOLLAR <input type="button" value="v"/>	<input type="button" value="X"/>
Payment Instruction No 2	QT100177911	QT1-QT1-LONDON	1	US DOLLAR <input type="button" value="v"/>	<input type="button" value="X"/>

**Payment Details**

Pay now ☐

Pay later ☐

Setup Standing Instruction ☒

**SI Details**

SI Execution Frequency\*:

First Execution Date\*:

Expiry Date\*:

**Other Details**

Narrative:

### Field Description

Field Name	Description
<b>Debit Single Account</b>	[Optional, Radio Button] Select <b>Debit Single Account</b> to debit a single account.
<b>Debit Multiple Account</b>	[Optional, Radio Button] Select <b>Debit Multiple Account</b> to debit more than one account.
<b>User Reference</b>	[Optional, Alphanumeric, 15] Type the user reference number for the transaction.
<b>Source Account</b>	[Mandatory, Numeric, 18] Select the source account from the dropdown list.
<b>Destination Branch</b>	[Mandatory, Numeric, 18] Select the destination branch from the dropdown list.
<b>Payment Instruction</b>	
<b>Destination Account</b>	[Mandatory, Alphanumeric, 34] Type the destination account which will act as a credit account for the transaction.
<b>Destination Branch</b>	[Display] This field displays the destination branch selected in the destination branch dropdown.



Field Name	Description
<b>Transfer Amount</b>	[Mandatory, Numeric, 18] Type the amount to be transferred.
<b>Transfer Currency</b>	[Mandatory, Drop-Down] Select the currency from the drop-down list.
<b>Pay Now</b>	[Optional, Radio Button] Select <b>Pay Now</b> to process the transaction immediately.
<b>Pay Later</b>	[Optional, Radio Button] Select <b>Pay Later</b> to make the payment on future date.
<b>Setup Standing Instruction</b>	[Optional, Radio Button] Select <b>Setup Standing Instruction</b> to set the standing instruction for a period for multiple debits.

Following fields are displayed if **Setup Standing Instruction** radio button is selected.

<b>SI Execution Frequency</b>	[Conditional, Drop-Down] Select the standing instruction execution frequency from the drop-down list. The options are: <ul style="list-style-type: none"> <li>• Daily</li> <li>• Weekly</li> <li>• Fortnightly</li> <li>• Monthly</li> <li>• Bi-Monthly</li> <li>• Quarterly</li> <li>• Half -Yearly</li> <li>• Yearly</li> </ul>
<b>First Execution Date</b>	[Conditional, Pick List] Select the first standing instruction execution date from the pick list.
<b>Expiry Date</b>	[Conditional, Pick List] Select the standing instruction Expiry date from the Calendar pick list.  This field is displayed if you select the <b>Setup Standing Instruction</b> option.

#### Other Details

Field Name	Description
<b>Narrative</b>	[Mandatory, Alphanumeric, 15] Type the brief description of the transaction.

1. To fill the details for Multiple Debit Account, select the **Debit Multiple Account** radio button.

## Multiple Internal Transfer- Debit Multiple Account

**Multiple Internal Transfer**
31-03-2011 13:00:00 GMT +0530

Debit Single Account ☐

Debit Multiple Account ☒

User Reference :

Source Account:\*

Destination Branch:\*

Payment Instruction	Source Account	Destination Account	Destination Branch	Transfer Amount	Transfer Currency	
Payment Instruction No 1	QT100177402	QT100177911	QT1-QT1-LONDON	1	US DOLLAR	<input type="button" value="X"/>
Payment Instruction No 2	QT100177909	QT100177911	QT1-QT1-LONDON	1	Select	<input type="button" value="X"/>

**Payment Details**

Pay now ☐

Pay later ☐

Setup Standing Instruction ☒

**SI Details**

SI Execution Frequency\*:

First Execution Date\*:

Expiry Date\*:

**Other Details**

Narrative:

## Field Description


Field Name	Description
<b>Debit Single Account</b>	[Optional, Radio Button] Select <b>Debit Single Account</b> to debit an account.
<b>Debit Multiple Account</b>	[Optional, Radio Button] Select <b>Debit Multiple Account</b> to debit more than one account.
<b>User Reference</b>	[Optional, Alphanumeric, 15] Type the user reference number for the transaction.
<b>Source Account</b>	[Mandatory, Drop-Down] Select the source account from the drop-down list.
<b>Destination Branch</b>	[Mandatory, Drop-Down] Select the branch of destination account from the drop-down list.
<b>Payment Instruction</b>	
<b>Source Account</b>	[Display] This field displays the source account selected in the source account dropdown.

Field Name	Description
<b>Destination Account</b>	[Mandatory, Alphanumeric, 34] Type the destination account which will act as a credit account for the transaction.
<b>Destination Branch</b>	[Display] This field displays the destination branch selected in the destination branch dropdown.
<b>Transfer Amount</b>	[Mandatory, Numeric, 18] Type the amount to be transferred.
<b>Transfer Currency</b>	[Mandatory, Drop-Down] Select the currency from the drop-down list.
<b>Pay Now</b>	[Optional, Radio Button] Select <b>Pay Now</b> to process the transaction immediately.
<b>Pay Later</b>	[Optional, Radio Button] Select <b>Pay Later</b> to make the payment on future date.
<b>Setup Standing Instruction</b>	[Optional, Radio Button] Select <b>Setup Standing Instruction</b> to set the standing instruction for a period for multiple debits.

Following fields are displayed if **Setup Standing Instruction** radio button is selected.

<b>SI Execution Frequency</b>	[Conditional, Drop-Down] Select the standing instruction execution frequency from the drop-down list. The options are: <ul style="list-style-type: none"> <li>• Daily</li> <li>• Weekly</li> <li>• Fortnightly</li> <li>• Monthly</li> <li>• Bi-Monthly</li> <li>• Quarterly</li> <li>• Half -Yearly</li> <li>• Yearly</li> </ul>
<b>First Execution Date</b>	[Conditional, Pick List] Select the first standing instruction execution date from the pick list.

Field Name	Description
<b>Expiry Date</b>	[Conditional, Pick List] Select the standing instruction Expiry date from the Calendar pick list. This field is displayed if you select the <b>Setup Standing Instruction</b> option.
<b>Narrative</b>	[Mandatory, Alphanumeric, 15] Type the brief description of the transaction.

- Click the **Add More** button to add multiple records.
- Click the  button to delete a record from the grid.
- Click the **Initiate** button. The system displays the **Multiple Internal Transfer - Verification** screen.

### Multiple Internal Transfer - Verify

Multiple Internal Transfer-Verify

31-03-2011 13:00:00 GMT +0530

Debit Single Account ☒
Debit Multiple Account ☐

Customer Id: QT2001774  
User Reference :  
Source Account: QT100177402 QT1 QT2001774

Payment Instruction	Destination Account	Destination Branch	Transfer Amount	Transfer Currency
Payment Instruction No 1	<input type="text" value="QT100177909"/>	<input type="text" value="QT1-QT1-LONDON"/>	<input type="text" value="1"/>	<input type="text" value="USD"/>
Payment Instruction No 2	<input type="text" value="QT100177911"/>	<input type="text" value="QT1-QT1-LONDON"/>	<input type="text" value="1"/>	<input type="text" value="USD"/>

**Payment Details**  
Pay later: 08-04-2011

**Other Details**  
Narrative: Multiple Transfers

Change Confirm

- Click the **Confirm** button. The system displays the **Multiple Internal Transfer - Confirmation** screen with the status message.  
OR  
Click the **Change** button to navigate to the previous screen.

## Multiple Internal Transfer - Confirm

✓

Please check the status of your relevant transaction in dashboard.

Transaction submitted for Multiple Internal Transfer having reference 859149738309207 has been Auto Authorized .

Transaction submitted for Multiple Internal Transfer having reference 162465237309211 has been Auto Authorized .

31-03-2011 13:00:00 GMT +0530

### Multiple Internal Transfer - Confirm

Debit Single Account
☒

Debit Multiple Account
☐

User Reference :

Source Account: QT100177402 QT1 QT2001774

Payment Instruction	Destination Account	Destination Branch	Transfer Amount	Transfer Currency
Payment Instruction No 1	<input type="text" value="QT100177909"/>	<input type="text" value="QT1-QT1-LONDON"/>	<input type="text" value="1"/>	<input type="text" value="USD"/>
Payment Instruction No 2	<input type="text" value="QT100177911"/>	<input type="text" value="QT1-QT1-LONDON"/>	<input type="text" value="1"/>	<input type="text" value="USD"/>

**Payment Details**

Pay later: 08-04-2011

**Other Details**

Narrative: Multiple Transfers

OK

6. Click the **OK** button. The system displays the **Multiple Internal Transfer** screen.

## 6. Domestic Account Transfer

Using the **Domestic Account Transfer** option, you can transfer funds to any account in another bank within the country. The transfer is usually made through the local payments network. The payment can be processed immediately, or on a specific future date, or You can set recurring instructions with the bank.

Navigate through the menus to **Payments > Within Country > Domestic Account Transfer**.

## Domestic Funds Transfer

**Domestic Funds Transfer**
09-12-2011 11:32:58 GMT +0530

**Payment To**

☐ Existing Template

☒ Make New Payment
 

User Reference Number

Source Account\*:

Select

❗

**Beneficiary Details**

Beneficiary Name\*

Destination Account Type\*\*:

Select

Beneficiary Account\*\*:

Beneficiary Address

City

Beneficiary Email

**Beneficiary Bank Details**

National Clearing Code Type\*\*:

Select

National Clearing Codes\*\*:

Bank Name\*\*:

Bank Address\*\*:

City\*\*:

**Payment Details**

Transfer Amount\*:

Transfer Currency\*:

Select

☐ Pay now
 

☐ Pay later

☒ Setup Standing Instruction
 

➕

**SI Details**

SI Execution Frequency

Select

First Execution Date

Expiry Date

**Other Details**

Purpose of Remittance:

Select

Description of Remittance Purpose :

Narrative:

Template Access Type

Select

View Limits

Save as Draft

Save as Template

Initiate


Save and Submit

\* Indicates mandatory fields.\*\* Indicates mandatory if particular option is enabled.

## Field Description

Field Name	Description
<b>Payment To</b>	
<b>Existing Template</b>	[Optional, Radio Button] Select <b>Existing Template</b> option button to select the existing Payment template for funds transfer.



Field Name	Description
<b>Make New Payment</b>	<p>[Optional, Radio Button]</p> <p>Select Make New Payment option button to make a new funds transfer entry.</p> <p>The transfer can be done either by using <b>Existing Payment Template</b> or <b>Make New Payment</b>.</p>
<b>User Reference</b>	<p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number that you want to use to identify this transaction.</p> <p>If a payment template is selected from the <b>Payment Template</b>, this field displays the user reference number of the selected payment template.</p>
<b>Source Account</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the source account number from the drop-down list. Click the  button. The system will automatically fetch and display the available balance for the selected source account.</p>
<b>Beneficiary Name</b>	<p>[Mandatory, Lookup]</p> <p>Click the Lookup button to select any beneficiary. Name of that selected beneficiary will get displayed here..</p>
<b>Destination Account Type</b>	<p>[Mandatory, Drop Down]</p> <p>Select the destination account type from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Account No</li> <li>• Pay Over Counter</li> </ul>
<b>Beneficiary Account</b>	<p>[Display]</p> <p>Beneficiary account number will be automatically populated here after the selection of Beneficiary name</p>
<b>Beneficiary Address</b>	<p>[Display]</p> <p>Beneficiary address will be automatically populated here after the selection of Beneficiary name.</p>
<b>City</b>	<p>[Display]</p> <p>Beneficiary city will be automatically populated here after the selection of Beneficiary name.</p>
<b>Beneficiary Email</b>	<p>[Display]</p> <p>Beneficiary e-mail will be automatically populated here after the selection of Beneficiary name.</p>
<b>Enter Beneficiary Bank Details</b>	

Field Name	Description
<b>National Clearing Codes</b>	
This section provides the <b>National Clearing Code</b> look up icon to search the <b>National Clearing Code</b> details. The <b>Look Up</b> icon allows you to view all the <b>Clearing Codes</b> , <b>Bank Name</b> and <b>Address</b> . You can either type the <b>National Clearing Code</b> details or select the same using the <b>Look Up</b> function for maintaining the details.	
<b>National Clearing Code Type</b>	<p>[Conditional, Drop-Down]</p> <p>Select the national clearing code type from the drop-down list.</p> <p>This field is enabled if you select the <b>National Clearing Codes</b> option.</p>
<b>National Clearing Codes</b>	<p>[Conditional, Lookup]</p> <p>Click the search button to select national clearing code.</p> <p>This field is enabled if you select the <b>National Clearing Codes</b> option.</p>
<b>Bank Name</b>	<p>[Display]</p> <p>Type the name of the beneficiary bank. This field is enabled if you select the <b>Bank Details</b> option. If you select <b>National Clearing Codes</b> Option then bank name will get automatically populated here.</p>
<b>Bank Address</b>	<p>[Display]</p> <p>Type the address of the beneficiary bank. This field is enabled if you select the <b>Bank Details</b> option. If you select <b>National Clearing Codes</b> Option then bank address will get automatically populated here.</p>
<b>City</b>	<p>[Display]</p> <p>Type the city of the beneficiary bank. This field is enabled if you select the <b>Bank Details</b> option. If you select <b>National Clearing Codes</b> Option then bank city will get automatically populated here.</p>
<b>Payment Details</b>	
<b>Transfer Amount</b>	<p>[Mandatory, Numeric, 15]</p> <p>Type the transfer amount for the domestic transfer.</p>
<b>Transfer Currency</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the transfer currency for the domestic transfer from the drop-down list.</p>
<b>Pay Now</b>	<p>[Optional, Radio Button]</p> <p>Select <b>Pay Now</b> to process the transaction immediately.</p> <p>The transfer can be done in any of the three modes: <b>Pay now</b>, <b>Pay later</b> or <b>Setup Standing</b> Instruction.</p>

Field Name	Description
<b>Pay Later</b>	<p>[Optional, Radio Button]</p> <p>Select <b>Pay Later</b> to make the payment on future date.</p>
<b>Setup Standing Instruction</b>	<p>[Optional, Radio Button]</p> <p>Select <b>Setup Standing Instruction</b> to set the standing instruction for a period for multiple debits.</p>
<b>Select Date</b>	<p>[Conditional, Pick List]</p> <p>Select the appropriate future date on which you want to make the domestic transfer from the Calendar pick list.</p> <p>This field is displayed if you select the Pay later option.</p>
<b>Setup Standing Instruction</b>	<p>[Optional, Radio Button]</p> <p>Select <b>Setup Standing Instruction</b> to set standing instructions for domestic transfer for a period. The system auto transfers the fund on the specified date and frequency.</p>
<b>SI Execution Frequency</b>	<p>[Conditional, Drop-Down]</p> <p>Select the standing instruction execution frequency for the domestic transfer from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Daily</li> <li>• Weekly</li> <li>• Fortnightly</li> <li>• Monthly</li> <li>• Bi-Monthly</li> <li>• Quarterly</li> <li>• Half -Yearly</li> <li>• Yearly</li> </ul> <p>This field is displayed if you select the <b>Setup Standing Instruction</b> option.</p>
<b>First Execution Date</b>	<p>[Conditional, Pick List]</p> <p>Select the execution date for the first standing instruction from the Calendar pick list.</p> <p>This field is displayed if you select the <b>Setup Standing Instruction</b> option.</p>
<b>Expiry Date</b>	<p>[Conditional, Pick List]</p> <p>Select the standing instruction Expiry date from the Calendar pick list.</p> <p>This field is displayed if you select the <b>Setup Standing Instruction</b> option.</p>

Field Name	Description
<b>Purpose of Remittance</b>	[Optional, Drop-Down] Select the purpose of remittance from the drop-down list.
<b>Description of Remittance Purpose</b>	[Optional, Alphanumeric, 20] Type the description of remittance purpose. This field is enabled if the Other option is selected from the <b>Purpose of Remittance</b> drop-down list.
<b>Narrative</b>	[Optional, Alphanumeric, 35] Type the narrative.
<b>Template Access Type</b>	[Optional, Drop-Down] Select template access type from the drop-down list. The options are <ul style="list-style-type: none"> <li>• Public</li> <li>• Private</li> </ul>



1. Click the **Initiate** button. The system displays the **Domestic Funds Transfer - Verify** screen.

## Domestic Funds Transfer - Verify

Domestic Funds Transfer - Verify		09-12-2011 11:30:01 GMT +0530
User Reference Number: Source Account: 00000000206 000 000000002		
<b>Beneficiary Details</b>		
Beneficiary Name: KAMSEL Destination Account Type: Enter Account No Beneficiary Account: 9846546566 Beneficiary Address:  City: Beneficiary Email: XCVXC@SF.COM		
<b>Beneficiary Bank Details</b>		
National Clearing Code Type: CHAPS Network National Clearing Codes: APACBH6101 Bank Name: BANK FUTURA Bank Address: LONDON UK City: LONDON		
<b>Payment Details</b>		
Transfer amount: 112.00 Transfer Currency: US DOLLAR Pay now: 14-11-2011		
<b>Other Details</b>		
Purpose of Remittance: Domestic Remittance1 Narrative: Domestic Funds Payment Template Access Type:		
		<input type="button" value="Change"/> <input type="button" value="Confirm"/>

- Click the **Confirm** button. The system displays the **Domestic Funds Transfer - Confirm** screen with the status message.  
OR  
Click the **Change** button to navigate to the previous screen.

## Domestic Funds Transfer - Confirm

 Your request has been completed successfully. Transaction submitted for Domestic Funds Transfer having reference 340839354074212 has been Auto Authorized .
<b>Domestic Funds Transfer - Confirm</b> <span style="float: right;">09-12-2011 11:30:01 GMT +0530</span>
Host Reference Number: 103456452
User Reference Number: Source Account: 00000000206 000 000000002
<b>Beneficiary Details</b> Beneficiary Name: KAMSEL Destination Account Type: Enter Account No Beneficiary Account: 9846546566 Beneficiary Address:  City: Beneficiary Email: XCVXC@SF.COM
<b>Beneficiary Bank Details</b> National Clearing Code Type: CHAPS Network National Clearing Codes: APACBH6101 Bank Name: BANK FUTURA Bank Address: LONDON UK City: LONDON
<b>Payment Details</b> Transfer amount: 112.00 Transfer Currency: US DOLLAR Pay now: 14-11-2011
<b>Other Details</b> Purpose of Remittance: Domestic Remittance1 Narrative: Domestic Funds Payment Template Access Type:


3. Click the **OK** button. The system returns you to the **Domestic Funds Transfer** screen.
4. Refer **Additional Options** sections for options like Save as Draft/Templates, Save and Submit, View Limits.

## 7. International Account Transfer

Using the **International Transfer** option, you can transfer funds globally, i.e., you can transfer funds to any account in any bank across the globe. Such transfer can be made either by using an existing template or as a new payment transaction. The payment can be processed immediately, or on a specific future date, or as per your standing instructions with the bank.

Navigate through the menus to **Payments > International Payments Cross Border > International Account Transfer**.

## International Account Transfer

09-12-2011 13:09:15 GMT +0530

### International Account Transfer

---

**Payment To**

Existing Template ☐

Make New Payment ☒

User Reference Number:

Source Account\*:  454,123.00 USD

**Beneficiary Details**

Beneficiary Name\*:

Destination Account Type\*:

Account Number:

Beneficiary Address\*\*:

City\*\*:

Country\*\*:

Beneficiary Email:

**Beneficiary Bank Details**

Enter Beneficiary Bank Details ☒ Swift ☐ National Clearing Codes ☐ Bank Details

SWIFT Code\*\*:

National Clearing Codes\*\*:

Bank Name\*\*:

National Clearing Code Type\*\*:

Bank Address\*\*:

Country:

City:

**Intermediary Bank Details**

Intermediary Bank Details ☒ SWIFT Code ☐ Bank Details

SWIFT Code:

City:

Bank Name:

Country:

Bank Address:

**Payment Details**

Transfer Amount\*:

Transfer Currency\*:

Pay now ☒

Pay later ☐

Deal Details

☐ Prebooked

☐ Online

☐ Bank

☐ Total

Other Details

Payment Details1\*:

Payment Details2:

Payment Details3:

Payment Details4:

**Other Details**

Correspondance Charges\*:

Narrative:

Template Access Type:

View Limits Save as Draft Save as Template Initiate Save and Submit


\* Indicates mandatory fields.\*\* Indicates mandatory if particular option is enabled.

## Field Description

Field Name	Description
------------	-------------

Payment To	
------------	--



Field Name	Description
<b>Existing Template</b>	<p>[Optional, Radio Button]</p> <p>Select <b>Existing Template</b> option button to select the existing Payment template for funds transfer</p>
<b>Make New Payment</b>	<p>[Optional, Radio Button]</p> <p>Select <b>Make New Payment</b> option button to make a new funds transfer entry. The transfer can be done either by using <b>Existing Payment Template</b> or <b>Make New Payment</b>.</p>
<b>User Reference Number</b>	<p>[Optional, Alphanumeric, 20]</p> <p>Type the user reference number as per the your choice.</p>
<b>Source Account</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the source account from the drop-down list.</p> <p>Click the  button. The system will automatically fetch and display the available balance for the selected source account.</p>
<b>Beneficiary Details</b>	
<b>Beneficiary Name</b>	<p>[Mandatory, Alphanumeric, 35, Lookup]</p> <p>Click the Lookup button to select any beneficiary. Name of that selected beneficiary will get displayed here.</p>
<b>Destination Account Type</b>	<p>[Conditional, Drop-Down]</p> <p>Select the destination account from the drop-down list.</p> <p>The options are as follows:</p> <ul style="list-style-type: none"> <li>• Enter Account No</li> <li>• Pay Over The Counter</li> </ul>
<b>Beneficiary Address</b>	<p>[Conditional, Alphanumeric, 35 x 2]</p> <p>Beneficiary address will get automatically populated here after the selection of beneficiary name. This field is editable when you select Pay Over the Counter option from the Destination Account Type dropdown</p>
<b>City</b>	<p>[Conditional, Alphanumeric, 35]</p> <p>Beneficiary city will get automatically populated here after the selection of beneficiary name.</p> <p>This field is enabled when you select Pay Over the Counter option from the Destination Account Type dropdown</p>
<b>Country</b>	<p>[Conditional, Drop-Down]</p> <p>Select the country of the beneficiary from the drop-down list.</p> <p>This field is enabled when you select Pay Over the Counter option from the Destination Account Type dropdown</p>

Field Name	Description
<b>Beneficiary Email</b>	<p>[Conditional, Alphanumeric, 40]</p> <p>Type the beneficiary email address.</p> <p>This field is enabled if you select the <b>Make New Payment</b> option</p>
<b>Account Number</b>	<p>[Conditional, Alphanumeric, 34]</p> <p>Type the beneficiary account number.</p> <p>This field is enabled when you select Enter Account No option from the Destination Account Type dropdown</p>
<b>Beneficiary Bank Details</b>	
<b>Enter Beneficiary Bank Details</b>	<p>[Optional, Radio Button]</p> <p>Select the option to enter the beneficiary bank details .</p> <p>The options are follows:</p> <ul style="list-style-type: none"> <li>• SWIFT</li> <li>• National Clearing Codes</li> <li>• Bank Details</li> </ul>
<b>SWIFT Code</b>	<p>[Conditional, Lookup]</p> <p>Click the lookup button to select the swift code.</p>
<b>Bank Name</b>	<p>[Display]</p> <p>Beneficiary bank name will get automatically populated here after the selection of swift code.</p> <p>This field is enabled if the <b>Bank Details</b> option is selected from the <b>Enter Beneficiary Bank Details</b>.</p>
<b>Bank Address</b>	<p>[Conditional, Alphanumeric, 70]</p> <p>Type the bank address.</p> <p>This field is enabled if the <b>Bank Details</b> option is selected from the <b>Enter Beneficiary Bank Details</b>. If you select Swift Code then this field will get automatically populated.</p>
<b>National Clearing Code</b>	<p>[Search, Lookup]</p> <p>Click the search button to select the beneficiary bank code.</p> <p>This field is enabled if the <b>National Clearing Codes</b> option is selected from the <b>Enter Beneficiary Bank Details</b>.</p>
<b>National Clearing Code Type</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the national clearing code type from drop-down list.</p>

Field Name	Description
<b>Country</b>	<p>[Conditional, Alphanumeric, 35]</p> <p>Type the country name.</p> <p>This field is enabled if the <b>Bank Details</b> option is selected from the <b>Enter Beneficiary Bank Details</b>. If you select Swift Code then this field will get automatically populated</p>
<b>City</b>	<p>[Conditional, Alphanumeric, 26]</p> <p>Type the city of the beneficiary.</p> <p>This field is enabled if the <b>Bank Details</b> option is selected from the <b>Enter Beneficiary Bank Details</b>. If you select Swift Code then this field will get automatically populated</p>
<b>Intermediary Bank Details</b>	<p>[Conditional, Radio button]</p> <p>Select from the radio button :</p> <ul style="list-style-type: none"> <li>• Swift Code</li> <li>• Bank Details.</li> </ul> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Note: If you select Swift Code radio button, then after selecting any swift code through search option at Swift Code field, remaining details will get auto populated. If you select Bank details radio button then you will have to enter remaining details.</p> </div>
<b>Swift Code</b>	<p>[Conditional, Lookup]</p> <p>Select the swift code using search button provided.</p>
<b>Bank Name</b>	<p>[Conditional, Alphanumeric, 40]</p> <p>Type the bank name.</p>
<b>Bank Address</b>	<p>[Conditional, Alphanumeric, 70]</p> <p>Type the bank address.</p>
<b>City</b>	<p>[Conditional, Alphanumeric, 26]</p> <p>Type the city of the beneficiary.</p> <p>This field is enabled if the <b>Bank Details</b> option is selected from the <b>Enter Beneficiary Bank Details</b>.</p>
<b>Country</b>	<p>[Conditional, Alphanumeric, 35]</p> <p>Type the country name.</p> <p>This field is enabled if the <b>Bank Details</b> option is selected from the <b>Enter Beneficiary Bank Details</b>.</p>
<b>Payment Details</b>	

Field Name	Description
<b>Transfer Amount</b>	<p>[Mandatory, Numeric, 15]</p> <p>Type the transfer amount.</p> <p>If a payment template is selected from the <b>Payment Template</b> drop-down list, this field displays the transfer amount of the selected payment template.</p>
<b>Transfer Currency</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the transfer currency for the international transfer from the drop-down list.</p>
<b>Pay Now</b>	<p>[Optional, Radio Button]</p> <p>Select <b>Pay Now</b> to process the transaction immediately.</p>
<b>Pay Later</b>	<p>[Optional, Radio Button]</p> <p>Select <b>Pay Later</b> to make the payment on future date.</p>
<b>Setup Standing Instruction</b>	<p>[Optional, Radio Button]</p> <p>Select <b>Setup Standing Instruction</b> to set the standing instruction for a period for multiple debits.</p>
<b>SI Execution Frequency</b>	<p>[Conditional, Drop-Down]</p> <p>Select the standing instruction execution frequency for the international transfer from the drop-down list.</p> <p>This field is displayed if you select the <b>Setup Standing Instruction</b> option.</p>
<b>First Execution Date</b>	<p>[Conditional, Pick List]</p> <p>Select the execution date for the first standing instruction from the Calendar pick list.</p> <p>This field is displayed if you select the <b>Setup Standing Instruction</b> option.</p>
<b>Expiry Date</b>	<p>[Conditional, Pick List]</p> <p>Select the standing instruction Expiry date from the Calendar pick list.</p> <p>This field is displayed if you select the <b>Setup Standing Instruction</b> option.</p>
<b>Other Details</b>	
<b>Payment Details 1</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the payment details from the drop-down list.</p>
<b>Payment Details 2/3/4</b>	<p>[Optional, Alphanumeric, 35 x 3]</p> <p>Type the description for payment details.</p>
<b>Other Details</b>	

Field Name	Description
<b>Correspondence Charges</b>	[Mandatory, Drop-Down] Select the correspondence charges from the drop-down list.
<b>Narrative</b>	[Optional, Alphanumeric, 35] Type the narrative.
<b>Template Access Type</b>	[Optional, Drop-Down] Select template access type from the drop-down list Options are: <ul style="list-style-type: none"><li>• Public</li><li>• Private.</li></ul>


1. Click the **Initiate** button. The system displays the **Internal Account Transfer Verify** screen.

## International Account Transfer Verify

International Account Transfer Verify		09-12-2011 13:12:01 GMT +0530
Payment To: Make New Payment		
User Reference Number: Source Account: 00000000206 000 000000002		
<b>Beneficiary Details</b>		
Beneficiary Name: SDFSDF		
Destination Account Type: Enter Account No	Account Number: 9846546561	
Beneficiary Address:		
City:		
Country:		
Beneficiary Email: XCVXC@SF.COM		
<b>Beneficiary Bank Details</b>		
Enter Beneficiary Bank Details Swift		
SWIFT Code: BCITITM1	National Clearing Codes:	
Bank Name: BANCA INTESA SPA	National Clearing Code Type: BANK IDENTIFIER CODE FROM SWIFT	
Bank Address: 204, PIAZZA MERCATO NAPOLI	Country: ITALY	City: NAPOLI
<b>Intermediary Bank Details</b>		
Intermediary Bank Details SWIFT Code		
SWIFT Code:	City:	
Bank Name:	Country:	
Bank Address:		
<b>Payment Details</b>		
Transfer Amount: 112.00		
Transfer Currency: US DOLLAR		
Pay now 14-11-2011		
<b>SI Details</b>		
Other Details		
Payment Details1: Payment through otherbank		
Payment Details2:		
Payment Details3:		
Payment Details4:		
<b>Other Details</b>		
Correspondance Charges: Beneficiary (BEN)		
Narrative: International Payment		
Template Access Type:		
		<input type="button" value="Confirm"/> <input type="button" value="Change"/>

- Click the **Confirm** button. The system displays the **International Account Transfer Confirm** screen.  
OR  
Click the **Change** button to navigate to the previous screen.

## International Account Transfer Confirm



Your request has been completed successfully.  
Transaction submitted for International Account Transfer having reference 581927197074897 has been Auto Authorized .

09-12-2011 13:12:01 GMT +0530

International Account Transfer Confirm

Payment To: Make New Payment

User Reference Number:  
Source Account: 00000000206 000 000000002

Beneficiary Details

Beneficiary Name: SDFSDF  
Destination Account Type: Enter Account No  
Beneficiary Address:  
  
City:  
Country:  
Beneficiary Email: XCVXC@SF.COM

Account Number: 9846546561

Beneficiary Bank Details

Enter Beneficiary Bank Details Swift  
SWIFT Code: BCITITM1  
Bank Name: BANCA INTESA SPA  
Bank Address: 204, PIAZZA MERCATO NAPOLI

National Clearing Codes:  
National Clearing Code Type: BANK IDENTIFIER CODE FROM SWIFT  
Country: ITALY  
City: NAPOLI

Intermediary Bank Details

Intermediary Bank Details SWIFT Code  
SWIFT Code:  
Bank Name:  
Bank Address:

City:  
Country:

Payment Details

Transfer Amount: 112.00  
Transfer Currency:: US DOLLAR  
Pay now 14-11-2011

SI Details

Other Details  
Payment Details1: Payment through otherbank  
Payment Details2:  
Payment Details3:  
Payment Details4:

Other Details

Correspondance Charges: Beneficiary (BEN)  
Narrative: International Payment  
Template Access Type:

3. Click the **OK** button. The system displays **International Account Transfer** screen.
4. Refer **Additional Options** sections for options like Save as Draft/Templates, Save and Submit, View Limits.

## 8. Domestic Drafts

Using this option, you can initiate an online demand draft requisition. You will be able to specify the location where the demand draft should be payable. If Draft is payable at location other than the source account location then a demand draft will be issued else banker's cheque will be issued. You can save the demand draft request as a draft by clicking on Save as Draft button and submit it in the future or you can save the entered information on Demand Draft Request screen as a template by clicking on Save as Template button and can use the same template to initiate Demand Draft Requests in future.

Navigate through the menus to **Payments > Within Country > Demand Draft Request**.



## Demand Draft – Pay Order Request

**Demand Draft-Pay Order Request**
09-12-2011 14:43:00 GMT +0530

**Payment To**

Existing Template ☐

Make New Payment ☒

User Reference Number:

Source Account\*: 000000002 00000000206 Bank Futura ● 454,123.00 USD

**Beneficiary Details**

Beneficiary Name\*:

**Draft Details**

Draft Favouring\*:

Draft Payable at\*: Select City Select Branch\*: Select Branch

Draft Amount\*:

Pay now ☒

Pay later ☐

**Other Details**

Remitter's Instruction:

Narrative:

**Mode of Delivery**

Branch\* ☒ Select City Select Branch

Post/Courier\* ☐

Draft Delivery Option\*: Select

Name\*:   
 Address\*:   
  
  
 City:   
 Country:   
 Zip/Postal Code:   
 Phone:   
 Email:

Template Access Type: Select


☐ [Terms and Conditions](#)

View Limits
Save as Template
Save as Draft
Initiate
Save and Submit

The DD receipt shall be couriered to your mailing address within 3 days

## Field Description

Field Name	Description
Existing Template	<p>[Optional, Radio Button]</p> <p>Click the <b>Existing Template</b> radio button to select the existing payment template to initiate demand draft.</p>

Field Name	Description
<b>Make New Payment</b>	<p>[Optional, Radio Button]</p> <p>Select the <b>Make New Payment</b> radio button to make a new demand draft initiation.</p>
<b>User Reference Number</b>	<p>[Optional, Alphanumeric, 40]</p> <p>Type the number which will be the reference number of the user.</p> <p>The system auto generates the reference number, if the field is blank.</p>
<b>Source Account</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the source account number from the drop-down list. This account will be debited to initiate demand draft. Click the  button. The system will automatically fetch and display the available balance for the selected source account.</p>
<b>Beneficiary Details:</b>	
<b>Beneficiary Name</b>	<p>[Mandatory, Lookup]</p> <p>Click the lookup button to select the beneficiary.</p>
<b>Draft Details:</b>	
<b>Draft Favoring</b>	<p>[Mandatory, Alphanumeric, 80]</p> <p>Type the name of the beneficiary of the draft.</p>
<b>Draft Payable at</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the draft payable location from the drop-down list.</p>
<b>Select Branch</b>	<p>[Mandatory, Dropdown]</p> <p>Select the bank branch where the draft should be payable from the drop-down list.</p>
<b>Draft Amount</b>	<p>[Mandatory, Numeric, 15]</p> <p>Type the amount for the demand draft.</p> <div style="border: 1px solid black; background-color: #e0f0ff; padding: 5px; margin-top: 10px;"> <p><b>Note:</b> The amount and charges of the demand draft will be debited from the specified account.</p> </div>
<b>Pay Now</b>	<p>[Optional, Radio Button]</p> <p>Select the <b>Pay Now</b> to process the transaction immediately.</p>
<b>Pay Later</b>	<p>[Optional, Radio Button]</p> <p>Select the <b>Pay Later</b> to make the payment on future date.</p>
<b>Other Details</b>	

Field Name	Description
<b>Remitter's Instruction</b>	[Optional, Alphanumeric, 50] Type the Instructions for issuing a demand draft or any additional information regarding demand draft.
<b>Narrative</b>	[Optional, Alphanumeric, 80] Type the narrative.
<b>Mode of Delivery</b>	[Mandatory, Radio button] Select any one mode of delivery from the below. <ul style="list-style-type: none"> <li>• Branch</li> <li>• Post / Courier</li> </ul>
<b>Select City</b>	[Conditional, Drop-Down] Select the city from the drop-down list. This field is enabled if the <b>Branch</b> radio button is selected.
<b>Select Branch</b>	[Conditional, Drop-Down] Select the bank branch from the drop-down list. This field is enabled if the <b>Branch</b> radio button is selected.
<b>Draft Delivery Option</b>	[Conditional, Drop-Down] Select the draft delivery option from the drop-down list. The options are as follows: <ul style="list-style-type: none"> <li>• Mail to Remitter</li> <li>• Mail to Beneficiary</li> </ul> This field is enabled if the <b>Post / Courier</b> radio button is selected.
<b>Name</b>	[Conditional, Alphanumeric, 35] Type the name of the remitter/ beneficiary of the demand draft.
<b>Address</b>	[Conditional, Alphanumeric, 35 x 3] Type the address for the delivery.
<b>City</b>	[Optional, Alphanumeric, 35] Type the city of the beneficiary of the demand draft.
<b>Country</b>	[Optional, Alphanumeric, 35] Type the country of the beneficiary of the demand draft.
<b>Zip/Postal Code</b>	[Optional, Alphanumeric, 35] Type the zip postal code of the beneficiary of the demand draft.
<b>Phone</b>	[Optional, Alphanumeric, 35] Type the beneficiary's phone number.

Field Name	Description
Email	[Optional, Alphanumeric, 35] Type the beneficiary email id.
Template Access Type	[Optional, Drop-Down] Select template access type from the drop-down list. The options are <ul style="list-style-type: none"><li>• Private</li><li>• Public</li></ul> <div><b>Note:</b> This field is mandatory if you want to save the transaction information as a template.</div>
Terms and Condition	[Mandatory, Checkbox] Select the <b>Terms and Conditions</b> check box to accept the conditions. <div><b>Note:</b> Unless this is checked, you will not be able to initiate demand draft request.</div>



1. Click the **Initiate** button. The system displays the **Demand Draft – Pay Order Request Verify** screen.

## Demand Draft – Pay Order Request Verify

Demand Draft-Pay Order Request Verify		09-12-2011 14:47:59 GMT +0530
User Reference Number: Source Account*: 00000000206 000 000000002		
<b>Beneficiary Details</b>		
Beneficiary Name: ZXCZXC		
<b>Draft Details</b>		
Draft Favouring*: ABC Draft Payable at*: INDIA Draft Amount*: 112 GBP Pay now 14-11-2011 Branch: Bank Futura		
<b>Other Details</b>		
Remitter's Instruction: Demand Draft Payment Narrative: Demand Draft Payment		
<b>Mode of Delivery</b>		
Mode Post/Courier Draft Delivery Option: Mail to Beneficiary		
Name*: ZXCZXC Beneficiary Address*: ZXCZXC CZXC ZXCZXC City: CZXCZXC Country: CZXCZXC Zip/Postal Code: 233033 Phone: 285625 Beneficiary Email: ZXC@XVF.COM		
Visibility*:		
		<input type="button" value="Change"/> <input type="button" value="Confirm"/>
Disclaimer		

- Click the **Confirm** button. The system displays the **Online Demand Draft - Confirm** screen with the status message.  
OR  
Click the **Change** button to navigate to the previous screen.

## Demand Draft – Pay Order Request Confirm

 Transaction submitted for Demand Draft-Pay Order Request having reference 113991358075064 has been Auto Authorized .	
<b>Demand Draft-Pay Order Request Confirm</b> <span style="float: right;">09-12-2011 14:47:59 GMT +0530</span>	
Host Reference Number: ODD00001156788	
User Reference Number: Source Account*: 00000000206 000 000000002	
<b>Beneficiary Details</b> Beneficiary Name ZXCZXC	
<b>Draft Details</b> Draft Favouring*: ABC Draft Payable at*: INDIA Draft Amount*: 112 GBP Pay now Branch: Bank Futura	
<b>Other Details</b> Remitter's Instruction: Demand Draft Payment Narrative: Demand Draft Payment	
<b>Mode of Delivery</b> Mode Post/Courier Draft Delivery Option: Mail to Beneficiary	
Beneficiary Name*: ZXCZXC Beneficiary Address*: ZXCZX CZXC ZXCZX City: CZXCZX Country: CZXCZX Zip/Postal Code: 233033 Phone: 285625 Beneficiary Email: ZXC@XVF.COM	
Visibility*:	
	
Disclaimer	

- Click the **OK** button. The system displays the **Demand Draft – Pay Order Request** screen.
- Refer **Additional Options** sections for options like Save as Draft/Templates, Save and Submit, View Limits.

## 9. International Drafts

Using the **International Draft** option, you can issue drafts payable at any bank located in any country across the globe, as specified by you. Such a draft can be initiated either by using an existing template or as a new payment transaction.

Navigate through the menus to **Payments > International Payments Cross Border > International Draft**.

## International Draft

**International Draft**
12-12-2011 11:24:44 GMT +0530

**Payment To**

☐ Existing Template

☒ Make New Payment
 

User Reference Number   
 Source Account\*: TBR000347 000201 Trade Branch for LC and BC ▼ -40051.160000 GBP

**Beneficiary Details**

Beneficiary Name\*\*:

**Draft Details**

Draft Favouring\*:   
 Draft Payable at\*: Select Country ▼ Select City\*: Select City ▼  
 Draft Amount\*:   
 Draft Currency\*: Select ▼  

☒ Pay now
 

☐ Pay later

**Other Details**

Remitter's Instruction   
 Narrative

**Delivery Details**

Mode of Delivery \*: ☒ Branch ☐ Post/Courier  

Select City ▼
Select Branch ▼

 Name\*:   
 Address\*\*:   
 City:   
 Country:   
 Zip/Postal Code:   
 Email:

Template Access Type Select ▼

☐ [Terms and Conditions](#)


View Limits
Save as Template
Save as Draft
Initiate
Save and Submit

\* Indicates mandatory fields.\*\* Indicates mandatory if particular option is enabled.

## Field Description

Field Name	Description
<b>Payment To</b>	
<b>Existing Template</b>	[Optional, Radio Button] Select <b>Existing Template</b> option button to select the existing Payment template for funds transfer.



Field Name	Description
<b>Make New Payment</b>	[Optional, Radio Button] Select the <b>Make New Payment</b> option button to make a new funds transfer entry.
<b>User Reference Number</b>	[Optional, Alphanumeric, 40] Type the user reference number that you want to use to identify this transaction.
<b>Source Account</b>	[Mandatory, Drop-Down] Select the source account from the drop-down list. Click the  button. The system will automatically fetch and display the available balance for the selected source account.
<b>Beneficiary Details</b>	
<b>Beneficiary Name</b>	[Mandatory, Lookup] Click the lookup button to select beneficiary.
<b>Draft Details</b>	
<b>Drafting Favoring</b>	[Mandatory, Alphanumeric, 70] Type the drafts details.
<b>Draft Payable at</b>	[Mandatory, Drop-Down] Select the country from the dropdown list as the draft payable at location.
<b>Select City</b>	[Mandatory, Drop-Down] Select the city from the dropdown list.
<b>Draft Amount</b>	[Mandatory, Numeric, 15] Type the amount of the draft.
<b>Draft Currency</b>	[Mandatory, Drop-Down] Select the draft currency from the drop-down list.
<b>Pay Now</b>	[Optional, Radio Button] Click the <b>Pay Now</b> to process the transaction immediately.
<b>Pay Later</b>	[Optional, Radio Button] Click the <b>Pay Later</b> to make the payment on future date.
<b>Select date</b>	[Conditional, Pick List] Select the appropriate future date on which you want to make the international transfer from the Calendar pick list. This field is displayed if you select the <b>Pay later</b> option.
<b>Other Details</b>	

Field Name	Description
<b>Remitter's Instruction</b>	[Optional, Alphanumeric, 35*2] Type the remitter's instruction.
<b>Narrative</b>	[Optional, Alphanumeric, 35] Type the narrative for the transaction.
<b>Delivery Details</b>	
<b>Mode of Delivery</b>	[Mandatory, Radio button] Select the mode of delivery for draft delivery by selecting from the following radio buttons The option are as follows: <ul style="list-style-type: none"> <li>• Branch</li> <li>• Post / Courier</li> </ul>
<b>Name</b>	[Conditional, Alphanumeric, 35] Type the name for the receiver in case of Mode of delivery is Post / Courier.
<b>Address</b>	[Conditional, Alphanumeric, 35 x 3] Type the address of the delivery in case of Mode of delivery is Post / Courier.
<b>City</b>	[Optional, Alphanumeric, 26] Type the city of the delivery in case of Mode of delivery is Post / Courier..
<b>Country</b>	[Optional, Drop-Down] Select the country of the delivery in case of Mode of delivery is Post / Courier from the drop-down list.
<b>Zip/Postal Code</b>	[Optional, Numeric, 10] Type the zip/postal code.
<b>Email</b>	[Optional, Alphanumeric, 40] Type the beneficiary email address.
<b>Template Access Type</b>	[Optional, Drop-Down] Select template access type from the drop-down list. Options are: <ul style="list-style-type: none"> <li>• Public</li> <li>• Private</li> </ul>
<b>Terms and Conditions</b>	[Mandatory, Checkbox] Click the <b>Terms and Conditions</b> check box to accepts the term and conditions

1. Click the **Initiate** button. The system displays the **International Draft - Verification** screen.

### International Draft - Verification

International Draft - Verification		12-12-2011 11:22:40 GMT +0530
<div> <div>User Reference Number:</div> <div>Source Account: 000201 TBR TBR000347</div> </div>		
<b>Beneficiary Details</b>		
Beneficiary Name: BEN1		
<b>Draft Details</b>		
<div> <div>Draft Favouring ABC</div> <div>Draft Payable at INDIA</div> <div>Draft Amount: 121</div> <div>Draft Currency: USD</div> <div>Pay now: 03-12-2007</div> <div>City: Bangalore</div> </div>		
<b>Other Details</b>		
<div> <div>Remitter's Instruction: International Draft</div> <div>Narrative: International Draft</div> </div>		
<b>Delivery Details</b>		
<div> <div>Mode of Delivery Post/Courier</div> <div>Name: CORPORATE 1</div> <div>Address: P BOX NO 111</div> <div>LONDON</div> <div>UNITED KINGDOM</div> <div>City:</div> <div>Country: GB</div> <div>Zip/Postal Code: 4000121</div> <div>Email: abc@cd.com</div> </div>		
<div> <div>Template Access Type:</div> <div>Change Confirm</div> </div>		
<div>* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.</div>		

2. Click the **Confirm** button. The system displays the **International Draft - Confirmation screen** with the status message.  
OR  
Click the **Change** button to navigate to the previous screen.

## International Draft - Confirmation

Your request has been completed successfully.

Transaction submitted for International Draft having reference 111968854079732 has been Auto Authorized .

**International Draft - Confirmation**

12-12-2011 11:22:40 GMT +0530

User Reference Number:

Source Account: 000201 TBR TBR000347

**Beneficiary Details**

Beneficiary Name: BEN1

**Draft Details**

Draft Favouring ABC

Draft Payable at INDIA

Draft Amount: 121

Draft Currency: USD

Pay now: 03-12-2007

City: Bangalore

**Other Details**

Remitter's Instruction: International Draft

Narrative: International Draft

**Delivery Details**

Mode of Delivery Post/Courier

Name: CORPORATE 1

Address: P BOX NO 111

LONDON

UNITED KINGDOM

City:

Country: GB

Zip/Postal Code: 4000121

Email: abc@cd.com

Template Access Type:

Disclaimer

3. Click the **OK** button. The system displays **International Draft** screen.
4. Refer **Additional Options** sections for options like Save as Draft/Templates, Save and Submit, View Limits.

## 10. SEPA Credit Transfer

This option is used for the SEPA credit transfer. The credit transfer is an instruction from a customer to their bank authorizing the bank to debit amount from the customer's account, and pass on the credit to his beneficiary account in another Bank or Financial Institution.

Navigate through the menus to **Payments > Within Country > SEPA Credit Transfer**.

**SEPA Credit Transfer**

SEPA Credit Transfer

09-12-2011 15:32:02 GMT +0530

Existing Template ☐

Make New Payment ☒

User Reference Number

OIN:

OIN Description:

Source Account:\* 000000002 00000000206 Bank Futura 454,123.00 USD

Beneficiary Details

Beneficiary Id:\*

Name:\*

Beneficiary Account (IBAN):\*

Beneficiary Bank Details

Beneficiary Bank Code (BIC):\*

Payment Details

Amount:\*

Currency EUR

Pay now ☒

Pay later ☐

Other Details

Narrative

Template Access Type Select

View Limits

Save as Draft

Save as Template


Initiate

Save and Submit

\* Indicates mandatory fields.\*\* Indicates mandatory if particular option is enabled.

## Field Description

Field Name	Description
One of the radio buttons has to be selected from the following two options.	
Existing Template	[Optional, Radio Button] Click the <b>Existing Template</b> radio button to select the existing payment template for funds transfer.
Make New Payment	[Optional;, Radio Button] Click the Make New Payment radio button to make a new funds transfer entry.
User Reference Number	[Optional, Alphanumeric, 40] Type the user reference number which identifies this transaction.
OIN	[Optional, Alphanumeric, 35] Type the originator identification number.
OIN Description	[Optional, Alphanumeric, 40] Type the description originator identification number.

Field Name	Description
<b>Source Account</b>	[Mandatory, Drop-Down] Select the source account from the drop-down list. Click the  button. The system will automatically fetch and display the available balance for the selected source account.
<b>Beneficiary Details</b>	
<b>Beneficiary ID</b>	[Mandatory, Alphanumeric, 10] Type the beneficiary ID
<b>Name</b>	[Mandatory, Alphanumeric, 35] Type the name of the beneficiary.
<b>Beneficiary Account (IBAN)</b>	[Mandatory, Alphanumeric, 35] Type the beneficiary IBAN number.
<b>Beneficiary Bank Details</b>	
<b>Beneficiary Bank Code (BIC)</b>	[Mandatory, Lookup] Click the lookup button to select the beneficiary bank code.
<b>Payment Details</b>	
<b>Amount</b>	[Mandatory, Numeric, 15, Two] Type the amount for the credit transfer.
<b>Currency</b>	[Display] This field displays the currency.
<b>One of the radio buttons has to be selected from the following two options.</b>	
<b>Pay Now</b>	[Optional, Radio Button] Click the <b>Pay Now</b> radio button to set earliest date.
<b>Pay Later</b>	[Optional, Radio Button, Pick List] Click the <b>Pay Later</b> radio button to set date. Select the date from the pick list.
<b>Other Details</b>	
<b>Narrative</b>	[Optional, Alphanumeric, 35] Type the narrative for the transaction.

Field Name	Description
<b>Template Access Type</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the template access type from the drop-down list.</p> <p>The option are as follows:</p> <ul style="list-style-type: none"> <li>• Public</li> <li>• Private</li> </ul>

1. Click the **Initiate** button. The system displays **SEPA Credit Transfer - Verify** screen.

### SEPA Credit Transfer - Verify

**SEPA Credit Transfer - Verify**
09-12-2011 15:34:38 GMT +0530

---

User Reference Number: ABCD1234  
OIN: UK81ZZZSMPVTLTD  
OIN Description: SEPA OIN  
Source Account: 00000000206 000 000000002

**Beneficiary Details**

Beneficiary Id: 1231232313  
Name: dasd  
Beneficiary Account (IBAN): 34234

**Beneficiary Bank Details**

Beneficiary Bank Code (BIC): APACBH6101

**Payment Details**

Amount: 112  
Currency: EUR

**Other Details**



Narrative: SEPA Credit Payment

Change Confirm

2. Click the **Confirm** button. The system displays the **SEPA Credit Transfer - Confirm** screen with the status message.  
OR  
Click the **Change** button to navigate to the previous screen.



## SEPA Credit Transfer - Confirm

 Your request has been completed successfully. Transaction submitted for SEPA Credit Transfer having reference 139573392075228 has been Auto Authorized .
<b>SEPA Credit Transfer - Confirm</b> <span style="float: right;">09-12-2011 15:34:38 GMT +0530</span>
Host Reference Number: SEP361612282939
User Reference Number: ABCD1234 OIN: UK81ZZZSMSPVTLTD OIN Description: SEPA OIN Source Account: 00000000206 000 000000002
<b>Beneficiary Details</b> Beneficiary Id: 1231232313 Name: dasd Beneficiary Account (IBAN): 34234
<b>Beneficiary Bank Details</b> Beneficiary Bank Code (BIC): APACBH6101
<b>Payment Details</b> Amount: 112 Currency: EUR
<b>Other Details</b> Narrative: SEPA Credit Payment


- Click the **OK** button. The system displays **SEPA Credit Transfer** screen.
- Refer **Additional Options** sections for options like Save as Draft/Templates, Save and Submit, View Limits.

## 11. SEPA Card Payments

This option is used for the card payment .The card payment is an instruction from a customer to their bank authorizing the bank to debit varying amounts from his Credit card, and pass on the credit to his creditor' a account in another Bank or Financial Institution.


Navigate through the menus to **Payments > Within Country > SEPA Card Payments.**

**SEPA Card Payments**

**SEPA Card Payments** 24-08-2010 17:43:13 GMT +0530

---

**Payment To**

Existing Template ☐  

Make New Payment ☒


User Reference Number

OIN\*:

SEPA Card Number\*:

OIN Description\*:

**Beneficiary Details**


Beneficiary Id\*:  

Name\*:

Beneficiary Account (IBAN)\*:

Beneficiary Email

**Beneficiary Bank Details**

Beneficiary Bank Code (BIC)\*:  

**Payment Details**

Amount\*:

Currency\*:

Pay now ☒

Pay on ☐

Setup Standing Instruction ☐

**Other Details**

Narrative

Template Access Type:

\* Indicates mandatory fields.\*\* Indicates mandatory if particular option is enabled.

## Field Description

Field Name	Description
One of the radio buttons has to be selected from the following two option.	
<b>Existing Template</b>	<p>[Optional, Radio Button]</p> <p>Click the <b>Existing Template</b> radio button to select the existing payment template for funds transfer.</p>
<b>Make New Payment</b>	<p>[Optional, Radio Button]</p> <p>Click the <b>Make New Payment</b> radio button to make a new funds transfer entry.</p>
<b>User Reference Number</b>	<p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number which identifies this transaction.</p>
<b>OIN</b>	<p>[Mandatory, Alphanumeric, 35]</p> <p>Type the originator identification number. The OIN is the unique number given to participants who are authorized to use the Direct Debit Scheme.</p>
<b>SEPA Card Number</b>	<p>[Mandatory, Numeric, 16]</p> <p>Type the SEPA card number.</p>
<b>OIN Description</b>	<p>[Mandatory, Alphanumeric, 40]</p> <p>Type the description originator identification number.</p>

Field Name	Description
<b>Beneficiary Details</b>	
<b>Beneficiary ID</b>	[Mandatory, Lookup] Click the lookup button to select the beneficiary ID.
<b>Name</b>	[Display] This field displays the beneficiary name.
<b>Beneficiary Account (IBAN)</b>	[Display] This field displays the beneficiary IBAN.
<b>Beneficiary Email</b>	[Display] This field displays the beneficiary email.
<b>Beneficiary Bank Details</b>	
<b>Beneficiary Bank Code (BIC)</b>	[Mandatory, Lookup] Click the lookup button to select the beneficiary bank code.
<b>Payment Details</b>	
<b>Amount</b>	[Mandatory, Numeric, 15] Type the amount for the credit transfer.
<b>Currency</b>	[Display] This field displays the currency.
<b>One of the radio buttons has to be selected from the following three option.</b>	
<b>Pay Now</b>	[Optional, Radio Button] Click the <b>Pay Now</b> radio button to set earliest date.
<b>Pay on</b>	[Optional, Radio Button, Pick List] Click the <b>Pay On</b> radio button to set date. Select the date from the pick list.
<b>Setup Standing Instruction</b>	[Optional, Radio Button] Select <b>Setup Standing Instruction</b> radio button for the setting an instructions.
<b>SI Execution Frequency</b>	[Conditional, Drop-Down] Select the standing instruction execution frequency from the drop-down list.  This field is enabled if the <b>Setup Standing Instructions</b> radio button is selected.

Field Name	Description
<b>First Execution Date</b>	<p>[Conditional, Pick List]</p> <p>Select the first execution date from the pick list.</p> <p>This field is enabled if the <b>Setup Standing Instructions</b> radio button is selected.</p>
<b>Expiry Date</b>	<p>[Conditional, Pick List]</p> <p>Select the standing instruction Expiry date from the Calendar pick list.</p> <p>This field is displayed if you select the <b>Setup Standing Instruction</b> option.</p>
<b>Other Details</b>	
<b>Narrative</b>	<p>[Optional, Alphanumeric, 35]</p> <p>Type the narrative for the transaction.</p>
<b>Template Access Type</b>	<p>[Optional, Drop-Down]</p> <p>Select the template access type from the drop-down list.</p> <p>The option are as follows:</p> <ul style="list-style-type: none"> <li>• Public</li> <li>• Private</li> </ul>


1. Click the **Initiate** button. The system displays **SEPA Card Payment Verify** screen.

## SEPA Card Payment Verify

SEPA Card Payment Verify		24-08-2010 17:47:28 GMT +0530
User Reference Number: OIN: UK81ZZZSMPVTLTD OIN Description: OINDESC SEPA Card Number: 1263526		
<b>Beneficiary Details</b>		
Beneficiary Id: SEPACRDPAY Name: SEPA Card Pay Beneficiary Account (IBAN): 10001 Beneficiary Email:		
<b>Beneficiary Bank Details</b>		
Beneficiary Bank Code (BIC): BCITGB2L		
<b>Payment Details</b>		
Amount: 123 Currency: EUR Pay now: 25-08-2010		
<b>Other Details</b>		
Narrative:		
		<input type="button" value="Change"/> <input type="button" value="Confirm"/>

- Click the **Confirm** button. The system displays **SEPA Card Payment Confirm** screen.  
OR  
Click the **Change** button to change the inputs.

## SEPA Card Payment Confirm

 Transaction submitted for SEPA Card Payment having reference 110868217279758 has been Initiated		
SEPA Card Payment - Confirm		24-08-2010 17:47:28 GMT +0530
User Reference Number: OIN: UK81ZZZSMPVTLTD OIN Description: OINDESC SEPA Card Number: 1263526		
<b>Beneficiary Details</b>		
Beneficiary Id: SEPACRDPAY Name: SEPA Card Pay Beneficiary Account (IBAN): 10001 Beneficiary Email:		
<b>Beneficiary Bank Details</b>		
Beneficiary Bank Code (BIC): BCITGB2L		
<b>Payment Details</b>		
Amount: 123 Currency: EUR Pay now: 25-08-2010		
<b>Other Details</b>		
Narrative:		
		<input type="button" value="OK"/>

- Click the **OK** button. The system displays **SEPA Card Payments** screen.

4. Refer **Additional Options** sections for options like Save as Draft/Templates, Save and Submit, View Limits.

**Note:** Online Integration for this transaction with FLEXCUBE UBS is not available currently.

## 12. UK Payments

This option is used to initiate the payment through payment networks available in UK.

Navigate through the menus to **Payments > Within Country > UK Payments**.



## UK Payments

**UK Payments**
09-12-2011 14:54:22 GMT +0530

**Payment To**

Existing Template
☐

🔍

Make New Payment
☒

Type of Payment\*

☒ Non - Urgent
 ☐ Urgent
 ☐ Faster UK Payments

User Reference Number:   
 Source Account\*: 000000002 00000000206 Bank Futura
▶ 454,123.00 USD

**Beneficiary Details**

Beneficiary Name\*

🔍

Beneficiary Account\*

Beneficiary Email:

**Beneficiary Bank Details**

☒ Bank Sort Code
 ☐ Bank Details

Bank Sort Code\*\*: 
🔍  
 Bank Name\*\*:   
 Bank Address\*\*:   
  
 City\*\*:

**Payment Details**

Transfer Amount\*:   
 Transfer Currency\*: POUND STERLING

Pay now ☐  
 Pay later ☐

Setup Standing Instruction ☒

Deal Details
GO

☐ Prebooked   
☐ Online   
☐ Bank   
 Total

**SI Details**

SI Execution Frequency\*: Select

First Execution Date\*:

Expiry Date\*:

**Other Details**

Correspondance Charges: Select

Narrative:

Template Access Type: Select

View Limits

Save as Template

Save as Draft

Initiate

Save and Submit

\* Indicates mandatory fields,\*\* Indicates mandatory if particular option is enabled.

## Field Description

### Field Name


### Description

One of the radio buttons has to be selected from the following two options.

#### Existing Template

[Optional, Radio Button]

Click the **Existing Template** option button to select the existing payment template for funds transfer.

Field Name	Description
<b>Make New Payment</b>	<p>[Optional, Radio Button]</p> <p>Click the <b>Make New Payment</b> to create the new payment template.</p>
<b>Type of Payments</b>	<p>[Mandatory, Radio Button]</p> <p>Select the type of payment.</p> <p>The options are as follows:</p> <ul style="list-style-type: none"> <li>• Non - Urgent</li> <li>• Urgent</li> <li>• Faster UK Payments</li> </ul>
<b>User Reference Number</b>	<p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number which identifies this transaction.</p>
<b>Source Account</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the source account from the drop-down list.</p> <p>Click the  button. The system will automatically fetch and display the available balance for the selected source account.</p>
<b>Beneficiary Details</b>	
<b>Beneficiary Name</b>	<p>[Mandatory, Lookup]</p> <p>Click the lookup button to select the beneficiary name.</p>
<b>Beneficiary Account</b>	<p>[Display]</p> <p>This field displays the beneficiary account.</p>
<b>Beneficiary Email</b>	<p>[Display]</p> <p>This field displays the beneficiary email.</p>
<p>The following fields are displayed if the <b>Non – Urgent</b> OR <b>Faster UK payment</b> radio button is selected as a payment type.</p>	
<b>Beneficiary Bank Details</b>	
<b>Beneficiary Bank Details</b>	<p>[Mandatory, Radio Button]</p> <p>Select the beneficiary bank details.</p> <p>The options are as follow:</p> <ul style="list-style-type: none"> <li>• Bank Sort Code</li> <li>• Bank Details</li> </ul>
<b>Bank Sort Code</b>	<p>[Conditional, Lookup]</p> <p>Click the lookup button to select the bank code.</p> <p>This field is enabled if the <b>Bank Sort Code</b> is selected.</p>

Field Name	Description
<b>Bank Name</b>	[Conditional, Alphanumeric, 40] Type the bank name. This field is enabled if the <b>Bank Details</b> is selected.
<b>Bank Address</b>	[Conditional, Alphanumeric, 40] Type the bank address. This field is enabled if the <b>Bank Details</b> is selected.
<b>City</b>	[Conditional, Alphanumeric, 40] Type the city. This field is enabled if the <b>Bank Details</b> is selected.

The following fields are displayed if **Urgent** radio button is selected as a payment type.

<b>SWIFT Code</b>	[Mandatory, Lookup] Click the lookup to select the SWIFT code.
<b>Bank Name</b>	[Display] This field displays the bank name.
<b>Bank Address</b>	[Display] This field displays the bank address.
<b>City</b>	[Display] This field displays the name of the city.
<b>Country</b>	[Display] This field displays the name of the country.

#### Payment Details

<b>Transfer Amount</b>	[Mandatory, Numeric, 15] Type the amount for the credit transfer.
<b>Transfer Currency</b>	[Display] This field displays the transfer currency.

**One of the radio buttons has to be selected from the following option.**

<b>Pay Now</b>	[Optional, Radio Button] Select <b>Pay Now</b> radio button to set earliest date.
<b>Pay Later</b>	[Optional, Radio Button, Pick List] Select <b>Pay Later</b> radio button to set date. Select the date from the pick list.

Field Name	Description
<b>Setup Standing Instruction</b>	<p>[Optional, Radio Button]</p> <p>Select <b>Setup Standing Instruction</b> radio button for setting up an instructions.</p>
<b>SI Execution Frequency</b>	<p>[Conditional, Drop-Down]</p> <p>Select the standing instruction execution frequency from the drop-down list.</p> <p>This field is enabled if the <b>Setup Standing Instructions</b> is selected.</p>
<b>First Execution Date</b>	<p>[Conditional, Pick List ]</p> <p>Select the first execution date from the pick list.</p> <p>This field is enabled if the <b>Setup Standing Instructions</b> is selected.</p>
<b>Expiry Date</b>	<p>[Conditional, Pick List]</p> <p>Select the standing instruction Expiry date from the Calendar pick list.</p> <p>This field is displayed if you select the <b>Setup Standing Instruction</b> option.</p>
<b>Other Details</b>	
<b>Correspondence Charges</b>	<p>[Optional, Drop-Down]</p> <p>Select the correspondence charges from the drop-down list.</p>
<b>Narrative</b>	<p>[Optional, Alphanumeric, 35]</p> <p>Type the narrative for the transaction.</p>
<b>Template Access Type</b>	<p>[Optional, Drop-Down]</p> <p>Select the template access type from the drop-down list.</p> <p>The option are as follows:</p> <ul style="list-style-type: none"> <li>• Public</li> <li>• Private</li> </ul>

1. Click the **Initiate** button. The system displays **UK Payments - Verify** screen.

## UK Payments – Verify

**UK Payments – Verify**
09-12-2011 15:25:52 GMT +0530

Type of Payment: Urgent

User Reference Number:  
 Source Account: 00000000206 000 000000002

**Beneficiary Details**

Beneficiary Name: DFGDF  
 Beneficiary Account: 345345345  
 Beneficiary Email: XXCV@SD.COM

**Beneficiary Bank Details**

SWIFT Code: BCITITM1  
 Bank Name: BANCA INTESA SPA  
 Bank Address: 131, VIA S. MARTINO VIAREGGIO  

City: VIAREGGIO
Country: ITALY

**Payment Details**

Transfer Amount: 112.00 EUR  
  
 Transfer Currency: EURO

**Deal Details**

Prebooked

Online

Bank	112.00	EUR
Total	112.00	EUR

**Other Details**

Correspondance Charges: Beneficiary (BEN)  
 Narrative: UK Payment  
 Template Access Type:

Confirm
Change

2. Click the **Confirm** button. The system displays **UK Payments – Confirm** screen.  
 OR.  
 Click the **Cancel** button to navigate to the previous screen.

## UK Payments - Confirm

UK Payment has been successfully initiated

Transaction submitted for UK Payments having reference 144110748075210 has been Auto Authorized .

**UK Payments - Confirm**

09-12-2011 15:25:52 GMT +0530

Type of Payment: Urgent

User Reference Number:  
 Source Account: 00000000206 000 000000002

**Beneficiary Details**  
 Beneficiary Name: DFGDF  
 Beneficiary Account: 345345345  
 Beneficiary Email: XXCV@SD.COM

**Beneficiary Bank Details**  

SWIFT Code: BCITITM1  
 Bank Name: BANCA INTESA SPA  
 Bank Address: 131, VIA S. MARTINO VIAREGGIO

City: VIAREGGIO  
 Country: ITALY

**Payment Details**  

Transfer Amount: 112.00 EUR  
  
 Transfer Currency: EURO

[Deal Details](#)  
 Prebooked  
 Online  
 Bank      112.00    EUR  
 Total     112.00    EUR

**Other Details**  
 Correspondance Charges: Beneficiary (BEN)  
 Narrative: UK Payment  
 Template Access Type:

**Payment Rate Details**

	Sr No	Deal Number	Currency Pair	Buy Amount	Sell Amount	Rate	Deal Value Date
Bank Rate	1		USD / EUR	112.00 EUR	8.69 USD	12.882600	14-11-2011
<b>Total Amount / Average Rate</b>				<b>112.00 EUR</b>	<b>8.69 USD</b>	<b>12.882600</b>	
<b>Total Payment Amount / Weighted Average Rate</b>				<b>112.00 EUR</b>	<b>8.69 USD</b>	<b>12.882600</b>	

OK

3. Click the **OK** button. The system displays **UK Payments** screen.
4. Refer **Additional Options** sections for options like Save as Draft/Templates, Save and Submit, View Limits.

**Note:** Online Integration for this transaction with FLEXCUBE UBS is not available currently.

## 13. View Standing Instruction

Standing Instruction facility allows you to intimate the bank in advance to transfer funds between your current and savings accounts in the bank periodically. Whenever these kind of periodic transactions are to be effected, you can instruct the bank to do the same by setting up a standing instruction (SI). This section enables to view and cancel the standing instruction.

Navigate through the menus to **Payments > Recurring Transfer and Payments > View Standing Instructions**.

### Standing Instructions View

Standing Instruction View

31-03-2011 13:00:00 GMT +0530

Source Account\* :

Transfer Mode :

First Execution Date From :

First Execution Date To :

Reference No :

Frequency Type :

\* Mandatory Fields

Submit

### Field Description

Field Name	Description
Source Account	[Mandatory, Drop-Down] Select the source account from which funds are transferred.
Transfer Mode	[Optional, Drop-Down] Select the type of transfer from the drop-down list.

Field Name	Description
<b>First Execution Date From</b>	[Optional, Pick list] Select the start date for the standing instruction from the pick list.
<b>First Execution Date To</b>	[Optional, Pick list] Select the end date for the standing instruction from the pick list.
<b>Reference No</b>	[Optional, Numeric] Type the standing instruction reference number.
<b>Frequency Type</b>	[Optional, Drop-Down] Select the execution SI frequency from drop down list.

1. Click the **Submit** button. The system displays **Standing Instructions View** screen with the details.

### Standing Instruction View

**Standing Instruction View**
31-03-2011 13:00:00 GMT +0530

Source Account\* : QT2001774 QT100177909 QT1-LONDON
Transfer Mode : With in bank

First Execution Date From :
First Execution Date To :

Reference No :
Frequency Type : Select

Submit

Reference No	Transfer Mode	Status	Amount	Account	Branch	First Execution Date
QT1ESI3110900039	With in bank	Active	USD 25.00	QT100177909	QT1-LONDON	15-04-2011
QT1ESI3110900040	With in bank	Active	USD 30.00	QT100177909	QT1-LONDON	15-04-2011

### Field Description

Field Name	Description
<b>Reference No</b>	[Display] This field displays the standing instruction reference number.
<b>Transfer Mode</b>	[Display] This field displays the type of transfer.
<b>Status</b>	[Display] This field displays the status of SI.
<b>Amount</b>	[Display] This field displays the amount of the SI.
<b>Account</b>	[Display] This field displays Source account from which funds are transferred.



Field Name	Description
<b>Branch</b>	[Display] This field displays the branch name of the source account.
<b>First Execution Date</b>	[Display] This field displays the initiation date of SI.

- Click the **Reference No** link to view the details of SI. The system displays **Standing Instructions View – within Bank Transfer** screen.

### Standing Instructions View

**Standing Instruction View-Within Bank Transfer**
31-03-2011 13:00:00

---

Reference No : QT1ESI3110900039
Mode Of Transfer : With in bank

**Standing Instruction Details**

Start Date : 15-04-2011
End Date : 02-06-2011

Frequency Details : Year : 0
Month : 1
Days : 0

**Transaction Details**

Source Account : QT100177909

Destination Account : QT100178302

Transfer Amount : 25.00

Currency : USD

Narrative : MONTHLYSI

Back

- Click the **Back** button to go to the previous screen.

## 14. Standing Instruction Cancellation

To cancel standing instruction

Navigate through the menus to **Payments > Recurring Transfer and Payments > Standing Instruction Cancellation**.

### Standing Instructions Cancellation

**Standing Instruction Cancellation**
25-08-2010 19:28:17

Source Account\* :
333000028 00000005873 ACC LTD INR 5,000.00
5,000.00 INR
Transfer Mode : All

First Execution Date From :
First Execution Date To :
Reference No :
Frequency Type : Select

Submit

### Field Description

Field Name	Description
<b>Source Account</b>	[Mandatory, Drop-Down] Select the source account from which funds are transferred
<b>Transfer Mode</b>	[Optional, Drop-Down] Select the type of transfer.

## Standing Instruction Cancellation

Field Name	Description
<b>First Execution Date From</b>	[Optional, Pick list] Select the first execution date from which the search should begin from the pick list.
<b>First Execution Date To</b>	[Optional, Pick list] Select the end date for the first execution from the pick list.
<b>Reference No</b>	[Optional, Numeric] Type the standing instruction reference number.
<b>Frequency Type</b>	[Optional, Drop-Down] Select the execution SI frequency from drop down list.

1. Click the **Submit** button. The system displays Standing Instructions for cancellation in the **Standing Instruction Cancellation** screen.

### Standing Instructions Cancellation

**Standing Instruction Cancellation** 31-03-2011 13:00:00

Source Account\* : QT2001774 QT100177909 QT1-LONDON

Transfer Mode : With in bank

First Execution Date From :

First Execution Date To :

Reference No :

Frequency Type : Select

**Submit**

Reference No	Transfer Mode	Status	Amount	Account	Branch	First Execution Date
QT1ESI3110900039	With in bank	Active	USD 25.00	QT100177909	QT1-LONDON	15-04-2011
QT1ESI3110900040	With in bank	Active	USD 30.00	QT100177909	QT1-LONDON	15-04-2011

### Field Description

Field Name	Description
<b>Reference No</b>	[Display] This field displays the standing instruction reference number.
<b>Transfer Mode</b>	[Display] This field displays the type of transfer.
<b>Status</b>	[Display] This field displays the status of SI.
<b>Amount</b>	[Display] This field displays the amount of SI.
<b>Account</b>	[Display] This field displays Source account from which funds are transferred.

## Standing Instruction Cancellation

Field Name	Description
<b>Branch</b>	[Display] This field displays the branch name of the source account.
<b>First Execution Date</b>	[Display] This field displays the initiation date of SI.

- Click the **Reference No** link of SI that has to be cancelled. The system displays **Standing Instruction Cancellation – Within Bank Transfer – Verify** screen.

### Standing Instructions Cancellation- Within Bank Transfer - Verify

**Standing Instruction Cancellation-Within Bank Transfer-Verify**
31-03-2011 13:00:00

---

Reference No : QT1ESI3110900039
Mode Of Transfer : With in bank

**Standing Instruction Details**

Start Date : 15-04-2011
End Date : 02-06-2011
Frequency : 0 Year 1 Month 0 Days

**Transaction Details**

Source Account : QT100177909
Destination Account : QT100178302
Transfer Amount : 25.00
Currency : USD

User Reference : QT1FSI3110900038
Narrative : MONTHLYSI


Change Confirm

- Click **Confirm** to cancel the Standing Instruction. The system displays **Standing Instruction Cancellation – within Bank Transfer – Confirm** screen.

OR

Click the **Change** to change the Standing Instruction that has to be cancelled.

### Standing Instructions Cancellation - Confirm


Selected Standing Instruction has been cancelled  
Transaction submitted for Standing Instruction Cancellation having reference 731226274310591 has been Auto Authorized .

---

**Standing Instruction Cancellation-Internal Transfer-Confirm**
31-03-2011 13:00:00

---

Reference No : QT1ZPCP110900001
Mode Of Transfer : Other

**Standing Instruction Details**


Start Date : 15-04-2011
End Date : 31-05-2011
Frequency : Year Month Days

**Transaction Details**

Source Account : QT1002347 1000000968 QT1-LONDON
Destination Account : Pay Over The Counter
Transfer Amount : 1.00
Currency : USD

User Reference : QT1ZPCP110900001

**Messages**



- Record Successfully Closed and Authorized

OK

## Standing Instruction Cancellation

4. Click the **OK** button. The system displays initial **Standing Instruction Cancellation** screen.

## 15. Pending Transfers

This section enables the customers to view the pending transfers whether it is move money in or move money out and group them for clarity purpose. It also allows canceling any pending transfers from the system.

Navigate through the menus to **Payments > Pending Transfer**.

### **Pending Transfers**

## Pending Transfers

### Pending Transfers

31-03-2011 13:00:00 GMT +0530

Select Type: All

Note:-

Domestic Funds Collection (SEPA Direct debit, Move Money In)

Domestic Funds Transfer (Fixed Domestic Trasfer, SEPA Credit Transfer, Move Money Out)

International Draft

SWIFT Transfer (International Transfer)

Within Bank Transfer (Own Account Transfer, Internal Account Transfer)

GO

Transfer Type	Host Reference Number	Source Account	Destination Account	Transfer Date	Amount	Status
<input checked="" type="radio"/> Within Bank Transfer	QT1FTIN110900008	QT100177402	QT100177909	15-04-2011	USD 1.00	Pending
<input type="radio"/> Within Bank Transfer	QT1FTIN110900009	QT100177402	QT100177911	15-04-2011	USD 1.00	Cancelled
<input checked="" type="radio"/> Within Bank Transfer	QT1FTIN110900062	QT100177909	QT100177402	15-04-2011	USD 250.00	Pending
<input checked="" type="radio"/> Within Bank Transfer	QT1FTIN110900068	QT100177401	QT100177402	15-04-2011	INR 4,861.55	Pending
<input checked="" type="radio"/> Within Bank Transfer	QT1FTIN110900069	QT100177401	QT100177909	15-04-2011	INR 150.00	Pending
<input checked="" type="radio"/> Within Bank Transfer	QT1FTIN110900070	QT100177401	QT100177911	15-04-2011	INR 100.00	Pending
<input type="radio"/> SWIFT Transfer	QT1FTOC110900067	QT100177401		15-04-2011	INR 0.00	In Progress
<input checked="" type="radio"/> SWIFT Transfer	QT1FTOC110900113	QT100177909	1000000068	30-04-2011	USD 23.54	Pending
<input checked="" type="radio"/> Within Bank Transfer	QT1FTON110900034	QT100177402	QT100177909	15-04-2011	USD 500.00	Pending
<input checked="" type="radio"/> Within Bank Transfer	QT1FTON110900073	QT100177911	1000000967	15-04-2011	USD 4.00	Pending
<input checked="" type="radio"/> Within Bank Transfer	QT1FTON110900082	QT100177911	QT200177701	30-04-2011	USD 2.53	Pending
<input checked="" type="radio"/> International Draft	QT1MCKP110900021	QT100178207	262000001	15-04-2011	USD 100.00	Pending
<input checked="" type="radio"/> Domestic Funds Transfer	QT1OUPA110900076	QT100177401	PL003944111	15-04-2011	INR 1,250.00	Pending
<input checked="" type="radio"/> International Draft	QT2MCKP110900031	QT200177905	262000001	16-04-2011	GBP 0.37	Pending

Cancel Transfer

## Field Description

Field Name	Description
<b>Transfer Type</b>	[Display] This column displays the type of transfer.
<b>Host Reference Number</b>	[Display] This column displays the host reference number.
<b>Source Account</b>	[Display] This column displays the source account for the transaction.
<b>Destination Account</b>	[Display] This column displays the destination account for the transaction.
<b>Transfer Date</b>	[Display] This column displays the transfer date for the transaction.
<b>Amount</b>	[Display] This column displays the amount of the transaction.
<b>Status</b>	[Display] This column displays the reason due to which the transfer is pending.

1. Select any of the Transfer Type radio button of which the transfer is to be canceled.
2. Click the **Cancel Transfer** button. The system displays the **Pending Transfer View – Cancel Verify** screen.

## Pending Transfers View – Cancel Verify

**Pending Transfers View - Cancel Verify**
11-08-2010 16:08:34

Customer Id: 333000028  
Source Account: 33300003809  
Transfer Date: 04-02-2008


Host Reference Number: 333STE1080040153  
Destination Account: 256010010  
Amount: 105.00 USD

Change Confirm

3. Click the **Confirm** button. The system displays **Pending Transfer - Cancel – Confirm** screen.  
OR  
Click the **Change** to change the entered details.



## Pending Transfers – Cancel - Confirm


Transaction submitted for Cancel Pending Transfers having reference 131370177152708 has been Auto Authorized .

**Pending Transfer - Cancel - Confirm**

11-08-2010 00:38:34 GMT -1000

---

Transfer Type	Host Reference Number	Source Account	Destination Account	Transfer Date	Amount
International Draft	333STE1080040153	33300003809	256010010	04-02-2008	105.00 USD

OK

4. Click the **OK** button. The system displays **Pending Transfer** screen.


## 16. Inward Remittance Inquiry

Using this option, you can inquire on inward remittance received on an account.

Navigate through the menus to **Collection and Remittances > Inward Remittance Inquiry**.

### Inward Remittance Inquiry

### Field Description

Field Name	Description
<b>Account Number</b>	[Mandatory, Drop-Down] Select the account number from the drop-down list. Click the  button. The system will automatically fetch and display the available balance for the selected account.
<b>Currency</b>	[Mandatory, Drop-Down] Select the currency from the drop-down list.
<b>Channel Type</b>	[Mandatory, Drop-Down] Select the channel type from the drop-down list.

Field Name	Description
<b>Amount From</b>	[Optional, Numeric, 15] Type the minimum amount range for search criteria.
<b>Amount To</b>	[Optional, Numeric, 15] Type the maximum amount range for search criteria.
	Note: The amount to set here cannot be less than the amount from.
<b>From Date</b>	[Optional, Pick list] Select the start date of the period, for which you want to view the inward remittance inquiry, from the pick list. The start date should not be greater than the current date.
<b>To Date</b>	[Optional, Pick list] Select the end date of the period, for which you want to view the inward remittance inquiry, from the pick list. The end date should be greater than or equal to start date.

1. Click the **Search** button. The system displays the **Inward Remittance Inquiry** results screen.

### Inward Remittance Inquiry

**Inward Remittance Inquiry**
12-12-2011 12:45:55 GMT +0530

---

Account Number\*: 000000002 00000000206 Bank Futura  
Currency\*: All  
Amount From:   
From Date:

Channel Type\*: All  
Amount To:   
To Date:









Records 1 to 9 of 9    << < > >>    Page 1 of 1

Transaction Ref.No.	Transaction Date	Debit Amount and Currency	Credit Amount and Currency	Customer Id
010OUCLO73400001	06-12-2007	GBP 150.00	GBP 150.00	010000263
010INPA073400002	06-12-2007	GBP 100.00	GBP 100.00	010000263
010OUCLO73400003	06-12-2007	GBP 100.00	GBP 100.00	010000263
010INPA073410008	07-12-2007	GBP 200.00	GBP 200.00	010000263
010INPA073410003	07-12-2007	GBP 200.00	GBP 200.00	010000263
010OUCLO73440010	10-12-2007	GBP 173.00	GBP 173.00	010000263
010INPA073440005	10-12-2007	GBP 152.00	GBP 152.00	010000263
010OUCLO73440006	10-12-2007	GBP 133.00	GBP 133.00	010000263
010OUCLO73440008	10-12-2007	GBP 131.00	GBP 131.00	010000263

### Column Description

Column Name	Description
-------------	-------------

Column Name	Description
<b>Transaction Ref. No.</b>	[Display] This column displays the transaction reference number.
<b>Transaction Date</b>	[Display] This column displays the transaction date.
<b>Debit Amount and Currency</b>	[Display] This column displays the currency and amount.
<b>Credit Amount and Currency</b>	[Display] This column displays the credit currency and amount.
<b>Remitter Bank</b>	[Display] This column displays the name of the Remitter bank.
<b>Remitter Name</b>	[Display] This column displays the name of the remitter.

- Click  or  to navigate to the next or previous page in the list, respectively.
- Click  or  to navigate to the first or last page in the list, respectively.
- Click the **Download**  button, to download the complete statement. The system displays the **Inward Remittance Inquiry** download screen.
- Click the **reorder** button  to reorder the columns or select the columns that appear in the list.
- Click the **Print** button  to print the data.
- Click on **Edit** button  column to edit the number of columns.

### Download Inward Remittance Inquiry

**Inward Remittance Inquiry**
09-08-2010 19:47:00 GMT -1000

---

Download Type Page Layout

File Format PDF

>>
  
<<

Transaction Ref.No.  
Transaction Date  
Debit Amount and Curre  
Credit Amount and Curre  
Remitter Bank  
Remitter Name  
Customer Id


Download
Close

## Field Description

Field Name	Description
<b>Download Type</b>	[Mandatory, Drop-Down] Select the appropriate report type from the drop-down list. The options are as follows: <ul style="list-style-type: none"> <li>Page Layout</li> </ul>
<b>File Format</b>	[Conditional, Drop-Down] Select the appropriate type of file format from the drop-down list. The options are as follows: <ul style="list-style-type: none"> <li>PDF</li> <li>XLS</li> <li>HTML</li> <li>RTF</li> </ul>

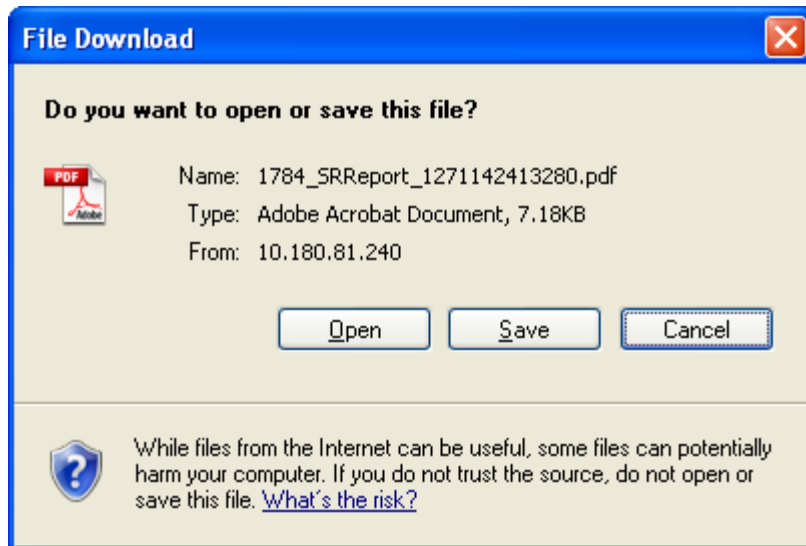
8. Select the download type and file format from the drop-down list.

9. Click the  button to exclude the option from downloading.

10. Click the  button to included the option for downloading. All the fields are, by default, included.

11. Click the **Download** button. The system displays the **File Download** message box.  
OR  
Click the **Close** button to close the downloading.

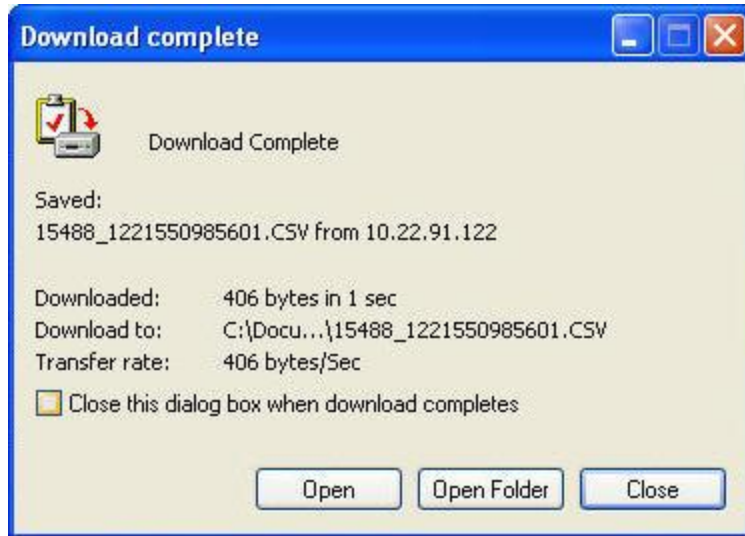
## File Download



12. Click the **Save** button to save the file on your file system. The system displays the **Save As** dialog box.

13. Enter the name for the file and the location and click on the **Save** button. Once the download is complete, the system displays the **Download complete** message box.

### Download Complete



14. Click the **Open** button to open the file or click the **Close** button to view the file later.  
OR  
Click the **Open Folder** button to open the folder in which the file is saved  
OR  
Click the **Close** button to close the **Download Outward Guarantee** dialog box.
15. Click the **Transaction Ref. No.** hyperlink in the **Inward Remittance Inquiry** screen. The system displays **Inward Remittance Details** screen.

## Inward Remittance Detail

Inward Remittance Details		12-12-2011 12:46:29 GMT +0530
Transaction Ref.No.: 0100UCL073400001		
<b>Funds Received From</b>		
Name: Graham McGill		
Bank and Branch: Royal Bank Of Scotland		
Account Number: GB43RBOS83191900181202		
<b>Funds Deposited To</b>		
Account Number: 000263GBP01		
Branch: 010		
<b>Transaction Details</b>		
Received Funds: GBP 152.00		
Funds Received on: 10-12-2007		
Funds Credited on: 10-12-2007		
Credited Funds: GBP 152.00		
<b>Other Details</b>		
Remittance Purpose:		
Remark:		
<a href="#">Back</a>		

## Field Description

Field Name	Description
<b>Transaction Ref. No.</b>	[Display] This field displays the transaction reference number for which the data is displayed.
<b>Funds Received From</b>	
<b>Name</b>	[Display] This field displays the name of the remitter.
<b>Bank and Branch</b>	[Display] This field displays the name of the bank and branch of the remitter.
<b>Account Number</b>	[Display] This field displays the amount number of the sender.
<b>Funds Deposited To</b>	
<b>Account Number</b>	[Display] This field displays the amount number of the receiver.
<b>Branch</b>	[Display] This field displays the name of the branch of the receiver.
<b>Transaction Details</b>	

Field Name	Description
<b>Received Funds</b>	[Display] This field displays the amounts of funds received.
<b>Funds Received On</b>	[Display] This field displays the date on which funds are received.
<b>Funds Credited On</b>	[Display] This field displays the date on which the funds are credited on receiver's account.
<b>Credited Funds</b>	[Display] This field displays the amount credited to the account.
<b>Other Details</b>	
<b>Remittance Purpose</b>	[Display] This field displays the purpose of remittance.
<b>Remark</b>	[Display] This field displays the remarks.

16. Click the **Back** button to go to the previous screen.




## 17. Outward Remittance Inquiry

This option provides inquiry of outward remittances sent through various domestic and international channels.

Navigate through the menus to **Collection and Remittances > Outward Remittance Inquiry**.

### Outward Remittance Inquiry

### Field Description

Field Name	Description
<b>Account Number</b>	[Mandatory, Drop-Down] Select the account number from the drop-down list. Click the  button. The system will automatically fetch and display the available balance for the selected account.
<b>Currency</b>	[Mandatory, Drop-Down] Select the currency from the drop-down list.

Field Name	Description
<b>Channel Type</b>	[Mandatory, Drop-Down] Select the channel type from the drop-down list.
<b>Amount From</b>	[Optional, Numeric, 15] Type the minimum amount range for search criteria.
<b>Amount To</b>	[Optional, Numeric, 15] Type the maximum amount range for search criteria.
	Note: The amount to set here cannot be less than the amount from.
<b>From Date</b>	[Optional, Pick list] Select the start date of the period, for which you want to view the Inward Remittance Inquiry, from the pick list. The start date should not be greater than the current date.
<b>To Date</b>	[Optional, Pick list] Select the end date of the period, for which you want to view the Inward Remittance Inquiry, from the pick list. The end date should be greater than or equal to start date.

1. Click the **Search** button to find the list of Outward remittance made by you. The system displays the **Outward Remittance Inquiry** screen with the search result.

## Outward Remittance Inquiry

## Outward Remittance Inquiry

31-03-2011 13:00:00 GMT +0530

---

Account Number*:	000000002 00000000206 Bank Futura		USD	454,123.00 USD
Currency*:	All		Channel Type*:	All
Amount From:	<input type="text"/>		Amount To:	<input type="text"/>
From Date:	<input type="text"/>		To Date:	<input type="text"/>

\* Indicates mandatory field.

Search









Records 1 to 10 of 18

Page 1 of 2

Transaction Reference Number	Transaction Date	Credit Amount and Currency	Debit Amount and Currency	Beneficiary Bank	Beneficiary Name	Account
<a href="#">QT1FTOC102830057</a>	31-10-2010	JPY 12	USD 12.00			QT10
<a href="#">QT1FTOC103040064</a>	31-10-2010	GBP 400.00	GBP 400.00	BANK Futura	KETKI	QT10
<a href="#">QT1MCKP102830021</a>	10-10-2010	USD 111.00	USD 111.00		MANVEET	QT10
<a href="#">QT2MCKP103030003</a>	30-10-2010	GBP 5.00	GBP 5.00		TC1201	QT20
<a href="#">QT1FTOC103040043</a>	31-12-2010	USD 155.00	USD 155.00	BANK OF AMERICA	baknesss	QT10
<a href="#">QT2OUPA103030005</a>	01-01-2011	GBP 230.00	GBP 230.00	FUTURA BANK	kk	QT20
<a href="#">QT1OUPA110310208</a>	31-01-2011	USD 45.00	USD 45.00	FUTURA BANK	sd	QT10
<a href="#">QT1OUPA110310135</a>	31-01-2011	USD 233.00	USD 233.00	APCK BANK 005	manveet	QT10
<a href="#">QT1MCKP110460011</a>	15-02-2011	USD 343.00	INR 16,675.11		International Bene	QT10
<a href="#">QT1MCKP103650022</a>	15-02-2011	EUR 234.00	USD 100.53			QT10

### Column Description

Column Name	Description
<b>Transaction Date</b>	[Display] This column displays the transaction date.
<b>Credit Amount and Currency</b>	[Display] This column displays the credit amount and currency.
<b>Debit Amount and Currency</b>	[Display] This column displays the debit amount and currency.
<b>Beneficiary Bank</b>	[Display] This column displays the name of the beneficiary bank.
<b>Beneficiary Name</b>	[Display] This column displays the beneficiary name.
<b>Account</b>	[Display] This column displays the account number of the customer.
<b>Branch</b>	[Display] This column displays the branch to which account belongs.
<b>Customer Id</b>	[Display] This column displays the customer id to which account belongs.
<b>Transaction Reference Number</b>	[Display] This column displays the transaction reference number. You can click on this link to view the transaction details.
<b>Remittance Notes</b>	[Display] This field will display any remarks or Notes attached with the remittance.

- Click  or  to navigate to the next or previous page in the list, respectively.
- Click  or  to navigate to the first or last page in the list, respectively.
- To download the complete statement, click the Download  button. The system displays the Outward Remittance Inquiry dialog screen.
- Click the **reorder** button  to reorder the columns or select the columns that appear in the list.
- Click the **Print** button  to print the data.
- Click on **Edit** button  column to edit the number of columns.

## Outward Remittance Inquiry Download

## Field Description

Field Name	Description
<b>Download Type</b>	[Mandatory, Drop-Down] Select the appropriate report type from the drop-down list. The options are as follows: <ul style="list-style-type: none"> <li>Page Layout</li> </ul>
<b>File Format</b>	[Conditional, Drop-Down] Select the appropriate type of file format from the drop-down list. The options available are <ul style="list-style-type: none"> <li>PDF</li> <li>XLS</li> <li>HTML</li> <li>RTF</li> </ul>

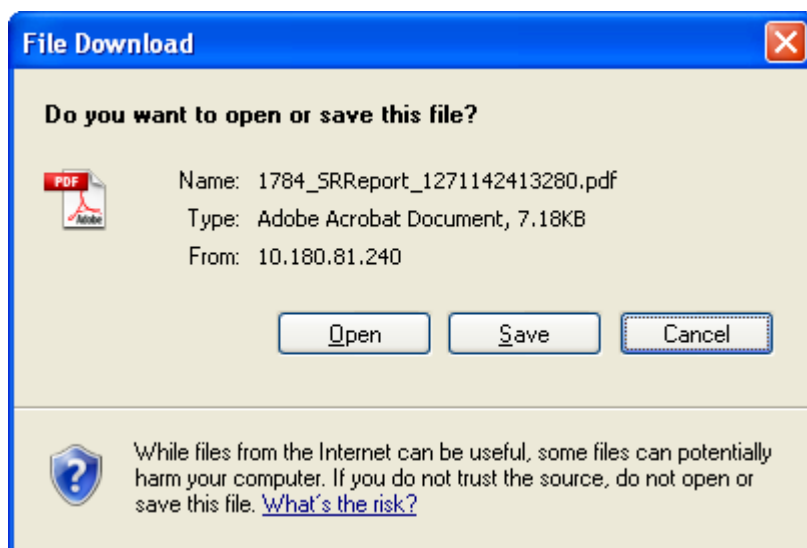
8. Select the download type and file format from the drop-down list.

9. Click the button to exclude the option from downloading.

10. Click the button to included the option for downloading. All the fields are, by default, included.

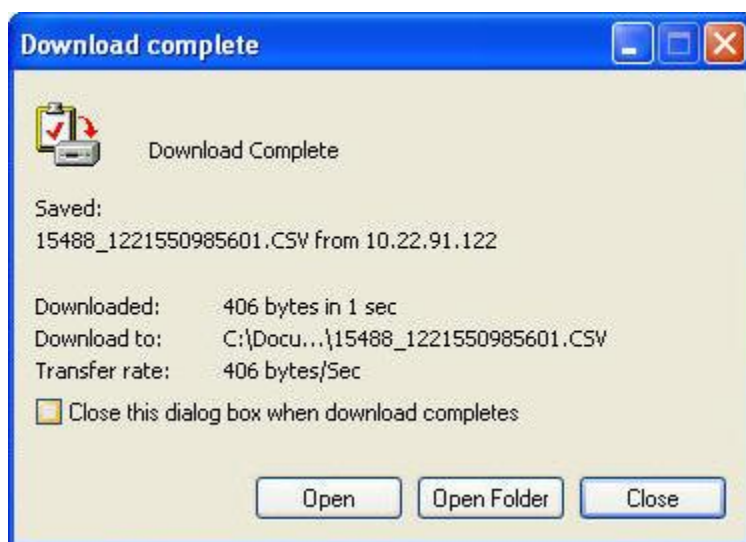
11. Click the **Download** button. The system displays the **File Download** message box.  
OR  
Click the **Close** button to close the downloading.

## File Download



12. Click the **Save** button to save the file on your file system. The system displays the Save As dialog box.
13. Enter the name for the file and the location and click on the **Save** button. Once the download is complete, the system displays the Download complete message box.

#### Download Complete



14. Click the **Open** button to open the file or click the **Close** button to view the file later.  
OR  
Click the **Open Folder** button to open the folder in which the file is saved  
OR  
Click the **Close** button to close the Download Outward Guarantee dialog box.
15. Click the **Transaction Reference Number** hyperlink in the **Outward Remittance Inquiry** screen. The system displays **Outward Remittance Details** screen.

#### Outward Remittance Details

**Outward Remittance Details**
31-03-2011 13:00:00 GMT+0530

---

**Transaction Details**

Transaction Ref.No.: QT1FTOC102830057  
Transaction Date: 31-10-2010  
Account Debited: QT100177909 QT1  
Remittance Amount: 12 JPY  
Purpose of Remittance:

**Bank Charges**

522 JPY

**Funds Remitted to**

Beneficiary Name:  
Beneficiary Address:  
Beneficiary Account Number: SWISCH78  
Beneficiary Bank:  
Beneficiary Bank Address:

**View Swift Advice**

Details	Transaction Reference Number	
Debit Advice	QT1FTOC102830057	<a href="#">View</a>
Debit Advice	QT1FTOC102830057	<a href="#">View</a>
Cover	QT1FTOC102830057	<a href="#">View</a>
Credit advice	QT1FTOC102830057	<a href="#">View</a>

[Cancel Payment](#)
[Back](#)

## Field Description

Field Name	Description
<b>Transaction Details</b>	
<b>Transaction Ref. No.</b>	[Display] This field displays the transaction reference number.
<b>Transaction Date</b>	[Display] This field displays the date on which the transaction is received by the bank.
<b>Account Debited</b>	[Display] This field displays the account number that is to be debited.
<b>Remittance Amount</b>	[Display] This field displays the amount that is remitted.
<b>Purpose of Remittance</b>	[Display] This field displays the reason of remittance.
<b>Funds Remitted To</b>	
<b>Beneficiary Name</b>	[Display] This field displays the name of the beneficiary.
<b>Beneficiary Address</b>	[Display] This field displays the beneficiary address.

Field Name	Description
<b>Beneficiary Account Number</b>	[Display] This field displays the beneficiary account number.
<b>Beneficiary Bank</b>	[Display] This field displays the beneficiary bank name.
<b>Beneficiary Bank Address</b>	[Display] This field displays the address of the beneficiary's bank.
<b>View SWIFT Advices</b>	[Display, Hyperlink] This section displays SWIFT advices linked to the transaction

16. Click the **Cancel Payment** button to cancel the payment. The system displays **Stop Payment of Wired Transfer** screen.

OR

Click the **Back** button to go back to the previous screen.

### Stop Payment of Wired Transfer

09-08-2010 20:03:18 GMT -1000

Customer Details

Wired Transfer Reference Number:\* 
Amount:\*

Source Account\*: 
Value Date\*:

Currency\*:

Beneficiary Details

Beneficiary Name:\*

Destination Account\*:

Beneficiary Address:

City:

Country:

Beneficiary Bank Details

BIC:\*

Bank Name:

Bank Address:\*

Country:\*

City:\*

Additional Information

Reason\*:

Refund Account Number\*:

User Reference:

Back

Submit

17. Click the **Submit** button. The system displays **Stop Payment of Wired Transfer Verify** screen.

OR

Click the **Back** button to go back to the previous screen.

**Note: For the further details about the screen, refer to the Stop Payment of Wired Transfer screen.**





## 18. Domestic Collection Inquiry

Using this option, you can inquire the status of the domestic cheques received and deposited with the bank.

Navigate through the menus to **Collection and Remittances > Domestic Collection Inquiry**.

### Domestic Collection Inquiry

Domestic Collection Inquiry

09-08-2010 20:11:22 GMT -1000

Account Number\*: All

Cheque Currency: All

From Date:

Amount From:

Cheque Status: Rejected

To Date:

Amount To:

Search

### Field Description

Field Name	Description
Account Number	[Mandatory, Drop-Down] Select the account number from the drop-down list.
Cheque Currency	[Optional, Drop-Down] Select the cheque currency from the drop-down list.

Field Name	Description
<b>Cheque Status</b>	[Optional, Drop-Down] Select the cheque status from the drop-down list. The options are: <ul style="list-style-type: none"> <li>• Reversed</li> <li>• Rejected</li> <li>• Settled</li> </ul>
<b>From Date</b>	[Optional, Pick List] Select the start date from the pick list.
<b>To Date</b>	[Optional, Pick List] Select the end date from the the pick list.
<b>Amount From</b>	[Optional, Numeric, 15] Type the lower limit of amount in this field.
<b>Amount To</b>	[Optional, Numeric, 15] Type the upper limit of amount in this field.

1. Click the **Search** button to find the list of Instruments sent for **Domestic Collection Inquiry**.  
The system displays search result in the **Domestic Collection Inquiry** screen.

### Domestic Collection Inquiry

Domestic Collection Inquiry

31-03-2011 13:00:00 GMT +0530

Account Number\*: All
Cheque Currency: All
From Date:
Amount From:

Cheque Status: All
To Date:
Amount To:

\* Indicates mandatory field.








Search

Records 1 to 2 of 2
Page 1 of 1

Cheque Collection Date	Status	Amount	Clearing House Location	Debit Account Number	Collection Branch	Reference Number	Customer No	Credit f
31-01-2011	Settled	GBP 200.00	BANK FUTURA		QT2-USA	QT2CGO1110310045	QT2001774	QT1-LOP
30-10-2010	Settled	GBP 200.00	BANK FUTURA	65465456654	QT2-USA	QT2CGO1103030012	QT2001774	QT1-LOP

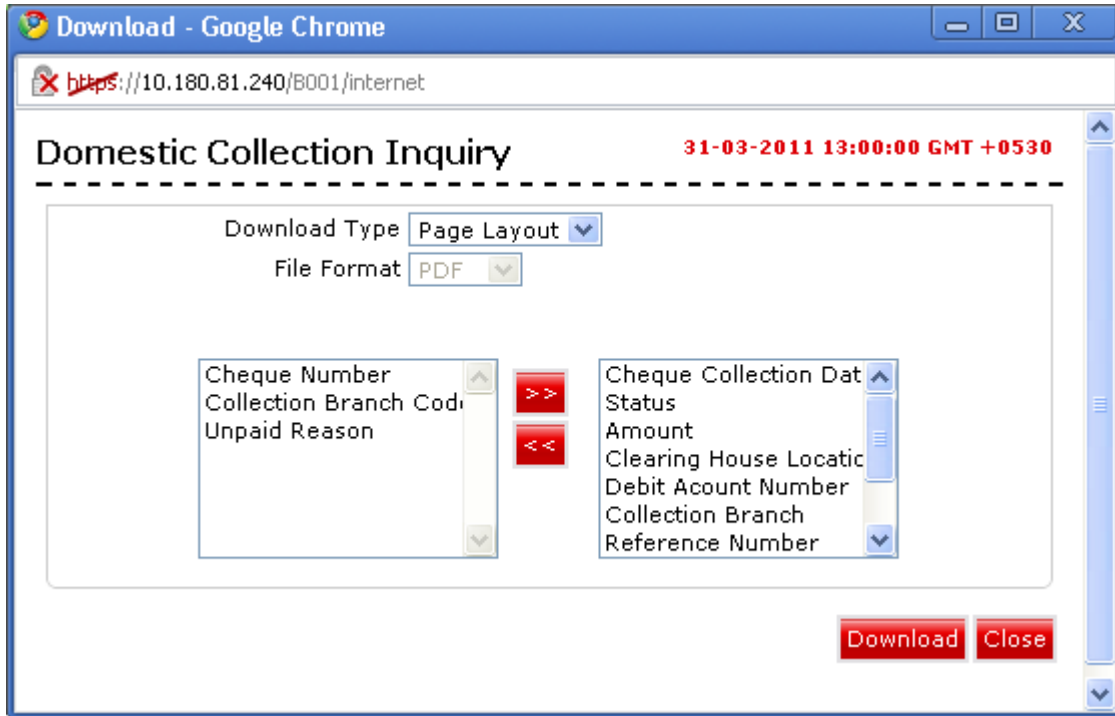
## Column Description

Column Name	Description
<b>Cheque Collection Date</b>	[Display] This column displays the cheque collection date.
<b>Cheque Number</b>	[Display] This column displays Cheque Number for Collection.
<b>Status</b>	[Display] This column displays the status of the domestic collection.
<b>Amount</b>	[Display] This column displays the paid amount.
<b>Clearing House Location</b>	[Display] This column displays the clearing house location.
<b>Collection Branch</b>	[Display] This column displays the collection branch code.
<b>Collection Branch Name</b>	[Display] This column displays the collection branch name.
<b>Debit Account Number</b>	[Display] This column displays the debit account number.
<b>Reference Number</b>	[Display] This column displays the reference number.
<b>Customer No</b>	[Display] This column displays the customer number.
<b>Credit Branch Name</b>	[Display] This column displays the credit branch name.
<b>Credit Account Number</b>	[Display] This column displays the credit account number.

- Click  or  to navigate to the next or previous page in the list, respectively.
- Click  or  to navigate to the first or last page in the list, respectively.
- To download the complete statement, click the Download  button. The system displays the beneficiary maintenance dialog screen.
- Click the **reorder** button  to reorder the columns or select the columns that appear in the list.
- Click the **Print** button  to print the data.

7. Click on **Edit** button  column to edit the number of columns.

### Domestic Collection Inquiry – Download




### Field Description

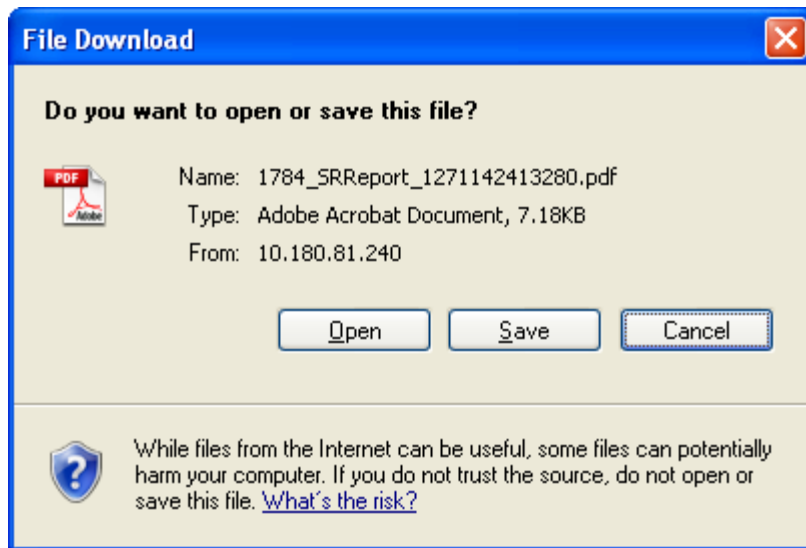
Field Name	Description
<b>Download Type</b>	[Mandatory, Drop-Down] Select the appropriate report type from the drop-down list. The available choices are: <ul style="list-style-type: none"> <li>Page Layout</li> </ul>
<b>File Format</b>	[Conditional, Drop-Down] Select the appropriate type of file format from the drop-down list. The options available are <ul style="list-style-type: none"> <li>PDF</li> <li>XLS</li> <li>HTML</li> <li>RTF</li> </ul>

8. Select the download type and file format from the drop-down list.

9. Click the  button to exclude the option from downloading.

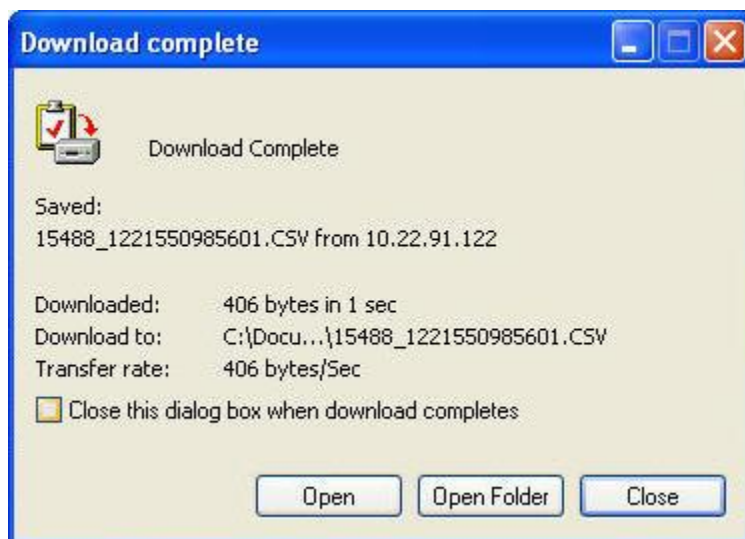
10. Click the  button to include the option for downloading. All the fields are, by default, included.
11. Click the **Download** button. The system displays the **File Download** message box.  
OR  
Click the **Close** button to close the downloading.

### File Download



12. Click the **Save** button to save the file on your file system. The system displays the Save As dialog box.
13. Enter the name for the file and the location and click on the **Save** button. Once the download is complete, the system displays the Download complete message box.

### Download Complete



14. Click the **Open** button to open the file or click the **Close** button to view the file later.  
OR  
Click the **Open Folder** button to open the folder in which the file is saved  
OR  
Click the **Close** button to close the **Download Outward Guarantee** dialog box.

## 19. FCY Collection Inquiry

This is the inquiry function which enables helpdesk users to track the status of the cheques received by the corporate customers and deposited with the bank. This functionality is relevant for Foreign Currency cheques. Once the customer deposits the cheque, and then on the value date sends the same for clearing (outward collection).

Navigate through the menus to **Collection and Remittances > FCY Collection Inquiry**.

### FCY Collection Inquiry

### Field Description

Field Name	Description
<b>Account Number</b>	[Mandatory, Drop-Down] Select the customer ID from the drop-down list.
<b>Cheque Currency</b>	[Mandatory, Drop-Down] Select the cheque currency from the drop-down list.

Field Name	Description
<b>Cheque Status</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the cheque status from the drop-down list.</p> <p>The options are as follows:</p> <ul style="list-style-type: none"> <li>• All</li> <li>• Settled</li> </ul>
<b>From Date</b>	<p>[Optional, Pick List]</p> <p>Select the start date range from the pick list.</p> <p>By default, the system displays system date.</p>
<b>To Date</b>	<p>[Optional, Pick List]</p> <p>Select the end date range from the pick list.</p> <p>By default, the system displays system date.</p>
<p><b>Note: The date selected here should be greater than From Date.</b></p>	
<b>Amount From</b>	<p>[Optional, Numeric,15]</p> <p>Type the start amount range to search a record. All the records within the specified amount range will be displayed.</p>
<b>Amount To</b>	<p>[Optional, Numeric,15]</p> <p>Type the end amount range to search a record. All the records within the specified amount range will be displayed</p>

1. Click the **Search** button. The system displays the **FCY Collection Inquiry** screen with the search result.

## FCY Collection Inquiry

## FCY Collection Inquiry

31-03-2011 13:00:00 GMT +0530

---

Account Number*: <input type="text" value="All"/>	Cheque Status: <input type="text" value="All"/>
Cheque Currency: <input type="text" value="All"/>	To Date: <input type="text" value=""/>
From Date: <input type="text" value=""/>	Amount To: <input type="text" value=""/>
Amount From: <input type="text" value=""/>	

\* Indicates mandatory field.









Records 1 to 10 of 10    |<< << Page 1 of 1 >> >>|

<u>Transaction Reference No</u>	<u>Purchase/Collection Date</u>	<u>Amount</u>	<u>Cheque Number</u>	<u>Payer Bank</u>	<u>Status</u>	<u>Clearing House Location</u>
QT2CGO1103030036	30-10-2010	USD 4,000.00	96	BANK FUTURA	Settled	BANK FUTURA
QT2CGO1103030042	30-10-2010	USD 4,000.00	36	BANK FUTURA	Rejected	BANK FUTURA
QT2CGO1103030050	30-10-2010	USD 44.00	8887441122333333	BANK FUTURA	Settled	BANK FUTURA
QT2CGO1110460007	15-02-2011	USD 400.00	321	BANK FUTURA	Settled	BANK FUTURA
QT2CGO1110460018	15-02-2011	USD 400.00	3698	BANK FUTURA	Rejected	BANK FUTURA
QT2CGO1110600004	01-03-2011	USD 400.00	369258	BANK FUTURA	Settled	BANK FUTURA
QT2CGO1110600010	01-03-2011	USD 400.00	2710	BANK FUTURA	Settled	BANK FUTURA
QT2CGO1110600014	01-03-2011	USD 400.00	258	BANK FUTURA	Rejected	BANK FUTURA
QT2CGO1110610002	02-03-2011	USD 100.00	65423	BANK FUTURA	Settled	BANK FUTURA
QT2CGOD110310004	31-01-2011	USD 400.00	123	BANK FUTURA	Rejected	BANK FUTURA



## Field Description

Column Name	Description
<b>Transaction Reference No</b>	[Display] This column displays the transaction reference number.
<b>Purchase/Collection Date</b>	[Display] This column displays the date on which the cheque was financed or received.
<b>Amount</b>	[Display] This column displays the amount.
<b>Cheque Number</b>	[Display] This column displays the cheque number of the transaction.
<b>Payer Bank</b>	[Display] This column displays the name of the payer bank.
<b>Status</b>	[Display] This column displays the collection status of the cheque.
<b>Clearing House Location</b>	[Display] This column displays the clearing house location.

- Click  or  to navigate to the next or previous page in the list, respectively.
- Click  or  to navigate to the first or last page in the list, respectively.
- To download the complete statement, click the Download  button. The system displays the FCY Collection Inquiry dialog screen.
- Click the **reorder** button  to reorder the columns or select the columns that appear in the list.
- Click the **Print** button  to print the data.
- Click on **Edit** button  column to edit the number of columns.


## FCY Collection Inquiry - Download

### Field Description

Field Name	Description
<b>Download Type</b>	[Mandatory, Drop-Down] Select the appropriate report type from the drop-down list. The available choices are: <ul style="list-style-type: none"> <li>Page Layout</li> </ul>
<b>File Format</b>	[Conditional, Drop-Down] Select the appropriate type of file format from the drop-down list. The options available are <ul style="list-style-type: none"> <li>PDF</li> <li>XLS</li> <li>HTML</li> <li>RTF</li> </ul>

8. Select the download type and file format from the drop-down list.

9. Click the  button to exclude the option from downloading.

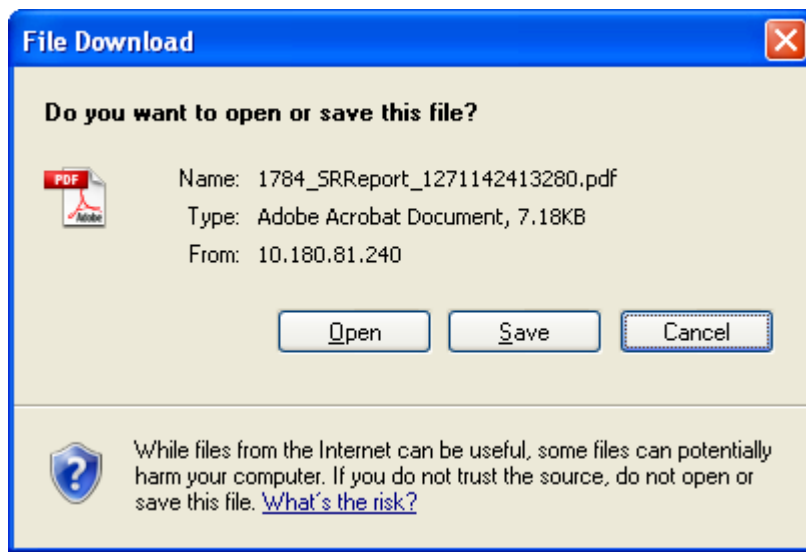
10. Click the  button to included the option for downloading. All the fields are, by default, included.

11. Click the **Download** button. The system displays the **File Download** message box.

OR

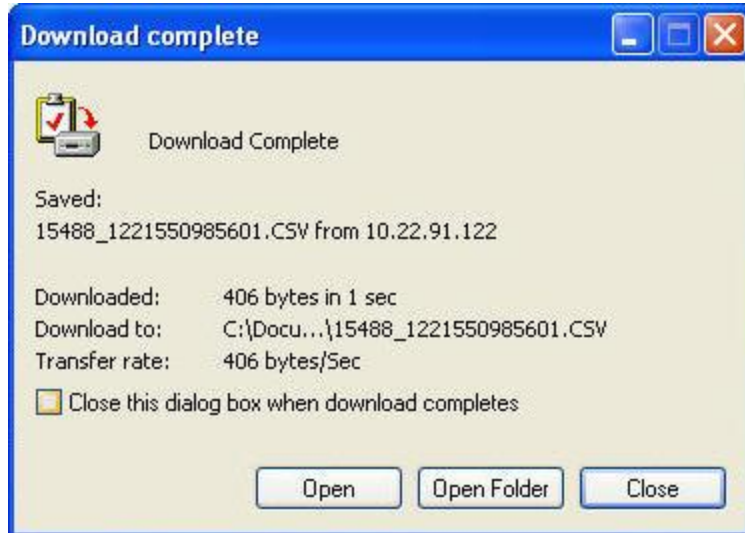
Click the **Close** button to close the downloading.

## File Download



12. Click the **Save** button to save the file on your file system. The system displays the Save As dialog box.
13. Enter the name for the file and the location and click on the **Save** button. Once the download is complete, the system displays the Download complete message box.

## Download Complete



14. Click the **Open** button to open the file.  
OR  
Click the **Open Folder** button to open the folder in which the file is saved  
OR  
Click the **Close** button to close the **Download Outward Guarantee** dialog box.

## 20. View Draft Details

Using this option you can view the draft details and also can stop payments of drafts.

Navigate through the menus to **Payments > View Draft Details**.

### View Draft Details

View Draft Details

12-12-2011 11:44:25 GMT +0530

Instrument Type\*: International Demand Draft

Source Account: 000000002 00000000206 Bank Futura

Instrument Serial Number:

454,123.00 USD

Beneficiary Name: Starts with

Currency: All

Amount From:


Amount To:

From Date:

To Date:

Search

### Field Description

Field Name	Description
<b>Instrument Type</b>	[Mandatory, Drop-Down] Select the instrument type from the drop down list.
<b>Source Account</b>	[Optional, Drop-Down] Select the source account from the drop down. Click the  button. The system will automatically fetch and display the available balance for the selected source account.

Field Name	Description
<b>Beneficiary Name</b>	[Optional, Alphanumeric, 35] Type the beneficiary name to be searched.
<b>Currency</b>	[Optional, Drop-Down] Select the currency from the drop-down list.
<b>Amount From</b>	[Optional, Numeric, 13.Two] Type the amount from which the search should begin.
<b>Amount To</b>	[Optional, Numeric, 13.Two] Type the end amount for the search.
<b>From Date</b>	[Optional, Pick List] Select the start date range from the drop-down or pick list.
<b>To Date</b>	[Optional, Pick List] Select the end date range from the drop-down or pick list. The date selected here should be greater than from Date.

1. Click the **Search** button. The system displays the **View Draft Details** screen with the search result.

### View Draft Details

View Draft Details

12-12-2011 11:46:32 GMT +0530

Instrument Type\*: International Demand Draft  
Source Account\*: 000000002 00000000206 Bank Futura  
Instrument Serial Number:

Beneficiary Name: Starts with  
From Amount:  
From Date:

Currency: All  
To Amount:  
To Date:

Search









Records 1 to 2 of 2
Page 1 of 1

Instrument Serial Number	Accounts	Beneficiary Name	Currency	Issue Date	Amount
10000	00000005797	asd	GBP	03-03-2008	123.0
680553133022188	000263GBP01	asd	GBP	04-01-2008	100.0

### Field Description

Column Name	Description
<b>Instrument Serial Number</b>	[Display] This column displays the instrument serial number.
<b>Accounts</b>	[Display] This column displays the accounts.

Column Name	Description
<b>Beneficiary Name</b>	[Display] This column displays the beneficiary name.
<b>Currency</b>	[Display] This column displays the currency of the draft amount.
<b>Issue Date</b>	[Display] This column displays the issue date of the draft.
<b>Amount</b>	[Display] This column displays the amount of the draft.

- Click  or  to navigate to the next or previous page in the list, respectively.
- Click  or  to navigate to the first or last page in the list, respectively.
- Click the Download  button to download the complete statement. The system displays the **View Draft Details** dialog screen.
- Click the **reorder** button  to reorder the columns or select the columns that appear in the list.
- Click the **Print** button  to print the data.
- Click on **Edit** button  column to edit the number of columns.

#### View Drafts Details - Download

View Draft Details

09-08-2010 20:33:58 GMT -1000

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Download Type

Page Layout

File Format

PDF

>>

<<

Instrument Serial Number  
Accounts  
Beneficiary Name  
Currency  
Issue Date  
Amount

Download


Close

#### Field Description

Field Name	Description
<b>Download Type</b>	[Mandatory, Drop-Down] Select the appropriate report type from the drop-down list. The available choices are: <ul style="list-style-type: none"> <li>• Page Layout</li> </ul>
<b>File Format</b>	[Conditional, Drop-Down] Select the appropriate type of file format from the drop-down list. The options available are <ul style="list-style-type: none"> <li>• PDF</li> <li>• XLS</li> <li>• HTML</li> <li>• RTF</li> </ul>

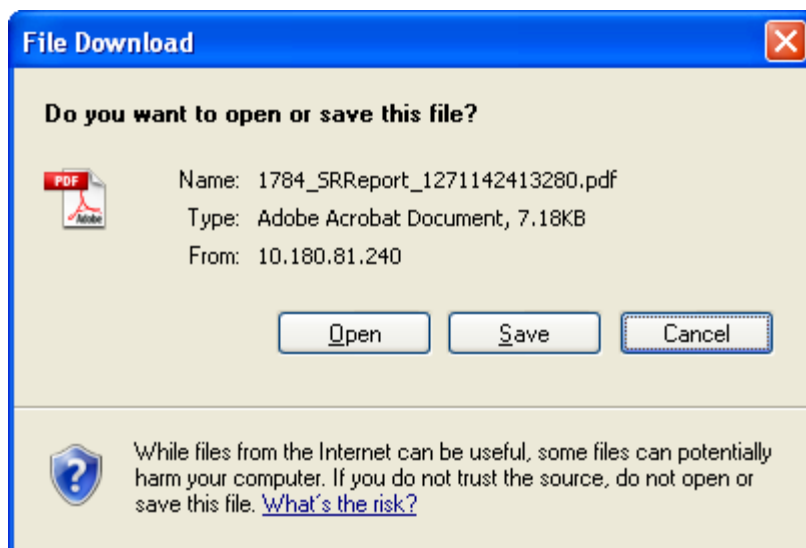
8. Select the download type and file format from the drop-down list.

9. Click the  button to exclude the option from downloading.

10. Click the  button to included the option for downloading. All the fields are, by default, included.

11. Click the **Download** button. The system displays the **File Download** message box.  
OR  
Click the **Close** button to close the downloading.

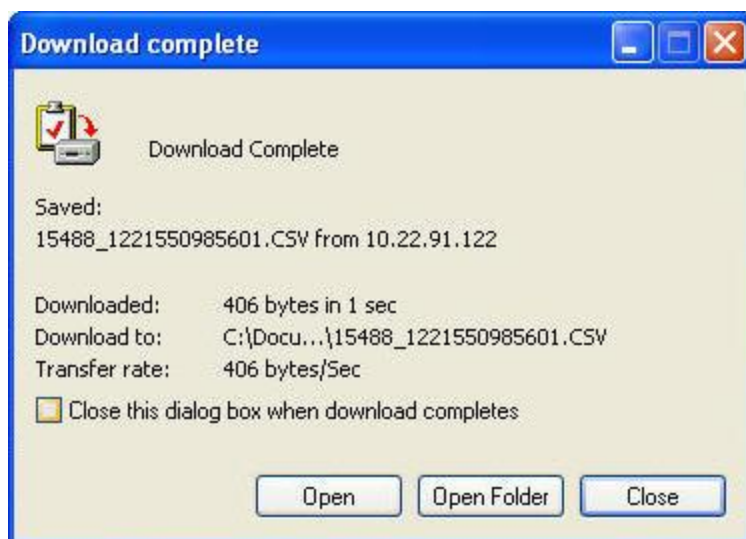
### File Download



12. Click the **Save** button to save the file on your file system. The system displays the Save As dialog box.

13. Enter the name for the file and the location and click on the **Save** button. Once the download is complete, the system displays the **Download complete** message box.

## Download Complete



14. Click the **Open** button to open the file or click the **Close** button to view the file later.  
 OR  
 Click the **Open Folder** button to open the folder in which the file is saved  
 OR  
 Click the **Close** button to close the Download Outward Guarantee dialog box.
15. Click the **Instrument Serial Number** hyperlink in the View Draft Details screen. The system displays the **Stop Payments Of Drafts** screen.

## Stop Payments of Drafts

Stop Payment Of Drafts		12-12-2011 16:49:38 GMT +0530
<b>Instrument Details</b>		
Instrument No*:	10000	Amount*: 121
Account*:	000000002 00000000206 Bank Futura	Issue Date*: 13-12-2011
	454,123.00 USD	
Currency*:	USD	Beneficiary Name*: Ben1
<b>Additional Information</b>		
Reason*:	Lost	
Specify Reason**:		
Action*:	Issue duplicate draft	
Refund Account Number**:	Select	
User Reference:	121212	
		Back Submit
* Indicates mandatory fields.** Indicates mandatory if particular option is enabled.		



## Field Description

Field Name	Description
<b>Instrument No</b>	[Display] This field displays the instrument number.
<b>Account</b>	[Optional, Drop-Down] This field displays the account mentioned in the draft.
<b>Amount</b>	[Display] This field displays the draft amount.
<b>Currency</b>	[Display] This field displays the currency of the draft amount.
<b>Issue Date</b>	[Display] This field displays the issue date of the draft.
<b>Beneficiary Name</b>	[Display] This field displays the beneficiary name.
<b>Reason</b>	[Mandatory, Drop-Down] Select the reason for stopping the draft payment from the dropdown list.
<b>Specify Reason</b>	[Mandatory, Drop-Down] Type the beneficiary name to be searched.
<b>Action</b>	[Mandatory, Drop-Down] Select the action to be performed on the draft, from the dropdown list.
<b>Refund Account Number</b>	[Conditional, Drop-Down] Type the from amount i.e. lower limit of amount. Note: This field is enabled only if you select
<b>User Reference</b>	[Optional, Numeric, 15] Type the user reference number.

16. Click the **Submit** button. The system displays **Stop Payment Of Demand Draft/Pay Order - Verify** screen.  
OR  
Click the **Back** button to navigate to the previous screen.

### Stop Payment Of Demand Draft/Pay Order – Verify


Stop Payment Of Demand Draft/Pay Order - Verify		12-12-2011 16:50:34 GMT +0530
<b>Instrument Details</b>		
Instrument No: 123432	Amount: 121	
Account: 00000000206 000 000000002	Issue Date: 13-12-2011	
Currency: USD	Beneficiary Name: Ben1	
<b>Additional Information</b>		
Action: Issue duplicate draft	Reason: Lost	
User Reference: 121212		
		<input type="button" value="Back"/> <input type="button" value="Confirm"/>

17. Click the Confirm button. The system displays **Stop Payment Of Demand Draft/Pay Order - Confirm** screen.

OR

Click the **Back** button to navigate to the previous screen.

### Stop Payment Of Demand Draft/Pay Order – Confirm

 Transaction submitted for Stop Payment of Drafts having reference 208292825082372 has been Auto Authorized .	
<b>Stop Payment Of Demand Draft/Pay Order - Confirm</b>	
12-12-2011 16:50:34 GMT +0530	
<b>Instrument Details</b>	
Instrument No: 123432	Amount: 121
Account: 00000000206 000 000000002	Issue Date: 13-12-2011
Currency: USD	Beneficiary Name: Ben1
<b>Additional Information</b>	
Action: Issue duplicate draft	Reason: Lost
User Reference: 121212	
<input type="button" value="OK"/>	

18. Click the **OK** button. The system displays **Stop Payment Of Draft** screen.

## 21. Service Requests

Using this option you can initiate a service request for any transaction given in the list.

### To initiate service request:

1. Logon to the **Internet Banking** application.
2. Navigate through the menus to **Customer Services > New Service Request**. The system displays the **Service Request** screen.

### Service Request

### Field Description

Field Name	Description
<b>Select Transaction</b>	[Mandatory, Drop-Down] Select the transaction from the drop-down list.

3. Select the transaction for which the request needs to be given and click the **Submit button**.

## 21.1. Stop Payment of Drafts

Using this option you can raise a request to stop payment of drafts.

### Stop Payment of Drafts

**Stop Payment Of Drafts**
12-12-2011 16:49:38 GMT +0530

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**Instrument Details**

Instrument No\*:

Amount\*:

Account\*:

Issue Date\*:

● 454,123.00 USD

Currency\*:

Beneficiary Name\*:

**Additional Information**

Reason\*:

Specify Reason\*\*:

Action\*:

Refund Account Number\*\*:


User Reference:

Another Service Request
Submit

\* Indicates mandatory fields.\*\* Indicates mandatory if particular option is enabled.

### Field Description

Field Name	Description
<b>Instruments Details</b>	
<b>Instrument No</b>	[Mandatory, Numeric, 16] Type the Instrument no which is to be stopped for payments.
<b>Amount</b>	[Mandatory, Alphanumeric,15] Type the amount in the instrument to be stopped for payments.
<b>Account</b>	[Mandatory, Drop-Down] Select the account from the drop-down list. Click the <span style="color: red;">●</span> button. The system will automatically fetch and display the available balance for the selected account.
<b>Issue Date</b>	[Mandatory, Pick List] Select the value date from the pick list.
<b>Currency</b>	[Mandatory, Drop-Down] Select the currency from the drop-down list.
<b>Beneficiary Name</b>	[Optional, Alphanumeric, 20] Type the beneficiary name.
<b>Additional Information</b>	

Field Name	Description
<b>Reason</b>	[Mandatory, Drop-Down] Select the reason from the drop-down list. The options are follow: <ul style="list-style-type: none"> <li>• Destroyed</li> <li>• Stolen</li> <li>• Others</li> <li>• Lost</li> </ul>
<b>Specify Reason</b>	[Conditional, Alphanumeric, 20] Type the specific reason for stop of payments of draft. This field will be activated on selecting others in the Reason field.
<b>Action</b>	[Mandatory, Drop-Down] Select the action from the drop-down list. The options are follow: <ul style="list-style-type: none"> <li>• Reissue duplicate draft</li> <li>• Refund draft account to an account.</li> </ul>
<b>Refund account number</b>	[Conditional, Drop-Down] Select the refund account number from the dropdown list. Click the  button. The system will automatically fetch and display the available balance for the selected refund account.
<b>User Reference</b>	[Optional, Alphanumeric, 25] Type the user reference number.

- Click the **Submit** button and the verification page is displayed  
OR  
Click the **Another Service Request** button to return to the service request screen.

### Stop Payment of Demand Draft / Pay Order - Verify

Stop Payment Of Demand Draft/Pay Order - Verify		12-12-2011 16:50:34 GMT +0530
<b>Instrument Details</b>		
Instrument No: 123432	Amount: 121	
Account: 00000000206 000 000000002	Issue Date: 13-12-2011	
Currency: USD	Beneficiary Name: Ben1	
<b>Additional Information</b>		
Action: Issue duplicate draft	Reason: Lost	
User Reference: 121212		
		Back Confirm

- Click the **Confirm** button. The system displays the **Stop Payment of Draft - Confirm** screen  
OR  
Click the **Back** button to change the details.

## Stop Payment of Demand Draft/Pay Order - Confirm

Transaction submitted for Stop Payment of Drafts having reference 208292825082372 has been Auto Authorized .

**Stop Payment Of Demand Draft/Pay Order - Confirm**

12-12-2011 16:50:34 GMT +0530

Instrument Details	
Instrument No: 123432	Amount: 121
Account: 00000000206 000 000000002	Issue Date: 13-12-2011
Currency: USD	Beneficiary Name: Ben1

Additional Information	
Action: Issue duplicate draft	Reason: Lost
User Reference: 121212	

Another Service Request
OK

6. Click the **Ok** button. The system displays **Stop Payment of Draft** service request screen.  
OR  
Click the **Another Service Request**. The system displays the **New Service Request** screen.

## 21.2. Stop Payment Of Wired Transfer

Using this option you can raise a request to reissue transaction password.

### Stop Payment of Wired Transfer

**Stop Payment Of Wired Transfer**

12-12-2011 17:00:18 GMT +0530

---

**Customer Details**

Wired Transfer Reference Number\*:   
Source Account\*: 000000002 00000000206 Bank Futura   
● 454,123.00 USD  
Currency\*:

Amount\*:   
Value Date\*:

**Beneficiary Details**

Beneficiary Name\*:   
Destination Account\*:   
Beneficiary Address:   
City:   
Country:

**Beneficiary Bank Details**

BIC\*:    
Bank Name:   
Bank Address\*:

Country\*:   
City\*:

**Additional Information**

Reason\*:   
Refund Account Number\*: 000000002 00000000235 Bank Futura  ● 454,123.00 USD  
User Reference:


This is an offline request and will be processed by the bank at later stage. It will take 3-4 working days to process the request

### Field Description

Field Name	Description
<b>Customer Details</b>	
<b>Wired Transfer Reference number</b>	[Mandatory, Alphanumeric, 25] Type the wired transfer reference number.
<b>Source Account</b>	[Mandatory, Dropdown] Select the source account from the dropdown list. Click the <span style="color: red; font-weight: bold;">●</span> button. The system will automatically fetch and display the available balance for the selected account.
<b>Currency</b>	[Mandatory, Dropdown] Select the currency from the dropdown list.

Field Name	Description
<b>Amount</b>	[Mandatory, Alphanumeric,25] Type the wired transfer reference number.
<b>Value Date</b>	[Mandatory, pick list] Select the value date from the pick list.
<b>Beneficiary Details</b>	
<b>Beneficiary Name</b>	[Optional, Alphanumeric, 35] Type the Beneficiary name.
<b>Destination Account</b>	[Optional, Alphanumeric, 20] Type the destination account number.
<b>Beneficiary Address</b>	[Optional, Alphanumeric, 35*2] Type the destination address.
<b>City</b>	[Optional, Alphanumeric, 35] Type the Name of the city.
<b>Country</b>	[Optional, Dropdown] Select the country from the dropdown list.
<b>Beneficiary Bank details</b>	
<b>BIC</b>	[Mandatory, Look up] Select the BIC code from the list displayed on clicking on the look up screen.
<b>Bank Name</b>	[Display] This field displays the Bank name as per the BIC selected.
<b>Value Date</b>	[Mandatory, pick list] Select the value date from the pick list.
<b>Country</b>	[Display] This field displays the country of the Bank as per the BIC selected.
<b>City</b>	[Display] This field displays the city of the Bank as per the BIC selected.
<b>Additional information</b>	
<b>Reason</b>	[Mandatory, Alphanumeric, 25] Type the reason for cancellation of wired transfer.



Field Name	Description
<b>Refund Account Number</b>	[Mandatory, Dropdown] Select the refund account number from the dropdown list. Click the  button. The system will automatically fetch and display the available balance for the selected refund account.
<b>User Reference</b>	[Optional, Alphanumeric, 25] Type the User reference number for cancellation of wired transfer.
1. Click the <b>Submit</b> button and the verification page is displayed OR Click the <b>Another Service Request</b> button to return to the service request screen.	

### Stop Payment of Wired transfer - Verify

Stop Payment Of Wired Transfer Verify		12-12-2011 17:02:23 GMT +0530
<b>Customer Details</b>		
Wired Transfer Reference Number: 12432	Amount: 1212	
Source Account: 00000000206 000 000000002	Value Date: 13-12-2011	
Currency: USD		
<b>Beneficiary Details</b>		
Beneficiary Name: Ben1		
Destination Account: 0010005093		
Beneficiary Address: Address1		
City: New York		
Country: USA		
<b>Beneficiary Bank Details</b>		
BIC: IFIGIT31		
Bank Name: BANCA IFIGEST S.P.A.		
Bank Address: 1, PIAZZA S. MARIA SOPRANO FIRENZE		Country: ANDORRA
		City: FIRENZE
<b>Additional Information</b>		
Reason: Stop Wired Transfer Pay		
Refund Account Number: 00000000235 000 000000002		
User Reference: 12121		
		<input type="button" value="Back"/> <input type="button" value="Confirm"/>

- Click the **Confirm** button. The system displays the **Stop Payment on Wired Transfer - Confirm** screen  
OR  
Click the **Back** the button to change the details.

## Stop Payment of Wired transfer - Confirm

✔
Transaction submitted for Stop Payment on Wired Transfer having reference 159560401082682 has been Auto Authorized .

**Stop Payment Of Wired Transfer Confirm**

12-12-2011 17:02:23 GMT +0530

**Customer Details**

Wired Transfer Reference 12432	Amount: 1212
Number:	
Source Account: 00000000206 000 000000002	Value Date: 13-12-2011
Currency: USD	

**Beneficiary Details**

Beneficiary Name: Ben1	
Destination Account: 0010005093	
Beneficiary Address: Address1	
City: New York	
Country: USA	

**Beneficiary Bank Details**

BIC: IFIGIT31	
Bank Name: BANCA IFIGEST S.P.A.	
Bank Address: 1, PIAZZA S. MARIA SOPRANO FIRENZE	Country: ANDORRA
	City: FIRENZE

**Additional Information**

Reason: Stop Wired Transfer Pay	
Refund Account Number: 00000000235 000 000000002	
User Reference: 12121	

Another Service Request
OK

3. Click the **Ok** button. The system displays **Stop Payment on Wired Transfer Service Request** screen.  
OR  
Click the **Another Service Request**. The system displays the **New Service Request** screen.

## 22. View Limits Utilization

Using the **View Limits Utilization** option, you can view the limits utilized.

Navigate through the menus to **Payments > View Limit Utilization**.

### Select Transaction

**View Utilized Limits** 11-08-2010 00:40:38 GMT -1000

Transactions: Own Account Transfer

From Date:

To Date:

Continue

### Field Description

Field Name	Description
<b>Transaction</b>	[Mandatory, Drop-Down] Select the transaction from the drop-down list.
<b>From Date</b>	[Conditional, Pick List] Select the specific duration of the date from the drop-down list.
<b>To Date</b>	[Conditional, Pick List] Select the specific duration of the date from the drop-down list.

1. Click the **Continue** button. The system displays the **View Utilized Limits** screen.

- Initiation and Authorization limits for the limits allocated to you at User level and customer level are displayed in the below screen.

## View Utilized Limits

**View Utilized Limits**

11-08-2010 00:40:50 GMT -1000

---

Transaction: Own Account Transfer  
 From Date: 11-08-2010  
 To Date: 11-08-2010

**Limits applicable to me**

	Initiation Limit		Daily Authorization Limit	
	Minimum Transaction Limit (in USD)	Maximum Transaction Limit (in USD)	Number of Transactions	Daily Limit (in USD)
<b>User Level Limits</b>	No Txn Limit	Unlimited	No Limit	Unlimited
<b>Cumulative Customer Level Limits</b>	NA	NA	45	1,000,000.00

**Limits Utilization in the given date range**

Date	User Level Limits		Cumulative Customer Level Limits	
	Number of Transactions	Daily Limit (in USD)	Number of Transactions	Daily Limit (in USD)
11-08-2010	0	0.00	0	0.00

**Analytical View Of Limits Utilization (My Authorization Limits)**

**Amt in USD**

9	
7	
4	
2	
0	0.00

11-08  
Date Range

**No of txn**

9	
7	
4	
2	
0	0

11-08  
Date Range

**Analytical View Of Limits Utilization (Customer Limits)**

**Amt in USD**

880000	
660000	
440000	
220000	
0	0.00

11-08  
Date Range

**No of txn**

40	
30	
20	
10	
0	0

11-08  
Date Range

Back

Change Limits

- Click the Change limits button to Modify the Limits. The system displays the Change limits screen for the transaction selected.
- Click the **Back** button to go to the previous screen.

## Limits Applicable to me

**Limits Applicable To Me**
11-08-2010 00:44:12 GMT -1000

☐ Reset to bank defined limits.

**My Transactions**  
[Own Account Transfer](#)

Own Account Transfer

Limit Type	Initiation Limit		Authorization Limit	
	Min. Amount	Max. Amount	Total Amount	No. of Transactions
Bank allocated limits	No Txn Limit	Unlimited	Unlimited	Unlimited
Current Limits	No Txn Limit	Unlimited	Unlimited	Unlimited
New limits	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>

\* Reduction in limits will be applicable from the next calendar date after final authorization. Increase in any parameter for any one transaction will require the initiated transaction to be processed by a bank administrator after authorization. Resetting to bank limits shall also require bank approval. Please note that reducing the Minimum Transaction Limit parameter will be considered as an increase in the limit definition.

## Field Description

Field Name	Description
<b>Initiation limit</b>	
<b>Minimum Transaction Amount</b>	[Optional, Numeric] Type the new minimum transaction amount.
<b>Maximum Transaction Amount</b>	[Optional, Numeric] Type the new maximum transaction amount.
<b>Daily Authorization Limit</b>	
<b>Total Amount</b>	[Optional, Numeric] Type the new total authorization amount.
<b>Number of Transactions</b>	[Optional, Numeric] Type the new total transactions for authorization.
5. Click the <b>Change</b> button. The system displays the <b>Change Limits Verify</b> screen.. OR Click the Back button to return to the previous screen	

## Change Limits Verify

**Verify Changed Limits** 11-08-2010 00:45:27 GMT -1000


Type	Initiation Limit		Daily Authorization Limit	
	Minimum Transaction Amount	Maximum Transaction Amount	Total Amount	Number of Transactions
<b>Own Account Transfer</b>				
<b>Current Limits</b>	No Txn Limit	Unlimited	Unlimited	Unlimited
<b>New limits</b>	12.00 USD	12.00 USD	12.00 USD	12

**LEGEND**

Minimum Transaction Amount: Minimum amount limit for a transaction to be initiated by a user, per day  
Maximum Transaction Amount: Maximum amount limit for a transaction to be initiated by a user, per day  
Total Amount: Aggregate daily transaction amount limit for authorisation  
Number of Transactions: No of transaction per day limit for authorisation

6. Click the **Change** button. The system displays the **Change Limits Confirm** screen..  
OR  
Click the **Back** button to return to the previous screen

## Confirm Changed Limits

 Transaction submitted for Change Users Limits having reference 496069926477120 has been Initiated

**Confirm Changed Limits** 11-08-2010 00:45:27 GMT -1000

Type	Initiation Limit		Daily Authorization Limit	
	Minimum Transaction Amount	Maximum Transaction Amount	Total Amount	Number of Transactions
<b>Own Account Transfer</b>				
<b>Current Limits</b>	No Txn Limit	Unlimited	Unlimited	Unlimited
<b>New limits</b>	12.00 USD	12.00 USD	12.00 USD	12

**LEGEND**

Minimum Transaction Amount: Minimum amount limit for a transaction to be initiated by a user, per day  
Maximum Transaction Amount: Maximum amount limit for a transaction to be initiated by a user, per day  
Total Amount: Aggregate daily transaction amount limit for authorisation  
Number of Transactions: No of transaction per day limit for authorisation

7. Click the **OK** button to return to the View Utilized Limits.

## 23. Change Users Limits

Using this option, you can change the users limits.

### Limits Applicable To Me

**Limits Applicable To Me**
11-08-2010 00:52:07 GMT -1000

☐ Reset to bank defined limits.

**My Transactions**

- [Demand Draft-Pay Order Request](#)
- [Direct Collection](#)
- [Domestic Funds Transfer](#)
- [Export Collection](#)
- [External Payment](#)
- [Fetch Deals](#)
- [Fixed Domestic Funds Transfer](#)
- [Forex Deal Booking](#)
- [Internal Account Transfer](#)
- [Internal Remittance](#)
- [International Account Transfer](#)
- [International Draft](#)
- [MT101 TRANSFER](#)
- [Outward Guarantee Amendment](#)
- [Own Account Transfer](#)
- [SEPA Card Payment](#)
- [SEPA Credit Transfer](#)
- [SEPA Direct Debit](#)
- [UK Payments](#)

**Demand Draft-Pay Order Request**

Limit Type	Initiation Limit		Authorization Limit	
	Min. Amount	Max. Amount	Total Amount	No. of Transactions
Bank allocated limits	No Txn Limit	Unlimited	Unlimited	Unlimited
Current Limits	No Txn Limit	Unlimited	Unlimited	Unlimited
New limits	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>

\* Reduction in limits will be applicable from the next calendar date after final authorization. Increase in any parameter for any one transaction will require the initiated transaction to be processed by a bank administrator after authorization. Resetting to bank limits shall also require bank approval. Please note that reducing the Minimum Transaction Limit parameter will be considered as an increase in the limit definition.

### Field Description

Field Name	Description
<b>Initiation limit</b>	
<b>Minimum Transaction Amount</b>	[Optional, Numeric] Type the new minimum transaction amount.
<b>Maximum Transaction Amount</b>	[Optional, Numeric] Type the new maximum transaction amount.
<b>Daily Authorization Limit</b>	
<b>Total Amount</b>	[Optional, Numeric] Type the new total authorization amount.
<b>Number of Transactions</b>	[Optional, Numeric] Type the new total transactions for authorization.

1. Click the **Own Account Transfer** link to select the transaction for changing the limits of that transaction.
2. Click the **Change** button. The system displays the **Verify Changed Limits** screen.  
OR  
Click the **Back** button to return to the previous screen.

### Change Limits Verify

**Verify Changed Limits**
11-08-2010 00:52:30 GMT -1000

Type	Initiation Limit		Daily Authorization Limit	
	Minimum Transaction Amount	Maximum Transaction Amount	Total Amount	Number of Transactions
<b>Demand Draft-Pay Order Request</b>				
<b>Current Limits</b>	No Txn Limit	Unlimited	Unlimited	Unlimited
<b>New limits</b>	121,212.00 USD	232,323.00 USD	121,212.00 USD	232323

**LEGEND**  
Minimum Transaction Amount: Minimum amount limit for a transaction to be initiated by a user, per day  
Maximum Transaction Amount: Maximum amount limit for a transaction to be initiated by a user, per day  
Total Amount: Aggregate daily transaction amount limit for authorisation  
Number of Transactions: No of transaction per day limit for authorisation

Back Change

3. Click the **Change** button. The system displays the **Confirm Changed Limits** screen.  
OR  
Click the **Back** button to return to the previous screen

### Confirm Changed Limits



## Change Users Limits

 Transaction submitted for Change Users Limits having reference 110746602477208 has been initiated

**Confirm Changed Limits** 11-08-2010 00:52:30 GMT -1000

Type	Initiation Limit		Daily Authorization Limit	
Transactions	Minimum Transaction Amount	Maximum Transaction Amount	Total Amount	Number of Transactions
<b>Demand Draft-Pay Order Request</b>				
<b>Current Limits</b>	No Txn Limit	Unlimited	Unlimited	Unlimited
<b>New limits</b>	121,212.00 USD	232,323.00 USD	121,212.00 USD	232323

**LEGEND**  
Minimum Transaction Amount: Minimum amount limit for a transaction to be initiated by a user, per day  
Maximum Transaction Amount: Maximum amount limit for a transaction to be initiated by a user, per day  
Total Amount: Aggregate daily transaction amount limit for authorisation  
Number of Transactions: No of transaction per day limit for authorisation

OK

- Click the **OK** button to return to the change users Limits screen.

## 24. Move Money In

Using this option, you can transfer funds from linked account to the internal bank account owned by you. The transfer will get initiated on first available business day.

### Move Money In

11-08-2010 00:57:02 GMT -1000

Move Money In

First Line text goes here..bank to provide the text

Source Account : Select

Bank BIC Code :

Destination Account : 00000005780

Transfer money out \*

☒ Now
 ☐ Later
 ☐ Savings Plans

(First) Start Date : 11-08-2010

Transfer Amount\* :

Currency\* : Select

Submit

The fields marked with \* are mandatory.

### Field Description

Field Name	Description
Source Account	[Mandatory, Drop-Down] Select the source account number from the drop-down list.

Field Name	Description
<b>Bank BC Code</b>	[Display] This field displays the bank BC code.
<b>Destination Account</b>	[Mandatory, Drop-Down] Select the destination account number from the drop-down list.
<b>Transfer Money Out</b>	[Mandatory, Radio Button] Select the type of transfer money out. The options are as follows: <ul style="list-style-type: none"> <li>• <b>Now:</b> Select this option if the transfer is to be done instantly.</li> <li>• <b>Later:</b> Select this option if the transfer is to be done later at the specified date.</li> <li>• <b>Saving Plans:</b> Select this option if the transfer is to be done as per the saving plan.</li> </ul>
<b>(First) Start Date</b>	[Conditional, Pick list] Select the date on which the transfer is to be done from the pick list.  This field is enabled if the <b>Later</b> or <b>Saving Plan</b> radio button is selected as a type of transfer money out.  This field displays the current date if the <b>Now</b> radio button is selected as a type of transfer money out.
<b>Transfer Amount</b>	[Mandatory, Numeric, 15] Type the amount to be transferred.
<b>Currency</b>	[Mandatory, Drop-Down] Select the currency of the amount to be transferred from the drop down list.


1. Click the **Submit** button. The system displays **Move Money In - Verify** screen.

### Move Money In - Verify

Move Money In - Verify		11-08-2010 00:57:23 GMT-1000
Verification text goes here..bank to provide the text		
Source Account: 456 Bank BIC Code : UBSWGB24 Transfer Amount: 1000	Destination Account: 00000005780 Transfer Date (Now): 11-08-2010 Currency INDIAN RUPEE	
		<input type="button" value="Back"/> <input type="button" value="Confirm"/>

2. Click the **Confirm** button. The system displays **Move Money In - Confirm** screen with the status message.  
OR  
Click the **Back** button to navigate to the previous screen.

**Move Money In - Confirm**

 **SUCCESS**  
Money has been successfully transferred.  
Transaction submitted for Move Money In having reference 108120663152864 has been Auto Authorized .

**Move Money In - Confirm** 11-08-2010 00:57:23 GMT -1000

Host Reference Number:

Source Account: 456	Destination Account: 00000005780
Bank BIC Code : UBSWGB24	Transfer Date (Now): 11-08-201011-08-2010
Transfer Amount: 1000	Currency INDIAN RUPEE

OK

- Click the **OK** button. The system displays **Move Money In** screen.

## 25. Move Money Out

Using the **Move Money Out** option, you can transfer funds from bank account to linked account mapped to you. The transfer will get initiated on first available business day.

### Move Money Out

**Move Money Out**
11-08-2010 00:59:08 GMT -1000

First Line text goes here..bank to provide the text  
Second Line text goes here..bank to provide the text

Source Account: 00000005780
Destination Account: 18

**Transfer money out \***

☒ Now
☐ Later
11-08-2010

Transfer Amount\* :
Currency\*: Select

Submit

The fields marked with \* are mandatory.

### Field Description

Field Name	Description
<b>Source Account</b>	[Mandatory, Drop-Down] Select the source account number from the drop-down list.
<b>Destination Account</b>	[Mandatory, Drop-Down] Select the destination account number from the drop-down list.

Field Name	Description
<b>Transfer Money Out</b>	
It is mandatory to selected one of the radio button from the following fields.	
<b>Now</b>	<p>[Optional, Radio Button]</p> <p>Click the <b>Now</b> radio button if the transfer is to be done instantly.</p>
<b>Later</b>	<p>[Optional, Radio Button]</p> <p>Click the <b>Later</b> radio button if the transfer is to be done later at the specified date.</p> <p>[Conditional, Pick List]</p> <p>Select the specific date to transfer the money from the pick list.</p> <p>This field is enabled if the <b>Later</b> radio button is selected.</p>
<b>Transfer Amount</b>	<p>[Mandatory, Numeric, 13.2]</p> <p>Type the amount to be transferred.</p>
<b>Currency</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the currency of the amount to be transferred from the drop down list.</p>

1. Click the **Submit** button. The system displays the **Move Money Out - Verify** screen.

### Move Money Out - Verify

**Move Money Out- Verify**

---

Please confirm your data, or click "Back" to change.  
We would like to again point out that for safety reasons for this operation mTAN is created at regular intervals. Please make sure that your cell phone in this case hand.

Source Account: 00000005780

Destination Account: 18

Transfer Date (Now): 11-08-2010  
Currency EURO

Transfer Amount: 1000


Back

Submit

2. Click the **Submit** button. The system displays **Move Money Out Confirm** screen with the status message.  
OR  
Click the **Back** button to navigate to the previous screen.

### Move Money Out Confirm

## Move Money Out

 **SUCCESS**  
Money has been successfully transferred.  
Transaction submitted for Move Money Out having reference 600387801152882 has been Auto Authorized .

**Move Money Out Confirm**11-08-2010 00:59:23 GMT -1000

Host Reference Number:

Source Account: 00000005780Destination Account: 18

Transfer Date (Now): 11.08.10Transfer Amount: 1000  
Currency EURO

OK

- Click the **OK** button. The system displays **Move Money Out** screen.

## 26. Linked Account

This option allows you to add a new account and link it to the existing account. You can move money in or out of the existing account through this linked account.

### Linked Account

Linked Account			11-08-2010 17:13:45
<b>Linked Account Maintenance</b>			
Account Number	BIC	Status	
337717	APACTCD1	Verified	
<a href="#">Confirm Random Deposit</a>		<a href="#">Add Another Linked Account</a>	

1. Click the **Add Another Linked Account** button. The system displays **Add Another Linked Account** screen.



## Add Another Linked Account

**Add Another Linked Account**
11-08-2010 17:13:49

---

Enter the Linked Account IBAN and the BIC of the bank where you hold the account, if you have the information.  
Please keep your mobile ready as you will receive the MTan shortly.

Account Number\*:

Bank BIC Code\*:

Back
Submit

## Field Description

Field Name	Description
<b>Source Account</b>	[Mandatory, Numeric, 10] Type the valid account number to be added.
<b>Bank BIC Code</b>	[Mandatory, Lookup] Click the lookup button to select the bank code.
<p><b>Note:</b> Select the correct BIC code of the bank; otherwise the addition of linked account will be rejected.</p>	

2. Click the **Submit** button. The system displays **Add Another Linked Account Verify** screen.  
OR  
Click the **Back** button to navigate to the previous screen.

## Add another Linked Account Verify

**Add Another Linked Account Verify**
11-08-2010 17:14:25

---

Changed Linked Account details  
The following Linked Account has been requested to be added. The Random Deposit has been generated and sent to your Linked Account below. Please confirm the amount using the Verify Random Deposit function to replace your existing Linked Account with this account.


Account Number: 0000000591

Bank BIC Code : AMANGB0MS1

Back
Confirm

3. Click the **Confirm** button. The system displays **Add Another Linked Account Confirm** screen.  
OR  
Click the **Back** button to navigate to the previous screen.

## Add Another Linked Account Confirm


**SUCCESS**

Linked account changed successfully

Transaction submitted for Linked Account Added having reference 124954936153311 has been Auto Authorized .

---

**Add Another Linked Account Confirm**
11-08-2010 17:14:25

---

Changed Linked Account details

The following Linked Account has been requested to be added. The Random Deposit has been generated and sent to your Linked Account below. Please confirm the amount using the Verify Random Deposit function to replace your existing Linked Account with this account.

Account Number : 0000000591

Bank BIC Code : AMANGB0MS1

OK

- Click the **OK** button. The system displays initial **Linked Account** screen.

## 27. Savings Plan

Using this option, you can view or cancel any savings plan.

### Savings Plans

Savings Plans						
24-08-2010 18:32:15						
In the savings plan is activated. You can click on your account reference details View or make changes to the savings plan.						
Source Account	Destination Account	Host Reference Number	Transfer Amount	Frequency	Start Date	Next Direct Debit Date
<a href="#">337717</a>	00000005922	919831497020106	900.00	Monthly	04-02-2008	04-03-2008
<a href="#">337717</a>	00000005922	170305167028738	22.00	Monthly	19-03-2008	19-03-2008
<a href="#">337717</a>	00000005922	526131064028744	66	Monthly	20-03-2008	20-03-2008

### Field Description

Field Name	Description
<b>Source Account</b>	[Display] This column displays the source account with the hyperlink.
<b>Destination Account</b>	[Display] This column displays the destination account.
<b>Host Reference Number</b>	[Display] This column displays the host reference number.

Field Name	Description
<b>Transfer Amount</b>	[Display] This column displays the transfer amount of the savings plan.
<b>Frequency</b>	[Display] This column displays the frequency of the savings plan.
<b>Start Date</b>	[Display] This column displays the start date.
<b>Next Direct Debit Date</b>	[Display] This column displays the next direct debit date.

1. Click the Source Account hyperlink. The system displays **Savings – Detailed Overview** screen.

### Savings – Detailed Overview

**Savings - Detailed Overview**
24-08-2010 18:32:19

---

Source Account : 337717  
Destination Account : 00000005922

---

Host Reference Number : 919831497020106  
Amount : 900.00 USD  
Start Date : 04-02-2008  
Frequency : Monthly  
Next Direct Debit Date : 04-03-2008

Back Cancel Plan

2. Click the **Cancel Plan** button. The system displays **Verify Cancel Saving Plan** screen.  
OR  
Click the **Back** button to navigate to the previous screen.

### Verify Cancel Saving Plan

**Verify Cancel Saving Plan**
24-08-2010 18:32:51

---

Kindly click confirm to cancel the savings plan or Back to quit


---

Source Account : 337717  
Destination Account : 00000005922  
Host Reference Number : 919831497020106  
Amount : 900.00 USD  
Start Date : 04-02-2008  
Frequency : Monthly  
Next Direct Debit Date : 04-03-2008

Back Confirm

3. Click the **Confirm** button. The system displays **Confirm Cancel Saving Plan** screen.  
OR  
Click the **Back** button to navigate to the previous screen.

### Confirm Cancel Saving Plan

 **SUCCESS**  
Cancellation Done  
Transaction submitted for Saving DDI Cancelled having reference 126586957181431 has been Auto Authorized .

**Confirm Cancel Saving Plan**24-08-2010 18:33:20

Source Account : 337717  
Destination Account : 00000005922  
Host Reference Number : 919831497020106  
Amount : 900.00 USD  
Start Date : 04-02-2008  
Frequency : Monthly  
Next Direct Debit Date : 04-03-2008

OK

4. Click the **OK** button. The system displays **Savings Plans** screen.

## 28. Template Look Up

Using this option, you can use already existing templates for any of the payments transactions. You need not to enter any field details for those fields which are already filled in that existing template.

### To use template look up

1. Log on to the **Internet Banking** application.
2. Navigate to any payments transaction. For e.g. **Own Account Transfer** which is explained below.
3. Navigate through the menus to **My Payments > Within Bank > Own Account Transfer**. The system displays the **Own Account Transfer** screen.

## Own Account Transfer

**Own Account Transfer** 11-08-2010 01:08:12 GMT -1000

---

**Payment To**

Existing Template ☒

Make New Payment ☐

User Reference :

Source Account\*:

**Beneficiary Details**

Destination Account\*:

**Payment Details**

Transfer Amount\*:

Pay now ☒ 11-08-2010

Pay later ☐

Setup Standing Instruction ☐

Deal Details

☐ Prebooked

☐ Online

☐ Bank

☐ Total

**Other Details**

Narrative:

Template Access Type:

\* Indicates mandatory fields.\*\* Indicates mandatory if particular option is enabled.

4. Select the **Existing Template** radio button.
5. Click the **Lookup** button to select existing template. The system displays **Template Look Up** screen.

## Template Look Up


**Template Look Up** 11-08-2010 05:18:58 GMT -0600

---

Template Type :

Account Number :

User Reference Number :

 Records 1 to 4 of 4   Page 1 of 1

	User Reference No.	Template Type	Created On	Updated On	Updated By	Account Number
<input type="radio"/>	671932657073132	PR	28-07-2010	28-07-2010	RBCORP	33300002815
<input type="radio"/>	sdgsdg 123?'.(),-+	PR	16-07-2010	16-07-2010	RBCORP	33300002811
<input type="radio"/>	RR	PR	16-07-2010	16-07-2010	RBCORP	33300002811
<input type="radio"/>	158476575002790	PR	15-07-2010	15-07-2010	RBCORP	33300002804

6. Enter the details for searching the existing template.
7. Click the **Search** button. The system displays the Template Lookup screen with search results.

8. Select the **User Reference No.** radio button for selecting the template.
9. Click the **Use Template** button. The system displays the **Own Account Transfer** screen with all the details of template.

### Own Account Transfer

**Own Account Transfer**

11-08-2010 05:19:48 GMT -0600

---

**Payment To**

☐ Existing Template

☒ Make New Payment

User Reference :

Source Account\*:
 

333000028 33300002815 ACC LTD USD 52,697.86

52,697.86 USD

**Beneficiary Details**

Destination Account\*:
 

333000028 33300002809 ACC LTD GBP 2,108.95

2,108.95 GBP

**Payment Details**

Transfer Amount\*:
 

15.00

GBP

Pay now ☒

11-08-2010

Pay later ☐

☐ Setup Standing Instruction

Deal Details

☒ Prebooked

☐ Online

☐ Bank

Total

15.00

**Other Details**

Narrative:

Template Access Type:
 

Private

\* Indicates mandatory fields.\*\* Indicates mandatory if particular option is enabled.

**Note:** For the further details of the fields refer to payment transaction section.

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## 29. Additional Options (Save as Drafts\Template, Save and Submit, View Limits)

While doing Payments transactions there are additional options available as **Save as Drafts\Template, Save and Submit, View Limits**.

Using **Save as Drafts\Template** option, you can save the entered details as drafts or templates. These saved drafts or templates can be used later for any of the payments transactions. You need not to enter any field details for those fields which are already filled in these existing drafts or templates.

Using **Save and Submit** you can save as well as initiate that transaction.

Using **View Limits** option, you can view the limits status for that particular transaction.

## 29.1. Save as Drafts

1. Log on to the **Internet Banking** application.

Navigate to any payments transaction. For e.g. **Own Account Transfer** which is shown below.

2. Navigate to **My Payments > Within Bank > Own Account Transfer**. The system displays **Own Account Transfer** screen.

### Own Account Transfer

**Own Account Transfer**
11-08-2010 01:26:57 GMT -1000

---

**Payment To**

Existing Template ☐

Make New Payment ☒

User Reference :

Source Account\*: IL1003701 000035 IL1003701 GBP 5,109.93  5,109.93 GBP

**Beneficiary Details**

Destination Account\*: IL1003701 000034 IL1003701 GBP 0.00  0.00 GBP

**Payment Details**

Transfer Amount\*: 1000 GBP

Pay now ☒ 11-08-2010

Pay later ☐

Setup Standing Instruction ☐

**Deal Details**

☐ Prebooked

☐ Online

☐ Bank

Total

**Other Details**

Narrative: Own Account Transfer

Template Access Type: Public

\* Indicates mandatory fields.\*\* Indicates mandatory if particular option is enabled.

3. Click the **Save as Draft** button to create a draft version of the transaction. The system displays **Own Account Transfer – Confirm** screen with the status message. You can use the draft version later to initiate the payment.

**Note:** You can enter details in parts and save. Submission of the entered details can be done on any preferred date using Save as Draft.

## Own Account Transfer - Confirm

Transaction submitted for Own Account Transfer having reference 108660756153181 has been Drafted

**Own Account Transfer - Confirm** 11-08-2010 01:27:55 GMT -1000

---

Host Reference Number:

User Reference :  
Source Account: 000035 IL1 IL1003701

**Beneficiary Details**  
Destination Account: 000034 IL1 IL1003701

**Payment Details**  
Transfer Amount: 1,000.00 GBP  
Pay now : 11-08-2010


**Other Details**  
Narrative: Own Account Transfer  
Template Access Type: Private

**OK**

4. Click the **OK** button. The system displays initial **Own Account Transfer** screen.
5. Click the **Save as Draft** button, if you initiate any payments transactions through any existing Draft. The system displays the **Save as Draft** screen.

## Save as Draft

**Save as Draft** ✕

 Do you wish to Re-Draft ?

**Yes**
**New Draft**

6. Click the **Yes** button to overlap the existing draft with this draft.  
OR  
Click the **New Draft** button to create a new draft.

## 29.2. Save as Template

1. Log on to the **Internet Banking** application.

Navigate to any payments transaction. For e.g. **Own Account Transfer** which is shown below.

2. Navigate to **My Payments > Within Bank > Own Account Transfer**. The system displays **Own Account Transfer** screen.

### Own Account Transfer

**Own Account Transfer**
11-08-2010 01:31:19 GMT -1000

---

**Payment To**

Existing Template

Make New Payment ☒

User Reference :

Source Account\*: IL1003701 000035 IL1003701 GBP 5,109.93  5,109.93 GBP

**Beneficiary Details**

Destination Account\*: IL1003701 000034 IL1003701 GBP 0.00  0.00 GBP

**Payment Details**

Transfer Amount\*: 1000.00 GBP

Pay now ☒ 11-08-2010

Pay later ☐

Setup Standing Instruction ☐

**Deal Details**

☐ Prebooked

☐ Online

☐ Bank

Total

**Other Details**

Narrative: Own Account Transfer

Template Access Type: Private


\* Indicates mandatory fields.\*\* Indicates mandatory if particular option is enabled.

3. Click the **Save as Template** button to create a payment template of the transaction. The system displays **Own Account Transfer – Confirm** screen with the status message.

**Note:** While saving any transaction as template, system performs field validations i.e. you have to enter the mandatory details, otherwise it won't perform **Save as Template**.

You can use the template later to initiate the payment. Template access type is mandatory while saving the template. Public templates are available to other users of the customer whereas Private templates are available to user who creates it.

## Own Account Transfer - Confirm

 Transaction submitted for Own Account Transfer having reference 173696795153206 has been saved as template

**Own Account Transfer - Confirm**

11-08-2010 01:31:25 GMT -1000

---

Host Reference Number:

User Reference :  
 Source Account: 000035 IL1 IL1003701

**Beneficiary Details**

Destination Account: 000034 IL1 IL1003701

**Payment Details**

Transfer Amount: 1,000.00 GBP  
 Pay now : 11-08-2010

**Other Details**


Narrative: Own Account Transfer  
 Template Access Type: Private

OK

4. Click the **OK** button. The system displays initial **Own Account Transfer** screen.
5. Click the **Save as Template** button, if you are initiating any payments transactions through any existing template. The system displays the **Save as Template** screen.

## Save as Template

**Save as Template**
✕



Do you wish to Modify Existing Template ?

Yes

New Template

6. Click the **Yes** button to overlap the existing template with this template.  
OR  
Click the **New Template** button to create a new template.

## 29.3. Save and Submit

1. Log on to the **Internet Banking** application.

Navigate to any payments transaction. For e.g. **Own Account Transfer** which is shown below.

2. Navigate to **My Payments > Within Bank > Own Account Transfer**. The system displays **Own Account Transfer** screen.

### Own Account Transfer

**Own Account Transfer**
11-08-2010 01:33:20 GMT -1000

---

**Payment To**

Existing Template ☐

Make New Payment ☒

User Reference :

Source Account\*:  5,109.93 GBP

**Beneficiary Details**

Destination Account\*:  0.00 GBP

**Payment Details**

Transfer Amount\*:  GBP

Pay now ☒

Pay later ☐

Setup Standing Instruction ☐

Deal Details

☐ Prebooked

☐ Online

☐ Bank

Total

**Other Details**

Narrative:

Template Access Type:

\* Indicates mandatory fields,\*\* Indicates mandatory if particular option is enabled.

3. Click the **Save and Submit** button to create a payment template of the transaction as well as initiating the transaction.

**Note:** While doing save and submit, system performs field validations i.e. you have to enter the mandatory details, otherwise it won't perform **Save and submit**.

You can use the template later to initiate another payment. Template access type is mandatory while saving the template. The system displays **Save and Submit** screen

## Save and Submit

The screenshot shows a 'Save and Submit' dialog box. At the top, there's a red header bar with the text 'Save and Submit' and a close button. Below the header, there are two radio buttons: 'Template Details' (which is selected) and 'Draft Details'. Underneath these, there's a light gray bordered area containing three elements: 'Existing Template' with an unselected radio button, 'New Template' with a selected radio button, and a text input field. To the right of the text input field is a 'Visibility' dropdown menu currently showing 'Private'. At the bottom right of the dialog, there is a red 'Submit' button.

## Field Description

Field Name	Description
<b>Template Details</b>	[Optional, Radio Button] Click the <b>Template Details</b> option button to save template details.
<b>Draft Details</b>	[Optional, Radio Button] Click the <b>Draft Details</b> option button to save draft details.
<b>New Template</b>	[Optional, Alphanumeric, 20] Type the new template details.
<b>Visibility</b>	[Mandatory, Drop-Down] Select the visibility from the drop-down list.

- Click the **Submit** button to submit the template. The system will save it as a template and also initiate the transaction by showing **Own Account Transfer – Verify** screen.

## 29.4. View Limits

1. Log on to the **Internet Banking** application.

Navigate to any payments transaction. For e.g. **Own Account Transfer** which is shown below.

2. Navigate to **My Payments > Within Bank > Own Account Transfer**. The system displays **Own Account Transfer** screen.

### Own Account Transfer

**Own Account Transfer**
11-08-2010 01:33:20 GMT-1000

---

**Payment To**

Existing Template

Make New Payment ☒

User Reference :

Source Account\*: IL1003701 000035 IL1003701 GBP 5,109.93 5,109.93 GBP

**Beneficiary Details**

Destination Account\*: IL1003701 000034 IL1003701 GBP 0.00 0.00 GBP

**Payment Details**

Transfer Amount\*: 1000.00 GBP

Pay now ☒ 11-08-2010

Pay later ☐

Setup Standing Instruction ☐

Deal Details

☐ Prebooked

☐ Online

☐ Bank

Total

**Other Details**

Narrative: Own Account Transfer

Template Access Type: Private

View Limits Save as Template Save as Draft Initiate Save and Submit

\* Indicates mandatory fields.\*\* Indicates mandatory if particular option is enabled.

3. Click the **View Limits** button. It will display View utilized limits screen in which it will graphically display allowed, utilized and remaining number of transaction and allowed, utilized and remaining daily limits(in terms of amount).



## View Utilized Limits

11-08-2010 01:40:37 GMT -1000

Transaction: Own Account Transfer  
 From Date: 11-08-2010  
 To Date: 11-08-2010

**Limits applicable to me**

	Initiation Limit		Daily Authorization Limit	
	Minimum Transaction Limit (in USD)	Maximum Transaction Limit (in USD)	Number of Transactions	Daily Limit (in USD)
User Level Limits	No Txn Limit	Unlimited	No Limit	Unlimited
Cumulative Customer Level Limits	NA	NA	45	1,000,000.00

**Limits Utilization in the given date range**

Date	User Level Limits		Cumulative Customer Level Limits	
	Number of Transactions	Daily Limit (in USD)	Number of Transactions	Daily Limit (in USD)
11-08-2010	0	0.00	0	0.00

**Analytical View Of Limits Utilization (My Authorization Limits)**

Amt in USD

0.00

11-08  
Date Range

No of txn

0

11-08  
Date Range

**Analytical View Of Limits Utilization (Customer Limits)**

Amt in USD

0.00

11-08  
Date Range

No of txn

0

11-08  
Date Range

Close

4. Click the **Close** button to close the **View Utilized Limits** screen.



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